UNIVERSITY of HAWAIʻI
WINDWARD COMMUNITY COLLEGE
Ke Kulanui Kaiāulu o ke Koʻolau

Math 103 College Algebra

Fall 2026

4 Credits | CRN 82876

* This syllabus and/or our Course Schedule is subject to change at any time. I will notify you of any changes via Lamakū. Mahalo!

About Windward Community College

Mission Statement

ʻO keia ka wā kūpono e hoʻonui ai ka ʻike me ka hoʻomaopopo i kō Hawaiʻi mau hoʻoilina waiwai. Aia nō hoʻi ma ke Kulanui Kaiāulu o ke Koʻolau nā papahana hou o nā ʻike ʻake akamai a me nā hana noʻeau. Me ke kuleana koʻikoʻi e hoʻohiki ke Kulanui e kākoʻo a e hoʻokumu i ala e hiki kē kōkua i ka hoʻonui ʻike a nā kānaka maoli. Na mākou nō e hoʻolako, kākoʻo a paipai i nā Koʻolau a kō Oʻahu aʻe me nā hana noʻeau ākea, ka hoʻonaʻauao ʻoihana a me ka hoʻonui ʻike ma ke kaiāulu— hōʻaʻano a e hoʻoulu i nā haumāna i ka poʻokela.

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawaiʻi and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Koʻolau region of Oʻahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

ʻĀina

Windward Community College is located in the ahupuaʻa of Kāneʻohe and Heʻeʻia in the moku of Koʻolaupoko on the island of Oʻahu. Both ahupuaʻa are directly connected to the moʻo ʻōlelo of Pāpa and Wākea, who are seen as the ancestors of the Hawaiian nation. The campus sits beneath the puʻu of Keahiakahoe, which is also connected to many moʻo ʻōlelo of this ʻāina. Because wind names and rain names are associated with specific ʻāina, the rain name of Kāneʻohe is known as the ʻĀpuakea and the rain name of Heʻeʻia is the Ulumano.

Instructor Information

About Your Instructor

Aloha! I was born and raised in Hilo, Hawaiʻi, and I now call Oʻahu home. I am passionate about helping students succeed in mathematics and enjoy creating an engaging and supportive learning environment. I look forward to supporting your learning journey this semester!

How to Contact Your Instructor

Kevin A. Takayama, Assistant Professor

- Virtual Office: ZOOM: https://us02web.zoom.us/j/4186220969?pwd=RnBMaHFHVjhMNjVERzZMYzk2RmJiUT09, Meeting ID: 418 622 0969, Passcode: xm07RY
- Office Hours: TTh 9:45 AM - 11:15 AM; or by appointment
    - Office: Hale Manaʻopono 105, (808)236-9283
- Email: ktakayam@hawaii.edu

Response time: I make it a priority to grade assignments within a few days and respond to emails within 24 hours during the week. Please note that if you reach out over the weekend, I may take a little longer to reply, but I will get back to you as soon as possible.

Asking Course Questions

Please use course Q&A in Lamakū Discussions for all general course questions about content, activities, due dates, how work will be graded, etc. I will check Q&A every weekday and provide follow-up information there.

Email specific grading questions and/or personal matters, per FERPA, to keep your information protected. Please use Lamakū Email instead of UH Gmail or other email.

* While Lamakū has an Instant Message feature, I prefer email. Please feel free to use Instant Message to communicate with your Math 103 classmates if you like.

Alternate Contact Information

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alakaʻi 121
- Phone: (808) 235-7422

Contingency Plan

If there is an outage, weather situation, or family emergency on my end, I will do my best to find a way to communicate an update as soon as possible about my return to the course. Mahalo in advance for your understanding and I hope you will do the same.

Course Format & Structure

This course is offered in a 16-week time frame. Please note that this is not a self-paced course; our course schedule is provided in this syllabus. You are allowed and encouraged to work ahead of the provided schedule.

- Content release: All MyLab Math assignments are opened at the beginning of the semester. Once the deadline for each assignment passes, you are no longer able to access the assignment. Discussion forums are a large part of this course. Students post within the

discussion forums and are expected to reply to their classmates' posts. Discussions are opened weekly.
- This is an asynchronous course. Students independently watch lecture videos in order to complete homework sets and quizzes. After the completion of each unit, a review and an exam will be conducted.

