



UNIVERSITY of HAWAII  
WINDWARD COMMUNITY COLLEGE

Ke Kulanui Kaiāulu o ke Ko'olau

## HAW 101, Elementary Hawaiian I

Fall/2024

4 Credits | CRN 64198

Asynchronous Online Course: Laulima

### Windward Community College Mission Statement

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'O keia ka wā kūpono e ho'onui ai ka 'ike me ka ho'omaopopo i kō Hawai'i mau ho'oilina waiwai. Aia nō ho'i ma ke Kulanui Kaiāulu o ke Ko'olau nā papahana hou o nā 'ike 'akeakamai a me nā hana no'eau. Me ke kuleana ko'iko'i e ho'ohiki ke Kulanui e kāko'o a e ho'okumu i ala e hiki kē kōkua i ka ho'onui 'ike a nā kānaka maoli. Na mākou nō e ho'olako, kāko'o a paipai i nā Ko'olau a kō O'ahu a'e me nā hana no'eau ākea, ka ho'ona'auao 'oihana a me ka ho'onui 'ike ma ke kaiāulu — hō'a'ano a e ho'oulu i nā haumāna i ka po'okela.

*Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O'ahu's Ko'olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence*

### Instructor Information

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#### How to Contact Your Instructor

Kapela Wong

Office: Hale A'o #204

Office Hours: Wednesday 3:00pm–5:00pm (HST) on Zoom

Zoom: [976.3945.5672](https://hawaii.zoom.us/j/97639455672) PASSWORD: Olelo

Email: [kkahili@hawaii.edu](mailto:kkahili@hawaii.edu)

#### About

Aloha and welcome to HAW 101! My name is Kapela Wong and I am your kumu for this course. More information about me is on the course site. Turnaround time for grading is within 48 hours of the due date which is by the Tuesday following the Sunday due date. Response to emails will be within 24 - 28 hours. You are welcome to email me on the weekends and join my Zoom Office Hours as well for communication and assistance with course materials.

## Alternate Contact Information

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alaka'i 121
- Phone: (808) 235-7422

## Course Information

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### Catalog Description

An elementary course in the Hawaiian language which focuses on rules of grammar, pattern drills, the building of an adequate vocabulary to facilitate conversation, and reading of selected materials at an elementary level.

### Student Learning Outcomes

As a result of taking this course, students can expect to attain the following outcomes:

1. Recognize and reproduce the correct pronunciation of consonants, semivowels, vowels, diphthongs, words and names in Hawaiian.
2. Demonstrate the ability to comprehend and respond to basic directions, requests, questions and answers.
3. Demonstrate the ability to generate basic phrases and sentences for everyday situations with a vocabulary of 400-500 Hawaiian words, plus idiomatic expressions.
4. Demonstrate the ability to read and write Hawaiian sentences at an elementary level on subject matter covered in class.
5. Speak Hawaiian with the proper inflection, intonation, and rhythm.

### Required Materials

Required Textbook:

Hopkins, A. Pualani (1992). *Ka Lei Ha'aheo: Beginning Hawaiian*. University of Hawaii.

\*A PDF version is provided on the course site.

### Course Format

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This is a fully online asynchronous 8-week course. It is important to self-pace and also be aware of the due dates for all learning activities. This course is composed entirely of digital curriculum materials, lessons are pre-recorded lectures, and assignments, exams, and quizzes are electronically submitted.

This course covers two units (mahele). Mahele 1 consists of seven ha'awina (topics) and mahele 2 consists of four ha'awina. Each ha'awina contains learning materials i.e., lectures, tutorials, readings, and assignments. Each ha'awina will last approximately one week in length. Mahele 1

Unit Review & Ka Ho'olauna as well as Mahele 2 & Kākau Puke will last approximately two weeks in length. Additionally, more specific objectives will be provided during the course for each ha'awina:

Mahele 1 (Unit 1)

- Ha'awina 1 – An introduction to the alphabet, orthography, and sound of the Hawaiian language through everyday phrases, place names, and our Ali'i.
- Ha'awina 2 – An introduction to Class-Inclusion sentences and noun phrases in Hawaiian.
- Ha'awina 3 – An introduction to Equational Sentences, expanded Class-Inclusion sentences, and noun phrases with definite articles.
- Ha'awina 4 – An introduction to Imperative sentences.
- Ha'awina 5 – An introduction to Stative Verb sentences and plural pronouns.
- Ha'awina 6 – An introduction to simple verb sentences and infinitives.
- Mahele 1 - Unit Review & Ho'olauna

