



UNIVERSITY of HAWAII®
WINDWARD
 COMMUNITY COLLEGE

ANSC 151L: Clinical Laboratory Techniques Lab

CRN: 62353 in Hale Imiloa 123, TFS 9am-4:30pm (1 credits)

INSTRUCTOR: Mindi Peralta, RVT **EFFECTIVE DATE:** Spring 2024, 01/08-05/10

OFFICE: Hale Imiloa 122 **PHONE:** 808-236-9120

EMAIL: mindi808@hawaii.edu **CELL:** 808-343-6048

STUDENT HOURS: I welcome you to contact me outside of class and student hours
 Sunday - Anytime
 Tuesday, Wednesday - 7am - 4pm

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko'olau region of O'ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

Provides students with the background knowledge needed to perform and interpret laboratory techniques commonly used in veterinary practice. Topics include: Homeostatic relationships, cytology, histology, parasitology and clinical physiology of major body systems. Includes a discussion of common disorders affecting major body systems and the techniques used for diagnosis. This course is intended for students entering veterinary technology, veterinary assisting, or other animal-related fields.

STUDENT LEARNING OUTCOMES

1. Properly package, handle and store specimens for laboratory analysis.
2. Demonstrate proficiency in the use of veterinary lab equipment (e.g. microscopes, blood chemistry analyzers, centrifuges, and refractometers).
3. Determine proper maintenance and quality control procedures necessary to ensure accurate results.
4. Properly carry out analysis of laboratory specimens, including urinalysis, CBC, blood chemistry and common cytological and parasitological procedures.
5. Use critical thinking to analyze and interpret clinical data to determine if a need exists for additional laboratory tests that will provide useful diagnostic information.

COURSE TASKS

1. Attend lab at scheduled times, on time, and in proper uniform.
2. Complete assigned readings
3. Participate in class discussions and group work
4. Complete 5 quizzes
5. Complete 2 practicums

ASSESSMENT TASKS AND GRADING

- **ATTENDANCE:** – Please refer to the attendance policy outlined within the Veterinary Technology Student Handbook for full details.
 - Attendance is expected for every class and will be documented prior to the start of all labs.
 - Any unexcused absences will be subject to a loss of 10 participation points **and** use of our demerit system (refer to student handbook.)
 - Any absences must be communicated with your lecturer prior or on the day of the absence.
 - Any and all absences will not be considered excused without documentation. Arriving more than 10 minutes late may be considered an absence.
 - **Overall, prompt communication is essential for working out plans for making up assignments, activities, and lectures.**

~COVID-19~ If you are feeling sick and/or exhibiting any of the signs or symptoms associated with COVID-19, do not attend your class, please contact your physician immediately for the appropriate steps to acquire a test and initiate quarantine. You must contact your instructor immediately and provide the documentation from your physician regarding your health status.

- **LAB MANUAL ASSIGNMENTS:** (45 points) - Complete the Lab Manual that accompanies the textbook. (We will NOT complete the parasitology section.)
- **QUIZZES:** 50 points total (10 points each)– Students should expect a quiz many class periods and are expected to keep up with the material and be prepared every class.
- **PARTICIPATION:** 20 points – Students will need to participate in lab activities, including group work, clinical chemistry procedures, and review sessions.
- **LAB NOTEBOOK:** 40 points total – Will be collected at the beginning of both practicums.
 - The lab notebook must be completed up to each designated page upon each submission.
 - **Instructions** - Summarize and interpret the information in your own words, demonstrating your comprehension of the concepts and processes involved.
 - All entries in your lab notebook must be written in your own words to accurately reflect your understanding and observations.
 - Copying verbatim from lab manuals, textbooks, or other sources is not allowed.
 - Plagiarizing content for your lab notebook entries will be considered a violation as this inhibits your personal learning and growth.
- **PRACTICUM:** 175 points total – There will be two practicums held within this semester.

Participation	20	90-100%	A
Quizzes	50	80-89%	B
Lab Manual	45	70-79%	C
Lab Notebook	40	60-69%	D
Practicums	175	0-59%	F
Total	330		