Regular Substantive Interaction (RSI)

Online courses at Windward Community College follow the college's RSI Definition for ensuring quality instruction. You can expect me to communicate with you frequently (and in a timely fashion) about our coursework in the following ways during our 16-week course:

- *Announcements* are shared and posted on Lamakū every Monday morning.
- *Assignments:* MyLab Math assignments are automatically scored. Scores for MyLab Math assignments are updated in Lamakū's gradebook the day after the assignments are due.
- *Discussions* are monitored throughout the week. Discussions are scored on the day after they are due and scores are based on the instruction of the specific discussion. Scores for discussions are updated in Lamakū's gradebook.
- *Q&A:* At the beginning of the semester I will check Q&A in Lamakū Discussions daily. As the semester progresses, I will check Q&A throughout the week.
- *Quizzes* are automatically scored. Scores for quizzes are updated in Lamakū's gradebook the day after the quiz is due. Feedback is automatically available once a quiz is submitted. There are 3 attempts for every quiz.
- *Exams* are automatically scored, but the instructor gives feedback and may add or deduct points based on the work submitted. Feedback for exams are given within a few days after the exam's due date and may be found in Lamakū's assignments. Once feedback is given, scores for exams can be found in Lamakū's gradebook.
- *Student Check-Ins:* the instructor will schedule meetings with each student at the beginning of the semester and around the middle of the semester. These meetings are to encourage student-teacher communication, ensure students are on the right track, and to answer any immediate questions.

All course activity due dates are listed in the course schedule below. Please check your UH email often and set your Lamakū Notifications (both email and D2L Brightspace Pulse App) to receive course notices, such as grading updates, announcements, and activity reminders. I will keep our Lamakū course Grades as current as possible.

Participation Verification

Campuses are required by federal regulations to verify the participation of students in their classes. In accordance with Executive Policy 7.209, all students in the University of Hawai'i system are required to establish "participation" to ensure that they are not dropped from their class(es). Effective Fall 2021, students who fail to participate by the late registration period for a class will be administratively dropped from that class. Students may also be dropped from dependent prerequisite and/or corequisite classes if both courses do not establish participation.

Course Information

Catalog Description

Linear equations, inequalities, systems of equations, polynomials, functions, fractional expressions and equations, exponents, powers, roots, quadratic equations and functions; rational, exponential and logarithmic functions.

Pre-Requisite(s): "C" or better in MATH 25, 26, 29, 82 or equivalent, co-requisite enrollment in MATH 88, satisfactory math placement test score, or consent of instructor.

WCC: FS/FQ

Course Content

Concepts or Topics

A Review of Basic Algebra including rational exponents, radicals, rational expressions, and factoring (FS & FQ)

Equations and Inequalities including solving quadratic equations, complex numbers, linear and compound inequalities, absolute value equations and inequalities, and applications (FS & FQ)

The Rectangular Coordinate System and Graphs of Equations including circles, linear functions, and algebra of functions (FS & FQ)

Polynomial and rational functions (FS & FQ)

Exponential and Logarithmic Functions (FS & FQ)

Linear Systems (FS & FQ)

Skills or Competencies

1. a positive, inquiring attitude towards mathematics;

2. setting aside adequate time for studying and working of problems;

3. reading the text carefully and making use of other learning materials whenever necessary;

4. seeking assistance from the instructor and the Math Lab personnel whenever necessary;

5. completing assignments by the designated date;

6. regular participation and maintaining accurate class notes.

Student Learning Outcomes

As a result of taking this course, students can expect to attain the following outcomes:

1. Graph or interpret algebraic relations that are relevant to the topics in this course
2. Employ algebraic techniques to find the solutions to equations or inequalities, or systems of equations or inequalities appropriate to the level of this course
3. Use algebraic techniques to analyze and solve applied problems
4. Utilize precise mathematical language and symbols to effectively communicate mathematics in written and/or oral form

Foundation Quantitative Reasoning Hallmarks

Math 103 fulfills 3 credits of the General Education requirements (Foundations: Quantitative Reasoning) for both an A.A. degree at WCC and a Bachelor's degree at UH Manoa. To satisfy the Quantitative Reasoning requirement, a course will

1. provide students with theoretical justifications for, and limitations of, mathematical or statistical methods, and the formulas, tools, or approaches used in the course.
2. include application of abstract or theoretical ideas and information to the solution of practical quantitative reasoning problems arising in pure and applied research in specific disciplines, professional settings, and/or daily and civic life.
3. provide opportunities for practice and feedback that are designed to help students evaluate and improve quantitative reasoning skills by including a course component at least once per week with a maximum 30:1 student-to-teacher ratio.
4. be designed so that students will be able to
    a. identify and convert relevant quantitative information into various forms such as equations, graphs, diagrams, tables, and/or words;
    b. select appropriate techniques or formulas, and articulate and evaluate assumptions of the selected approaches;
    c. apply mathematical tools and perform calculations (including correct manipulation of formulas);
    d. make judgments, create logical arguments, and/or draw appropriate conclusions based on the quantitative analysis of data, the assumptions made, the limitations of the analysis, and/or the reasonableness of results; and
    e. effectively communicate those results in a variety of appropriate formats.