Mahele 2 (Unit 2)

- Ha'awina 7 – An introduction to *Ua* Verb sentences, or past tense, expanded Class-Inclusion and Equational sentences, and Imperative sentences as suggestions.
- Ha'awina 8 – An introduction to future and progressive action sentences, and family terms
- Ha'awina 9 – An introduction to possessives and locational sentences.
- Mahele 2 - Unit Review & Kākau Puke

## Course Schedule

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*The following schedule is subject to change.*

Mahele (Unit)	Ha'awina (Topics)	Assignments
Course Orientation	Course Introduction	Syllabus review
Start Here	Introduction to the course site and how to get started	Syllabus test (3pt extra credit)
<b>Week 1</b> <b>August 26 - September 1</b>  <b>DUE Sunday,</b> <b>September 1, 2024</b>	<u><b>Mahele 1 - Ha'awina 1</b></u> Introduction to the Hawaiian language	<ul style="list-style-type: none"> <li>• Ko Hawai'i Pae 'Āina Quiz (8pt)</li> <li>• Ali'i Quiz (21pt)</li> <li>• Ho'olauna 1 (10 pt)</li> <li>• Why 'Ōlelo Hawai'i? (10pt)</li> </ul>
	<u><b>Mahele 1 - Ha'awina 2</b></u> Class-Inclusion Sentences	<ul style="list-style-type: none"> <li>• Vocabulary Quiz (15pt)</li> <li>• Chapter Quiz (10pt)</li> <li>• Exercises A - D (25pt)</li> <li>• Ho'olauna 2 (10pt)</li> <li>• He aha kēia? (10pt)</li> </ul>
<b>Week 2</b> <b>September 2 - September 8</b>  <b>DUE Sunday,</b> <b>September 8, 2024</b>	<u><b>Mahele 1 - Ha'awina 3</b></u> Equational Sentences	<ul style="list-style-type: none"> <li>• Vocabulary Quiz (20pt)</li> <li>• Chapter Quiz (8pt)</li> <li>• Exercises A - E (35pt)</li> <li>• Ho'olauna 3 (10pt)</li> <li>• 'O Wai Kou Inoa? (10 pt)</li> </ul>
	<u><b>Mahele 1 - Ha'awina 4</b></u> Imperative Sentences	<ul style="list-style-type: none"> <li>• Vocabulary Quiz 1 (15pt)</li> <li>• Chapter Quiz (12pt)</li> <li>• Exercises A - G (55pt)</li> <li>• Ho'olauna 4 (10pt)</li> <li>• 'Ono 'oe i ke aha? (10pt)</li> </ul>