ASSIGNMENT POLICIES

1. **Late Submissions** - If you miss an assignment due to a **serious illness or legitimate emergency**, you **must** contact the instructor within **24 hours** to discuss making up assignments. You may need to provide documentation for evidence of emergency or illness.
2. **Spelling** – Due to the importance of spelling in a medical setting, any spelling error may be marked as incorrect. This is especially true for critical terminologies.
3. **Dress Code** - Students are required to observe all dress code policies (see VETA handbook for full details.) **Close-toed shoes, long pants, and a white lab coat are required for all labs. Visible jewelry and nail polish are not allowed.**
4. **PowerPoints** – The PowerPoints created for this course was intended to be opened with Microsoft PowerPoint. This is because there may be transitions and animations that were meant to be played in presentation mode. PowerPoints can be opened by other third-party programs, although the images may not load correctly. PDFs will be available as well, although transitions and animations will not work.
5. **Wrong file submission policy:** It is the student’s responsibility to ensure that the correct file was uploaded. Submissions of wrong files will be categorized as a late assignment.
6. **Corrupted file submission policy:** It is the student’s responsibility to ensure that a working file was uploaded. Submissions of corrupted files will be categorized as a late assignment.
7. **LOOM or ZOOM:** All quizzes and exams must have an accompanying Loom link or Zoom recording to verify academic honesty. Submitted quizzes with no Loom link will not be eligible for points. You must sign up for a Loom Education Account prior to taking any quizzes. Alternatively, you may use a recording program like Zoom instead. However, this will typically create large files that may be difficult to share digitally.

LEARNING RESOURCES

1. Margi Sirois, Laboratory Procedures for Veterinary Technicians, 7th edition, St. Louis, MO, Mosby Inc, 2019 **and accompanying LAB MANUAL** (ISBN: 9780323595056)
2. Reagan, William, et al. Veterinary Hematology: Atlas of Common Domestic and Non-Domestic Species, 3rd edition, Ames, IA, Wiley-Blackwell, 2019 (ISBN-13: 978-1-119-06497-8)
3. Tsuda, Matthew and Peralta, Mindi. *ANSC 151L Notebook Spring 2024*.

ACADEMIC INTEGRITY

Refer to Vet Tech Student Handbook for all policies regarding academic dishonesty. Actions that are involved within this policy include but are not limited to:

- Sharing answers on assignments that are not considered group assignments.
- Informing classmates of quiz and exam content.
- Viewing other classmates’ papers or talking during quizzes and exams.
- Using any form of unapproved notes during a quiz or exam (paper notes, phone, smartwatch, laptop, etc.)

Please note that all suspected actions will be immediately investigated for legitimacy. This may mean receiving a zero on suspected assignments, discussion with the program director and academic affairs, and scrutinization of assignment content until all parties are proven uninvolved.

DISABILITIES ACCOMMODATIONS

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class.

- **Jodi Asato, Counselor, Disability Student Services Office**
- **Office:** Hale Kako‘o 105 **Phone:** [808-235-7472](tel:808-235-7472) **Email:** jodiaka@hawaii.edu

SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES ([TITLE IX](#))

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

<p>Mykie Ozoa-Aglugub, Title IX Coordinator</p> <ul style="list-style-type: none"> • Phone: (808) 235-7468 • Email: mozooa@hawaii.edu • Office: Hale Kāko‘o 109 	<p>Karen Cho, Deputy Title IX Coordinator</p> <ul style="list-style-type: none"> • Phone: 808-235-7404 • Email: kcho@hawaii.edu • Office: Hale Alaka‘i 120B
<p>Jen Brown, Vice Chancellor for Student Affairs</p> <ul style="list-style-type: none"> • Phone: (808) 235-7370 • Email: jb26@hawaii.edu 	<p>Leslie Cabingabang, UH Confidential Advocacy</p> <ul style="list-style-type: none"> • Phone: 808-348-0432 Text: (808) 341-4952 • Email: advocate@hawaii.edu • Office: Hale Kāko‘o 107
<p>Desrae Kahale, Mental Health Counselor & Confidential Resource</p> <ul style="list-style-type: none"> • Phone: (808) 235-7393 • Email: dkahale3@hawaii.edu • Office: Hale Kāko‘o 101 	<p>Kaahu Alo, Student Life Counselor Designated Confidential Advocate for Students</p> <ul style="list-style-type: none"> • Phone: (808) 235-7354 • Email: kaahualo@hawaii.edu

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University’s Title IX resources, and the University’s Policy, Interim EP 1.204, go to manoa.hawaii.edu/titleix/

ALTERNATE CONTACT INFORMATION

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact:

- **Dr. Kelly:** jennyrk@hawaii.edu
- **Sydney Dickerson:** ssfd@hawaii.edu
- **Stacie Kissel:** kupahu@hawaii.edu