Course Materials

Required

- Text: Algebra for College Students, 10th edition, by Lial, Hornsby, & McGinnis
- Regular access to a computer with internet (desktop or laptop).
    - Windward has computers, WiFi hotspots, software, and discounts available to students; see Ka Piko Student Tech Support for information.
    - UH Online provides an online learning Readiness Activity and an Orientation to Online Learning that Windward CC students may take to see if online learning is a good fit.
- MyLab Math is an online learning resource. Every week you will be assigned online assignments through MyLab Math. Most exercises include learning aids, such as guided solutions, sample problems, and extra help as you're working through them, and they offer helpful feedback when you enter incorrect answers. A variety of multimedia resources are also available in the homework exercises. You can link to the ebook, video clips, and animations to improve your understanding of key concepts. Videos are captioned in English, and several courses are also captioned in Spanish.

    - This course will be participating in the Bookstore's Interactive Digital Access Program (IDAP). Through this program, you will access your course material digitally, and it will be available to you by the first day of class.
    - A charge for the digital course material through IDAP will be added to your MyUH account.
    - You have the option to opt-out of receiving your course material through IDAP. By opting-out, you will lose access to the course material and the charge will be refunded on your MyUH account. If you do not opt-out, the charge will stay on your MyUH account. Any unpaid charges on your MyUH account will turn into a hold. Holds on your account will prevent you from accessing various services within the University.
    - You may opt-out by visiting your unique Inclusive Access Student Portal, which can be found in your IDAP welcome email (Subject Line: "IMPORTANT: You have enrolled in an IDAP Course").
    - For more information regarding IDAP, please contact your campus bookstore
- Additional required Math 103 materials will be posted in Lamakū Content.

Getting Started with this Online Course

1. Enter your Lamakū course and locate the Vitalsource app. The name and location of the app may vary based on the set up of the course. Select **Vitalsource for UH Windward CC IDAP**.
2. Under My Courses Home, your Pearson materials tied to this course will appear.
    - If you are currently *Opted In* for course material access, the "I am opted-in to this resource" checkbox is selected. To access your course materials, select the **Launch Courseware** button.
3. Select the **Open MyLab & Mastering** button to launch your Pearson course.
4. If prompted, select **I Accept** to agree to Pearson's End User License Agreement.
5. Link your Lamakū user account to either an existing Pearson account by entering your Pearson Username and Password or to a new user Pearson account by selecting the Create button.
6. After linking your accounts, select **Go to My Courses**.
7. More detailed instructions can be found in the Resources of Lamakū.

Recommended

- D2L Brightspace Pulse App (free download from app stores)

Lamakū Learning Management System (https://lamaku.hawaii.edu/d2l/home)

- UHCC Lamakū Student Resources (how-to videos)
    - Contact UH ITS for 24/7 Lamakū assistance.
- Keeping Accessibility and UDL in Mind
    - If you find any course content that needs remediation and/or updating, please kindly share and I will immediately work to make the content accessible.

- Lamakū courses will appear 5 days before the first day for the academic term and will become inactive (no longer be available to access) 3 weeks after the end of the term. Be sure to save any coursework you may need from Lamakū *during* the term.
- Lamakū automatically logs you out *if it does not detect activity for three hours*. A warning message will appear, notifying you of the lack of activity. Activity is defined as clicking a button in Lamakū, such as "Save Draft" or "Next" (in a test), clicking on a course tab, or taking an action that sends information to the server.

Other Technology

D2L Brightspace, the parent company of Lamakū, recommends users choose the latest versions of Google Chrome, Mozilla Firefox, Microsoft Edge, or Apple Safari as their internet browser.

We recommend that students update their internet browser at the start of each term, search how to allow pop-up windows, adjust their cookies, and clear device history. Also, fully restart your computer and/or device from time-to-time to optimize performance.

Review the privacy/security policies before using the technologies we will be using in this class. Contact me if you would like to discuss the use of alternate options or technologies.