<p style="text-align: center;"><b>Week 3</b> September 9 - September 15</p> <p style="text-align: center;"><b>DUE Sunday, September 15, 2024</b></p>	<p style="text-align: center;"><b><u>Mahele 1 - Ha'awina 5</u></b> Personal Pronouns &amp; Stative Verb Sentences</p>	<ul style="list-style-type: none"> <li>● Vocabulary Quiz (15pt)</li> <li>● Chapter Quiz (10pt)</li> <li>● Exercises B - D (34pt)</li> <li>● Ho'olauna 5 (10pt)</li> <li>● Pohea Kēnā? (10pt)</li> </ul>
	<p style="text-align: center;"><b><u>Mahele 1 Ha'awina 6</u></b> Simple Verb Sentences &amp; Infinitives</p>	<ul style="list-style-type: none"> <li>● Vocabulary Quiz (20pt)</li> <li>● Chapter Quiz (10pt)</li> <li>● Exercises A &amp; C - H (40pt)</li> <li>● Ho'olauna 6 (10pt)</li> <li>● Noho 'oe ma hea? (10pt)</li> </ul>
<p style="text-align: center;"><b>Week 4</b> September 16 - September 22</p>	<p style="text-align: center;"><b>Mahele 1 Unit Review &amp; Ka Ho'olauna</b></p>	<p style="text-align: center;"><b>DUE WEDNESDAY, September 18, 2024</b></p> <ul style="list-style-type: none"> <li>● Ka Ho'olauna (60pt)</li> </ul> <p style="text-align: center;"><b>DUE SUNDAY, September 22, 2024</b></p> <ul style="list-style-type: none"> <li>● Review 1 (60pt)</li> </ul>
<p style="text-align: center;"><b>Week 5</b> September 23 - September 29</p> <p style="text-align: center;"><b>DUE Sunday, September 29, 2024</b></p>	<p style="text-align: center;"><b><u>Mahele 2 - Ha'awina 7</u></b> Ua Verb Sentences</p>	<ul style="list-style-type: none"> <li>● Vocabulary Quiz (20pt)</li> <li>● Chapter Quiz (10pt)</li> <li>● Exercises A - G (50pt)</li> <li>● Ua hele 'oe i hea? (10pt)</li> <li>● Dialog Recording (10pt)</li> </ul>
<p style="text-align: center;"><b>Week 6</b> September 30 - October 6</p> <p style="text-align: center;"><b>DUE Sunday, October 6, 2024</b></p>	<p style="text-align: center;"><b><u>Mahele 2 - Ha'awina 8</u></b> E Verb Ana Sentences &amp; Sibling Terms</p>	<ul style="list-style-type: none"> <li>● Vocabulary Quiz (20pt)</li> <li>● Chapter Quiz (10pt)</li> <li>● Exercises A - D (42pt)</li> <li>● 'O Ko'u 'Ohana Kēia (10pt)</li> <li>● Dialog Recording (10pt)</li> </ul>
<p style="text-align: center;"><b>Week 7</b> October 7 - October 13</p> <p style="text-align: center;"><b>DUE Sunday, October 13, 2024</b></p>	<p style="text-align: center;"><b><u>Mahele 2 - Ha'awina 9</u></b> K-Possessives &amp; Aia Locational Sentences</p>	<ul style="list-style-type: none"> <li>● Vocabulary Quiz 1 (20pt)</li> <li>● Chapter Quiz (10pt)</li> <li>● Exercises A - E (46pt)</li> <li>● Aia i hea kou hale? (10pt)</li> <li>● Dialog Recording (10pt)</li> </ul>
<p style="text-align: center;"><b>Week 8</b> October 14 - October 18</p>	<p style="text-align: center;"><b><u>Mahele 2</u></b> Unit Review &amp; Final</p>	<p style="text-align: center;"><b>DUE WEDNESDAY, October 16, 2024</b></p> <ul style="list-style-type: none"> <li>● Kākau Puke (60pt)</li> </ul> <p style="text-align: center;"><b>CORRECTED</b></p> <p style="text-align: center;"><b>DUE FRIDAY, October 18, 2024</b></p> <ul style="list-style-type: none"> <li>● Review 2 (72pt)</li> </ul>

## Course Tasks

- Quizzes (254 points total)
  - The student will complete online quizzes to assess their comprehension of course materials. The quizzes will be based on the lectures and assigned reading for the week. Although the quizzes are open-book, they are timed. As such, students who have not studied can expect to do poorly on the quizzes. For each quiz, the attempt yielding the highest score will be used to calculate the student's grade.

- Assignments (441 points total)
  - The student will complete 9 chapter exercises and 18 topic posts on Google Slides. The purpose of topic post assignments is to create a sense of community, encourage speaking skills, and open discussion of course topics between students in the class. Your posts and responses will be graded based on effort, clarity, and accuracy.
- Review 1 (60 points)
  - A unit review of the materials covered from Ha'awina 1 - 6.
- Review 2 (72 points)
  - A unit review of the materials covered from Ha'awina 7 - 9.
- Ka Ho'olauna (60pt)
  - The student will showcase proficiency in communication through speaking and writing, as well as listening and reading comprehension by composing a video introduction introducing themselves to the class. The student will use various revised ho'olauna assignments from weeks 1 - 6. A letter/script will also accompany the video.
- Kākau Puke
  - The student will showcase proficiency in communication through speaking and writing, as well as listening and reading comprehension. The student will compose a short 8 - 10 page audiobook using learned sentence patterns for their 'ohana.

## Course Technology

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### Laulima Learning Management System

- [Laulima \(Sakai\) Accessibility](#)
- Laulima will be unavailable daily from 3:00 am-4:00 am HST for server backup and maintenance.
- Laulima automatically logs you out *if it does not detect activity for two hours*. A warning message will appear, notifying you of the lack of activity. Activity is defined as clicking a button in Laulima, such as "Save Draft" or "Next" (in a test), clicking on a course tab, or taking an action that sends information to the server.

### Regular Substantive Interaction

Online courses at Windward Community College follow these guidelines for ensuring quality instruction: [RSI Definition-WCC](#).

