



UNIVERSITY of HAWAII®  
**WINDWARD**  
COMMUNITY COLLEGE

## **Art 113, Introduction to Drawing**

3 Credits (CRN 62091)

Online (no regularly scheduled classes)

**Instructor:** Robert Molyneux  
**Office:** online in [Zoom](#); password: 4GpQQZ  
**Office Hours:** Thursdays & Fridays 11:00 - 1pm, or by appointment  
**Contact:** (808)222-8984 [rmolyneu@hawaii.edu](mailto:rmolyneu@hawaii.edu)  
**Effective Date:** Spring 2024

### **Windward Community College Mission Statement**

*Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko'olau region of O'ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.*

### **Catalog Description**

Art 113 is an introduction to the materials and techniques of drawing, focusing on line drawing, rendering, and the use of perspective. This course will include the study of the drawings of old and modern masters. Repeatable once for a total of 6 credits. Recommended Preparation: ART 101.

### **Activities Required at Scheduled Times Other than Class Times**

Because this is an online class, there is no regularly scheduled class time.

### **Student Learning Outcomes**

As a result of taking this course, students can expect to attain the following outcomes:

1. Complete assignments that reflect the use of basic visual elements to create an illusion of space and form.
2. Use linear perspective.
3. Demonstrate through drawings, skill in hand-eye coordination.
4. Use skillfully a variety of drawing materials and techniques.
5. Identify drawing materials and techniques used by the old and modern masters.

### **Course Content.**

This course serves as an introduction to drawing. Students learn the vocabulary, techniques, and media used in drawing realistically. This course is designed to equip students for higher level drawing and painting classes and transfer into any art institution including UH Manoa.

## Course Tasks

### Drawing Exercises & Assignments

- Tool, Value, and Blending Charts
- Beginning of Semester Self-Portrait
- Facial Proportions
- Body Proportions
- Contour Still Life Drawing
- Linear Perspective Practice
- 1 & 2-Point Perspective Drawings from Scratch
- Value-Based Light Logic Studies
- Three-Quarters View Inked Self-Portrait
- Soft-Vine Charcoal Still Life Study
- Texture-based Still Life Drawings
- Anatomical Hand Drawings
- Refraction & Reflection-based Still Life Drawings
- Middle-Tone Ground Drawings of Organic Forms
- Final Self-Portrait

### Other Demonstrations of Content Mastery:

- Weekly Padlet Reflections & Critiques
- Quizzes

## Assessment Tasks and Grading

Grades are a cumulation of Orientation Activities, Padlets Posts, Exercises, Assignments, and Quizzes and are based on the quality of written and artistic abilities and timely, active participation in course activities. Technical and artistic abilities are demonstrated through the application of drawing lessons, evolution of classwork, and effort toward creating original solutions to classroom prompts. Quizzes are open-resource and may be retaken for grade improvement.

Your grade percentage is calculated by dividing the total points earned by the total points possible. **It is your responsibility to meet with the instructor to assess your progress.**

In this course, you will be responsible for the following activities, totalling **395 points**:

- Orientation Activities - 5 points each
  - **5 points total; 1.3% of the total grade**
- Padlet Posts – 2.5 pts. *each* for initial Padlet posts and responses (see [Padlet Rubric](#))
  - **90 points total; 22.8% of the total grade**
- Exercises - 5 pts. each (see [Exercise Rubric](#))
  - **50 points total; 12.7% of the total grade**
- Assignments – 20 pts. each (see [Assignment Rubric](#))
  - **240 points total; 60.8% of the total grade**
- Quizzes – 5 pts. each
  - **10 points total; 2.4% of the total grade**

### Grades

A – 90-100%   B – 80-89.9%   C – 70-79.9%   D – 60-69.9%   F – 0-59.9%

### Withdraw “W” grade

The “W” is assigned to a course taken by the student who formally withdraws from this course by the last day to withdraw from courses (see [Academic Calendar](#)). If you stop showing up for

class and do not officially withdraw, expect to receive an “F” as a semester grade.

## Assessments

### Drawing Assessments: In-Progress Work, Exercises, and Assignments

Work is to be handed in as requested by the instructor. In-progress drawings, exercises and assignments will be submitted in the “Assignments” area in the form of a photograph of both your work and a still life or photo source image (with citation). In-progress drawing submissions will receive 5 points, and invaluable constructive feedback from the instructor. Assessment is based on the Exercise [New Window] and Assignment [New Window] Rubrics. All required items are linked from the Weekly Lessons.