- YouTube is used for delivering some of the course content (accessibility statement, privacy policy)
- Zoom is used for the Synchronous Sessions and virtual office (accessibility statement, privacy policy)

Grading Policy

Grading Scale

Course Activity	Points/Percentage of Final Grade
Student-Teacher Meetings	10%
MyLab Math	30%
Discussions	10%
Quizzes	10%
Exams	20%
Final Exam	20%

Assessment, Tasks, and Grading

This section refers to how the student will be assessed and the grades available to the student. Scores are updated in Lamakū's gradebook at the beginning of the following week.

- **Individual Student-Teacher Meetings:** There are two (2) required student-teacher meetings. These 10-minute meetings will take place at the beginning of the term and in the middle of the term. Scores are earned by attending each student-teacher meeting.
- **MyLab Math:** Homework sets will be graded on a 0 - 10 point scale. There are unlimited attempts for each question. Assignments are to be completed by the designated date. Assignments are automatically scored by MyLab Math.
- **Discussions:** Every week there will be at least one discussion through Lamakū. Each discussion will be graded on a 0 - 10-point scale. You will need to reply to the main discussion topic. For some discussions you will also need to reply to a classmate's discussion. Discussions are scored based on how well the instructions are followed for each discussion.
- **Quizzes:** Quizzes will be graded on a 0 - 10 point scale through MyLab Math. The quizzes will be timed and will consist of a few questions from the lessons. There are 3 attempts for every quiz. Quizzes are automatically scored by MyLab Math.
- **Exams:** There are four exams. An exam will be approximately 100 minutes in length and will be scored on a 100 point scale. Each exam must be completed by the assigned due date. There are no retests. Exams are automatically scored by MyLab Math, but this score is not final. The instructor will give feedback and award/deduct points based on the work submitted.
    - **Exam Reviews:** Prior to exams, students will be assigned an exam review as preparation. This exam review must be at least 90% completed in order to take the exam.
    - **Showing and Submitting Work for Exams:** On paper, in a notebook, or digitally, please show all your work in an organized, orderly fashion and number each question. After you submit an exam through MyLab Math, you must immediately upload your work as a single pdf to Lamakū's Assignments. You're welcome to use a scanner. There are also many apps that can create pdfs using your phone. This needs to be done within 10 minutes of submitting your exam online. Doing so allows me to give you partial credit for problems you did incorrectly. Your work is also what earns you credit. If you don't show meaningful work, points will be deducted even if you get the answer correct.
    - **Make-Up:** A make-up opportunity for an exam will be possible only upon a timely presentation of a serious and justified explanation of the student's inability to take the exam by the designated date. The instructor has the right to request documentation. No more than one exam may be taken by a student on a make-up basis.
- **Final Exam:** The final exam will cover the concepts and skills in the entire course. The final exam is double the length in time of a unit exam and will be scored on a 100-point scale.

There is no retest or make-up. The final exam is automatically scored by MyLab Math, but this score is not final. The instructor will give feedback and award/deduct points based on the work submitted. Work for the final exam must be submitted in a similar fashion and format as a regular exam.

Course Schedule

Students may check the Windward Student Notifications page on the website for canceled classes and/or school closures.

Week	Date	Module / Topic	Due Dates

1	8/24/26	• Read syllabus
		• Individual Student-Teacher Meetings
		• Discussion Post
		• MyLab Math:
		  ○ MyLab Math Tutorial
		  ○ R.2, R.4, 1.1, 1.5, 1.6, 1.7
		  ○ Quiz #1
			Sunday, August 30

2	8/31/26	• Individual Student-Teacher Meetings
		• Discussion Post
		• MyLab Math:
		  ○ 2.1, 2.2, 2.3, 2.4, 2.5, 2.6
		  ○ Quiz #2
			Sunday, September 6

3	9/7/26	• Discussion Post
		• MyLab Math:
		  ○ 3.1, 3.2, 3.3
		  ○ Quiz #3
			Sunday, September 13

4	9/14/26	• Exam 1 Review • **Exam 1 (Chapter 1, 2, and 3)**	**Friday, September 18**

5	9/21/26	• Discussion Post
		• MyLab Math:
		  ○ 4.1, 4.2, 4.3, 4.4, 4.5, 4.6
		  ○ Quiz #4
			Sunday, September 27

6	9/28/26	• Discussion Post
		• MyLab Math:
		  ○ 5.1, 5.2, 5.3, 5.5
		  ○ Quiz #5
			Sunday, October 4

