



UNIVERSITY of HAWAII®  
**WINDWARD**  
COMMUNITY COLLEGE

## **ANSC 266 Veterinary Clinical Practice and Internship II**

CRN 62089

Friday 9am-10:15am

**INSTRUCTOR:** Dr. Jenny Kelly & Kacie Tom-Dela Cruz  
**OFFICE:** Imiloa 121  
**OFFICE HOURS:** By Appointment  
**TELEPHONE:** Kacie 808-392-9257  
EMAIL: Kacie [kaciesy@hawaii.edu](mailto:kaciesy@hawaii.edu); Dr. Kelly jennyrk@hawaii.edu  
**EFFECTIVE DATE:** Spring 2024

### **SYLLABUS CHANGE POLICY:**

Information contained in the course syllabus may be subject to change with reasonable advance notice, as deemed appropriate by the instructor. Updates to the syllabus will be communicated via a Lulima class announcement and/or during a class meeting.

### **WINDWARD COMMUNITY COLLEGE MISSION STATEMENT**

*Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko'olau region of O'ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.*

### **CATALOG DESCRIPTION**

Practical animal experience at veterinary clinics, zoos, research labs or other animal facilities. Topics covered may include restraint procedures, venipuncture, vital signs assessment, radiological techniques, veterinary business and front-office procedures, routine nursing care and animal husbandry. This course is intended for students entering veterinary technology, veterinary assisting, or other animal-related fields. Students participating in ANSC 190 are required to show proof of current health insurance and obtain a professional liability policy through their internship supervisor.

**Pre-Requisites:** Admission in the Veterinary Technology Program and a grade of "C" or better in all completed ANSC courses.

### **Activities Required at Scheduled Times Other than Class Times**

Complete 120 hours at internship location site

## STUDENT LEARNING OUTCOMES

As a result of taking this course, students can expect to attain the following outcomes:

- Perform required clinical competencies in assigned veterinary location(s)
- Demonstrate professionalism in attendance, attitude, and behavior.
- Discuss multiple aspects of veterinary medicine through case studies, guest lecturers, or assignments.

## COURSE TASKS

- Attend class at scheduled times.
- 120 hours in assigned veterinary facility.
- Complete online quizzes and assignments
- Participate in class discussions.
- Submit student evaluation, timesheet, and clinic evaluation.

## ASSESSMENT TASKS AND GRADING

**Complete 120 Hours in clinic + Timesheet + Student Evaluation + Clinic Evaluation (400 points):** Students will complete 120 hours in an assigned veterinary facility. If a student is currently working in a participating veterinary facility, a total of 40 hours can be credited toward the 120 hours required. The remaining 80 hours must be completed at another location.

**\*\*Failure to complete hours or missing any mandatory paperwork will result in a zero and failure of the class.**

**Attendance (100 points):** Attendance is mandatory. You are allowed one unexcused absence. Any unexcused absence after that will result in a deduction of 30 points. A tardy of more than 10 minutes result in the deduction of 20 points from the student's attendance score. Missing a Guest Speaker will result in a deduction of 50 points.

**Quizzes (200 points):** You will need to complete quizzes on Lulima on the Syllabus and Weekly topics.

**Student Evaluation (Mandatory):** The internship facility will provide feedback of the student's performance by filling out an evaluation. Points will be based on performance indicators such as attitude, professionalism, promptness, and attire.

**Clinic Evaluation (Mandatory):** Students will fill out a clinic evaluation. Assignment of points will be determined by completeness and at the discretion of the instructor.

**Timesheet (Mandatory):** Students will turn in a completed timesheet with signatures from internship location.

## COURSE CONTENT

- Clinical Anatomy

- Client Communication / Documentation
- Restraint
- Clinical Laboratory Procedures
- Medical Nursing and Behavior
- Radiology
- Hospital Routines / Protocol
- Professional Opportunities in Veterinary Medicine

## LEARNING RESOURCES

Veterinary journal articles and Webinars as assigned.

## METHOD OF GRADING

The assignment of points will be according to the following:

400 points – 120 Hours in clinic, Student Eval, Timesheet, Clinic Eval

100 points – Attendance

200 points – Quizzes/Webinars

**Failure to complete hours or turn in mandatory paperwork will result in failure of the course, which may result in dismissal from the program and affect the completion of the program.**

## TOTAL 700 points

A 630-700 points

B 560-629 points

C 490-559 points

D 420-489 points

F < 419 points

## HOW TO SUCCEED IN THIS CLASS

Certain elements must be completed to receive credit for the internship. These include attendance to all classes and all scheduled time in clinic. The instructor must receive an evaluation of the student, an evaluation of the clinic by the student, and an official timesheet before the last day of class.

Pay attention to guest speakers/on-line lectures/webinars and take notes. These presentations will be covered in the quizzes.

The student is expected to attend scheduled class times and participate in discussions to reflect interest, knowledge and understanding. Any changes in the course schedule will be announced ahead of time in class and on the Laulima website. It is the student's responsibility to be informed of these changes. It is the student's responsibility to be informed about deadlines concerning registration (e.g., last day for withdrawal)

## DISABILITIES ACCOMMODATIONS

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class. Jodi Asato, Disabilities Counselor, can be reached at (808) 235-7472, [jodiaka@hawaii.edu](mailto:jodiaka@hawaii.edu), or you may stop by Hale Kāko'o 105 for more information.

## SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Leslie Cabingabang, UH System Confidential Advocate  
 Phone/Text: (808) 348-0432 or (808) 341-4952  
 Email: [advocate@hawaii.edu](mailto:advocate@hawaii.edu)  
 Office: Hale Kāko'o 107 (Wednesdays)

Mykie E. Menor Ozoa-Aglugub, J.D., Title IX Coordinator  
 Phone: (808) 235-7468  
 Email: [mozoa@hawaii.edu](mailto:mozoa@hawaii.edu)  
 Office: Hale Kāko'o 109

Desrae Kahale, Mental Health Counselor & Confidential Resource  
 Phone: (808) 235-7393  
 Email: [dkahale3@hawaii.edu](mailto:dkahale3@hawaii.edu)  
 Office: Hale Kāko'o 101

Karen Cho, Deputy Title IX Coordinator  
 Phone: (808) 235-7404  
 Email: [kcho@hawaii.edu](mailto:kcho@hawaii.edu)  
 Office: Hale 'Alaka'i 120

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University's Title IX resources and the University's Policy, Interim EP 1.204, go to [manoa.hawaii.edu/titleix/](http://manoa.hawaii.edu/titleix/)

**ACADEMIC INTEGRITY (This section is optional)**

Work submitted by a student must be the student's own work. The work of others should be explicitly marked, such as through use of quotes or summarizing with reference to the original author.

In this class, students who commit academic dishonesty, cheating or plagiarism will have the following consequence(s):

Students will receive a failing grade for plagiarized assignments.

All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

**ALTERNATE CONTACT INFORMATION**

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alaka'i 121
- Phone: (808) 235-7422