### Padlet Posts

These activities are worth up to 2.5 points each for both initial post and peer response. These must be submitted on time for credit, and assessment is based on the [Padlet Rubric](#) [New Window]. These will be turned in to Padlets linked directly in the Weekly Lessons.

### Late Work/Etiquette

As in the real work world, deadlines are necessary. Students will need to meet deadlines for assessments and learn how long the process of working independently on art-related assignments takes in order to know how to schedule their time effectively. Quizzes may be retaken for grade improvement throughout the semester. **Late Exercises and Assignments will be graded down 50%. Padlet posts are *NOT* accepted late without proof of extenuating circumstances, and will receive zero points.**

Due to the nature of the course material, regular participation is critical to the class’ collective learning. Padlet posts and responses must be completed by the due date, specifically answer the questions posed, and contain all required attachments, links, and citations as directed in the directions at the top of the page. Your response to peers is necessary for both building community and collective learning. Please be considerate to your classmates – the intent of all forum responses is collective growth. This means students are to honestly and specifically respond to peers’ posts and specifically answer questions posed. Please focus on the content. Vague comments will not receive credit, and personal attacks of any kind will not be tolerated. **If you will be unable to participate for any given amount of time, please notify the instructor.**

### Grade Improvement

The slogan of my class is “Try!” In an effort to support learning over perfectionism, you may always update work and email it to me at [rmolyneu@hawaii.edu](mailto:rmolyneu@hawaii.edu) for grade improvement through the semester’s final due date. Unless otherwise requested, all updated work will be graded at the end of the semester. Extra credit is also available for specific feedback that helps me immediately improve resources and the learning experience. Other extra credit options will be announced as they become available.

## Learning Resources

- YouTube Lectures and Demonstrations by Robert & Erika Molyneux (found in Weekly Lessons)
- Written Instructions with in-progress images and examples of final works
- Other free learning resources as necessary

## REQUIRED SUPPLIES

### Drawing Tools (Purchase)

- Graphite Pencils: 2B, HB, 6B
- Box of 6 Medium Vine & Willow Charcoal
- Set of 4 Compressed Charcoal Sticks
- 5-Piece Charcoal Pencil Set (4 black, 1 white pencil)
- Black Sharpie Fine Point markers
- Black Precise V5 Rolling Ball Pen
- 18" Ruler
- Kneaded Eraser
- X-Acto Knife with #11 blades
- 11oz. Workable fixatif
- 9" x 12" Spiral Bound Sketch Pad (25 sheets)
- 18" x 24" Spiral Bound Sketch Pad (25 sheets)
- 18" x 24" Masonite Board
- 3/4" blue painter's tape
- Colored pencil set

### Still life & Easel supplies & documentation (Gather):

- Digital camera to document your work (smartphone/tablet camera are fine)
- 1 medium to large cardboard box (may be folded flat for a platform)
- 3 or more boxes of varying sizes
- 3 or more cardboard cylinders (i.e. paper towel or toilet paper tube of varying sizes)
- 3 or more clear drinking glasses (may be the same or of different sizes)
- 6 cans (3 soup or other similar-sized cans, 3 tuna or similar-sized cans)
- Wine bottle
- Paper towel & printer paper
- 3 or more balls (may be varying sizes)
- 1 towel (solid print, middle value, neutral colored: grey or beige work best)
- Chair & bed or table
- Book

## CLASSES

Course content is laid out in weekly Lessons on Lulima. Each weekly lesson may also include instructional videos, documents, images, slideshows, & specific directions for the week's work. Please pay attention to details, especially in terms of due dates, directions, file formatting and naming, and turning in assignments. *Generally*, due dates fall on 11:55 pm each Sunday. Drawings will be submitted to the teacher in Assignments, and student reflections and feedback will be posted in Padlet pages. All activities are linked directly from your Weekly Lesson pages in Lulima.

I will post announcements with weekly reminders multiple times each week. These alerts will be posted to our class Lulima page and emailed to your UH Gmail account, so please check email often! Often, weekly reminders will go out on Mondays and Fridays, and feedback will be posted in the gradebook and announcements by Thursday night for work that was due on Sunday.

Although I will be as specific as possible with asynchronous feedback, I highly encourage you to take the opportunity to meet with me in real time in my [virtual office](#) (password: 4GpQQZ) for the best feedback experience and to meet classmates. Use my scheduled hours if possible or contact me to make an appointment at a mutually agreeable time.