7	10/5/26	• Discussion Post
		• MyLab Math:
		  ○ 6.1, 6.2, 6.3, 6.4, 6.5, 6.6
		  ○ Quiz #6
			Sunday, October 11

Week	Date	Module / Topic	Due Dates
8	10/12/26	• Exam 2 Review • **Exam 2 (Chapters 4, 5, and 6)**	**Friday, October 16**
9	10/19/26	• Individual Student-Teacher Meeting • Discussion Post • MyLab Math: ○ 7.1, 7.2, 7.3, 7.4 7.5 ○ Quiz #7	Sunday, October 25
10	10/26/26	• Discussion Post • MyLab Math: ○ 7.6, 7.7, 8.1 ○ Quiz #8	Sunday, November 1
11	11/2/26	• Discussion Post • MyLab Math: ○ 8.2, 8.3, 8.4, 8.5, 9.1 ○ Quiz #9	Sunday, November 8
12	11/9/26	• Exam 3 Review • **Exam 3**	**Friday, November 13**
13	11/16/26	• Discussion Post • MyLab Math: ○ 9.3, 10.2, 10.3, 10.4, 10.5, 10.6 ○ Quiz #10	Sunday, November 22
14	11/23/26	• Discussion Post • MyLab Math: ○ 11.4, 12.1, 12.3, 12.4 ○ Quiz #11	Sunday, November 29
15	11/30/26	• Exam 4 Review • **Exam 4**	**Friday, December 4**
16	12/7/25	• Final Exam Review • **Final Exam**	**Friday, December 11**

Academic Integrity

Windward CC Student Conduct Information

UH System Student Conduct Policy EO 7.208

In general, work submitted by a student must be the student's own, original work. The work of others should be properly acknowledged, explicitly marked and cited, through the use of quotes

and/or summarized reference to the original author via the appropriate citation style indicated by your instructor.

In this class, students who commit academic dishonesty, cheating, or plagiarism will have the following consequence(s):

- Students will receive a failing grade for plagiarized assignments.
- All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

Artificial Intelligence (AI)

UH Executive Policy 2.220 Artificial Intelligence

The Windward CC Library AI Essentials Library Guide provides guidance and has helpful resources for both instructors and students.

AI (such as ChatGPT, Claude, and specialized tutors) use **is permitted with limitations** in this course.

The primary goal of integrating Artificial Intelligence into this course is to support your learning, aid concept comprehension, and help you self-assess. You are encouraged to use AI as a personal tutor to enhance your understanding, but AI must not replace your own critical thinking or individual mastery.

Permitted Uses

🔍 **Seeking Information & Conceptual Clarity:** Asking AI to explain complex problems, break down difficult concepts, or rephrase questions in different ways to aid comprehension.
💡 **Generating Ideas & Practice Material:** Asking AI to generate new practice questions or create custom study guides to help you prepare for assessments.
📝 **Creating Outlines & Structuring:** Using AI to help organize study schedules, topic reviews, or concept maps.

Prohibited Uses

🚫 **Quizzes, Tests, and Exams:** AI tools are **strictly prohibited** during all quizzes, midterms, unit tests, and final exams.
✍🏽 **Direct Work Generation:** Copying and pasting AI-generated answers directly for any submitted work without engaging in the underlying cognitive process.

Assignment AI Protocols

Depending on the specific task, we will follow one of these three protocols:

Level	Policy	Expectation
Red Light 🔴	Full Stop	*No AI permitted.* These assignments (including all quizzes, tests, and exams) assess individual mastery of course material. Using AI bypasses essential human reasoning and cognitive processing, and will be considered academic dishonesty.
Yellow Light 🟡	Curated Use	*Limited AI as a tutor.* You may use AI to clarify concepts, create study guides, or brainstorm practice questions. If used on submitted assignments, you must include an "AI Disclosure" stating how the tool was used (e.g., "AI was used to generate practice questions and explain concept X").
Green Light 🟢	Full Integration	*AI as a collaborator.* In specified tasks, AI may be used freely to assist with research, summarize concepts, or generate study frameworks. You must verify all AI outputs for accuracy and provide a full "AI Disclosure" detailing your prompts and workflow.

Student Kuleana

- Please review our Hawai'i-Style Netiquette, which blends the values of ALOHA with approaches to how we treat each other online.
- Windward CC has Grievance Procedures in place, but I encourage us to try to work together first to see if we can work through any troubles. Mahalo!