**For any other issues, please contact
The Academic Affairs Office:**

- Location: Alaka‘i 121
- Phone: (808) 235-7422

Week	Start Date	Module Contents	Assignments Due on Sundays (except for lab notebook)
1	Jan 8	Complete UA	
2	Jan 15	Microscopic UA	
3	Jan 22	Microscopic UA	(Due by: Jan 28) Quiz 1 & Recording link Complete UA
4*	Jan 29	Microscopic UA	
5	Feb 5	Blood Smears and CBC	(Due by: Feb 11) Quiz 2 & Recording link Microscopic UA Lab Manual 1 Assignment Unit 1 & 5
6	Feb 12	CBC Math, RBC Morphology	(Due by: Feb 18) Quiz 3 & Recording link Blood Smears and CBC
7	Feb 19	RBC Morphology	
8	Feb 26	WBC Morphology	
9	Mar 4	Review	(Due by: Mar 10) Quiz 4 & Recording link RBC Morphology Lab Manual 2 Assignment Unit 2 & 3
10*	Mar 11	Practicum 1 Module	Practicum 1 (Due by: Mar 17) Lab Notebook 1
11	Mar 18	Spring Break	
12	Mar 25	Fecal Floats	
13	Apr 1	Nematodes	
14	Apr 8	Protozoa & Ectoparasites	(Due by: Apr 14) Quiz 5 & Recording link Fecal Floats and Nematodes
15	Apr 15	Cytology Tests	(Due by: Apr 21) Lab Manual 3 Assignment Unit 6 & 9
16*	Apr 22	Practicum 2 Module	Practicum 2 (Due by: Apr 28) Lab Notebook 2

Last day for 100% refund: 1/16

Last day for 50% refund: 1/31

Last day to withdraw without a W: 1/31

Last day to withdraw with a W: 3/22

Date	Topics
FEB 1	UA
FEB 2	UA
FEB 3	UA
MAR 14	Hematology, UA
MAR 15	Hematology, UA
MAR 16	Review Practicum 1
APR 25	Fecal, Cytology, Hematology, UA
APR 26	Fecal, Cytology, Hematology, UA
APR 27	Review Practicum 2

Unit	Skill	Req	Lab/Lecture
1	Select and maintain laboratory equipment	Req	Hands on
1	Prepare, label, package, and store specimens for laboratory analysis	Req	Hands on
1	Understand how to ensure safety of patients, clients and staff in the collection and handling of samples	Req	
1	Prepare diagnostic specimens for shipment	Req	
2	Perform CBC: packed cell volume	Req	Hands on
2	Perform CBC: total protein	Req	Hands on
2	Perform CBC: white cell count	Req	Hands on
2	Perform CBC: red cell count	Req	Hands on
2	Perform microscopic exam of blood film: prepare film and stain using a variety of techniques	Req	Hands on
2	Perform microscopic exam of blood film: perform leukocyte differential – normal vs abnormal	Req	Hands on
2	Perform microscopic exam of blood film: evaluate erythrocyte morphology – normal vs abnormal	Req	Hands on
2	Perform microscopic exam of blood film: correct white blood cell counts for nucleated cells	Req	Hands on
2	Perform microscopic exam of blood film: estimate platelet numbers	Req	Hands on
2	Perform microscopic exam of blood film: calculate absolute values	Req	Hands on
2	Perform cytologic evaluation: prepare and stain bone marrow specimens		Hands on
2	Perform CBC: hemoglobin	Req	
2	Identify blood parasites: Anaplasma sp		
2	Calculate hematologic indices	Req	
5	Perform Urinalysis: determine physical properties	Req	Hands on
5	Perform Urinalysis: test chemical properties	Req	Hands on
5	Perform Urinalysis: examine and identify sediment	Req	Hands on
5	Identify blood parasites: Hemotropic Mycoplasma sp (Hemoplasmas) (formerly Haemobartonella sp and Eperythrozoon sp)	Req	
6	Understand and identify substances that when ingested result in toxicity: identify common poisonous plants	Req	
6	Understand and identify substances that when ingested result in toxicity: be familiar with substances (organic and inorganic) that cause toxicity	Req	

8	Perform diagnostics procedures for parasites: fecal flotations	Req	Hands on
8	Perform diagnostics procedures for parasites: direct smears	Req	Hands on
8	Perform diagnostics procedures for parasites: centrifugation with flotation	Req	Hands on
8	Identify blood parasites: <i>Dirofilaria</i> sp/ <i>Acanthocheilonema</i> sp (formerly <i>Dipetalonema</i> sp)	Req	Hands on
8	Identify common parasitic forms: Nematodes	Req	
8	Perform parasitologic procedures for external parasites and identify: lice	Req	
8	Identify blood parasites: <i>Babesia</i> sp		
8	Perform coprologic tests		
8	Identify blood parasites: <i>Ehrlichia</i> sp		
8	Perform parasitologic procedures for external parasites and identify: ticks	Req	
8	Perform parasitologic procedures for external parasites and identify: mites	Req	
9	Perform cytologic evaluation: assist in collecting, preparing and evaluating transudate, exudate and cytologic specimens (joint, cerebrospinal, airway, body cavity)		Hands on
9	Perform cytologic evaluation: understand timing; types of pregnancy testing		Hands on
9	Perform cytologic evaluation: perform fine needle tissue aspirates and impression smear preparation (differentiate benign vs. malignant)		Hands on
9	Perform cytologic evaluation: evaluate semen		Hands on
9	Perform cytologic evaluation: collect, prepare, and evaluate ear cytology	Req	Hands on