## COMMUNICATING WITH THE INSTRUCTOR

I do not know you need help if you do not ask for it. Please make sure to ask questions when you have them by emailing or dropping by my virtual office (I will be utilizing [Zoom](#) [New Window] for virtual meetings (password: 4GpQQZ)). If possible, schedule an appointment to see

me, so I can set aside time just for you. Being prepared with specific questions you are having difficulty with will also help me help you more efficiently. Chances are, others have the same questions, so you will be helping me better address the learning needs of your classmates too.

I do my best to be prompt with email communications but am a father, husband, and active artist in addition to being a teacher. Please allow 24 hours during the week for email responses. I reserve weekends for my family; If you email after 5pm on Friday, I may not have a chance to respond until Monday.

## UNDERSTANDING COURSE EXPECTATIONS

Make sure you understand and abide by the following guidelines to succeed in this course:

1. Course communications will be delivered exclusively via [Laulima](#) and their UH Gmail
2. One or more drawings must be completed each week, requiring space, time, and documentation of both the drawing, and reference still life set-ups.
3. Navigate the course by working through each weekly lesson pages (found on the left side tab navigation of our Laulima class page).
4. Students are responsible for reading all course announcements and feedback posted on Laulima and sent to their UH Gmail addresses.
5. Students are expected to interact positively and constructively with the instructor and other students through various types of web-based posts, office hours, and email.
6. As a studio course, students should set aside a minimum of 6 hours of time to work on class content each week (this actually only accounts for the time you would normally be in class, not necessarily the additional time homework may take).
7. Each week, in order to earn a grade, students will be responsible for (1) reading/viewing scheduled content (2) completing scheduled drawings, and (3) actively interacting with classmates as directed.
8. Padlet Posts and quizzes are not accepted late unless extenuating circumstances exist.
9. Quizzes may be retaken for a higher grade while the activity is open
10. Assigned artworks may be submitted late through our final due date for 50% credit.
11. Improved works may be turned in for grade improvement via email and are generally graded at the end of the semester.
12. NO WORK is accepted past the FINAL due date (Sunday of Week 16).
13. The instructor wants all students to succeed and enjoy learning and will often give opportunities for grade improvement following assessment.
14. Students will be asked to reflect on their learning as part course assessments.
15. It is the student's responsibility to reach out for help (via email, phone, text, or office meeting), clarification, corrections to grades, or accommodations for extenuating circumstances or disabilities when needed.
16. In order to GUARANTEE timely communications, students must contact my instructor no later than 5pm on Friday of each week for questions and considerations concerning work due that Sunday. (The instructor will always try to respond in a timely fashion; however, it may be too late to help with work done at the last minute).
17. Grades and feedback are posted by Thursday night each week, and it is the student's responsibility to check grades each week for accuracy.

## MySuccess

MySuccess: Students may be referred for extra help or advising through MySuccess. Students can also explore resources at MySuccess.Hawaii.edu and [windward.hawaii.edu/MySuccess](http://windward.hawaii.edu/MySuccess)

## Disabilities Accommodations

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Jodi Asato can be reached at 235-7448, [jodiaka@hawaii.edu](mailto:jodiaka@hawaii.edu), or you may stop by Hale ‘Ākoakoa 213 for more information.

## SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

UH Confidential Advocate  
Phone: (808) 348-0663  
Email: [advocate@hawaii.edu](mailto:advocate@hawaii.edu)

Desrae Kahale, Mental Health Counselor & Confidential Resource  
Phone: (808) 235-7393  
Email: [dkahale3@hawaii.edu](mailto:dkahale3@hawaii.edu)  
Office: Hale Kāko‘o 101

Mykie E. Menor Ozoa-Aglugub, Title IX Coordinator  
Phone: (808) 235-7468  
Email: [mozoa@hawaii.edu](mailto:mozoa@hawaii.edu)  
Office: Hale ‘Ākoakoa 220

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University’s Title IX resources and the University’s Policy, Interim EP 1.204, go to [manoa.hawaii.edu/titleix/](http://manoa.hawaii.edu/titleix/).

## Academic Integrity

Work submitted by a student must be the student's own work. The work of others should be explicitly marked, such as through use of quotes or summarizing with reference to the original author.

Students can upload papers to <http://www.TurnItIn.com> to have papers checked for authenticity, highlighting where the paper potentially fails to appropriately reference sources.

In this class, students who commit academic dishonesty, cheating or plagiarism will have the following consequence(s):

Students will receive a failing grade for plagiarized assignments.

All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

## Alternate Contact Information

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alakai 121
- Phone: 808-235-7422
- Email: [wccaa@hawaii.edu](mailto:wccaa@hawaii.edu)