Academic and Technical Support

Academic Support

- Windward Community College Library
- Library eResources
- Library Research Units (LRUs)
- Ka Piko Writing Lab
- Ka Piko Speech Lab
- Ka Piko Math Lab
- Online Learning at Windward Community College
- STAR Balance

Technical Support

- UH ITS Help Desk: email help@hawaii.edu or call (808) 956-8883 (or 1-800-558-2669) for Lamakū and most technology support. Available 24 hours a day, 7 days a week, including holidays.
- Student Tech Support: email winhelp@hawaii.edu, call (808) 235-7437, or stop by in person at Hale La'akea 228. Available Monday–Friday from 8:00 am–4:00 pm.
- Lamakū: Click on the Lamakū Help link in the menu bar at the top of the Lamakū homepage to fill out and submit a question and get your answer via email.
- Information Security for Students

College Policies & Support Services

Your instructor may also provide additional resources in your Lamakū course.

Basic Needs

Basic needs include food and housing, childcare, mental health, financial resources, and transportation. Student basic needs security is critical for ensuring strong academic performance, persistence and graduation, and overall student well-being. If you or someone you know is experiencing basic needs insecurity, please see the UH System Basic Needs.

Disabilities Accommodations Statement

Windward Community College's Disability Student Services Office (WCC-DSSO) is committed to providing equal access to qualified students with disabilities.

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to participate fully in this class, you are encouraged to contact the Disability Specialist Counselor, Roy Inouye, to discuss reasonable accommodations that will help you succeed in this class. The Disabilities Counselor can be reached at (808) 235-7448, wccdsso@hawaii.edu, or stop by the office (Hale Kako'o 106) for more information.

Financial Aid

If you are receiving financial aid and are contemplating not completing the course it is highly recommended that you contact the Financial Aid Office at (808) 934-2712 or email them at wccfao@hawaii.edu ***BEFORE*** you withdraw to discuss the impact this decision may have on your financial aid eligibility.

LGBTQ+

The University of Hawai'i system and Windward Community College are committed to building an inclusive community that supports and advocates for all students, staff, and faculty. We welcome all members of our campus community to our campuses: transgender, māhū, and people of all gender identities. All members of our campus community deserve a work and educational environment free from harassment or bullying based on their sexual orientation, gender identity,

or expression. For more information, see the University of Hawai'i Commission on LGBTQ+ Equality. Windward Community College Commissioner: Scott Sutherland, scottjks@hawaii.edu

Mental Health Counseling

Mental Health and Wellness at Windward Community College provides counseling services and activities on campus to support students' life goals as well as their academic goals. Information about services can be found at WCC Mental Health & Wellness.

Student Conduct Code

Windward Community College follows the University of Hawai'i Code of Student Conduct which defines expected conduct for students and specifies those acts subject to University sanctions. Students should familiarize themselves with the Code of Student Conduct since, upon enrollment at Windward Community College, they have placed themselves under the policies and regulations of the University and its duly constituted bodies. The disciplinary authority is exercised through the Office of the Vice Chancellor for Student Affairs. Copies of the Student Conduct Code are available at the Office of the Vice Chancellor for Student Affairs.

TRiO Program

The Federal TRiO Programs are educational opportunity outreach programs designed to motivate and support students from disadvantaged backgrounds. TRiO includes six outreach and support programs targeted to serve and assist low-income, first-generation college students and students with disabilities in progressing through the academic pipeline from middle school to post-baccalaureate programs. Information about services can be found at Windward CC TRiO.

Title IX - Sex Discrimination And Gender-Based Violence Resources

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Desrae Kahale, UH System Confidential Advocate
Phone: (808) 235-7393
Email: advocate@hawaii.edu
Office: Hale Kākoʻo 101

Desrae Kahale, Mental Health Counselor & Confidential Resource
Phone: (808) 235-7393
Email: dkahale3@hawaii.edu
Office: Hale Kākoʻo 101

Mykie E. Menor Ozoa-Aglugub, J.D., Title IX Coordinator

Phone: (808) 235-7468
Email: mozoa@hawaii.edu
Office: Hale Kākoʻo 109

Karen Cho, Deputy Title IX Coordinator
Phone: (808) 235-7404
Email: kcho@hawaii.edu
Office: Hale ʻAlakaʻi 120

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, refer to the University's Title IX resources, and the Universityʻs Policy, EP 1.204.

UH Alerts

The UH Alert emergency notification system alerts the university community in the event of a natural, health or civil emergency. The information you provide will only be used in the event of an emergency that impacts the health and safety of the UH community or the closure of whole campuses. It will not be shared with others or used for routine UH communications or announcements. To sign up, visit UH Alerts for more information.