## Participation Verification

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Campuses are required by federal regulations to verify the participation of students in their classes. In accordance with [Executive Policy 7.209](#), all students in the University of Hawai'i system are required to establish "participation" to ensure that they are not dropped from their class(es). Students who fail to participate by the late registration period for a class will be administratively dropped from that class. Students may also be dropped from dependent prerequisite and/or corequisite classes if both courses do not establish participation.

## Grading Policy

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Grade breakdown will be as follows:

Assignment	Total Points
Quizzes	254
Assignments	441
Reviews (1 & 2)	132
Midterm	60
Final	60
Total	947

Calculation of grade: The final letter grade for this course will be determined on the basis of the total number of points and will follow the normal University of Hawaii grading system. Thus, the letter grade is determined by the percentage of points accumulated, based on the following scale:

A - 90%-100% (852 - 947 points)

B – 80%-89% (757 - 851 points)

C – 70%-79% (662 - 756 points)

D – 60%-69% (568 - 661 points)

F – 0 -59% ( 0 - 567 points)

Please note that “N” grades are not given for this course

Grades may be curved at the instructor’s discretion; however, the student should use the above grading scale to evaluate their performance throughout the class.

## Academic Integrity

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Work submitted by a student must be the student’s own work. The work of others should be explicitly marked, such as through the use of quotes or summarizing with reference to the original author.

In this class, students who commit academic dishonesty, cheating, or plagiarism will have the following consequence(s):

Students will receive a failing grade for plagiarized assignments.

All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

[Windward CC Student Conduct Information](#)

[UH System Student Conduct Policy EO 7.208](#)

Include an AI Statement (is it ok in your class? if so, when/how?) Here are some [UH Guidelines](#) and [AI Recommendations](#). Instructors should refrain from sharing or inputting student work into online AI tools, including AI detection tools, without obtaining student consent. Uploading student

work has potential FERPA implications as well as potential copyright concerns. Additionally, the uploaded content could be used as data for training of the AI, without the student's consent.

## Student Responsibilities

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- Check the course site and emails on a regular basis to stay informed.
- Please keep in touch with Kumu Kapela. If there is a problem with the course site or inks, please email Kumu Kapela so that she can address it quickly.
- Practice speaking 'Ōlelo Hawai'i everyday for at least 10 - 15 minutes.

## How to Seek Academic or Technical Support

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### Academic Support

- [Windward Community College Library](#)
- [Library eResources](#)
- [Ka Piko Writing Lab](#)
- [Ka Piko Speech Lab](#)
- [Ka Piko Math Lab](#)
- [Evening and Online Learning at Windward Community College](#)
- [STAR Balance](#)

### Technical Support

- [UH ITS Help Desk](#) – email [help@hawaii.edu](mailto:help@hawaii.edu) or call 956-8883 (or 1-800-558-2669) for Laulima and most technology support. Available 24 hours a day, 7 days a week, including holidays.
- Student Tech Support - email [winhelp@hawaii.edu](mailto:winhelp@hawaii.edu), call 808-235-7437, or stop by in person at Hale La'akea 228. Available Monday–Friday from 8:00 am–4:00 pm.
- Laulima – Click on the [Request Assistance](#) link at the bottom of any Laulima Page to fill out and submit a question and get your answer via email.
- [Information Security for Students](#)

## College Policies & Support Services

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### Disabilities Accommodations Statement

The Windward Community College's Disability Student Services Office (WCC-DSSO) is committed to providing equal access to qualified students with disabilities.

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to participate fully in this class, you are encouraged to contact the Disability Specialist Counselor, Roy Inouye, to discuss reasonable accommodations that will help you succeed in this class. The Disabilities Counselor can be reached at 808-235-7448, [wccdsso@hawaii.edu](mailto:wccdsso@hawaii.edu), or stop by the office (Hale Kako'o 105) for more information.

### **Basic Needs**

Basic needs include food and housing, childcare, mental health, financial resources, and transportation. Student basic needs security is critical for ensuring strong academic performance, persistence and graduation, and overall student well-being. If you or someone you know is experiencing basic needs insecurity, please see the [UH System Basic Needs website](#).

### **Mental Health Counseling**

Mental Health and Wellness at Windward Community College counseling services and activities on campus to support students' life goals as well as their academic goals. Information about services can be found at the [WCC Mental Health & Wellness website](#).

### **UH Alerts**

The UH Alert emergency notification system alerts the university community in the event of a natural, health or civil emergency. The information you provide will only be used in the event of an emergency that impacts the health and safety of the UH community or the closure of whole campuses. It will not be shared with others or used for routine UH communications or announcements. To sign up, visit [UH Alerts website](#) for more information.

### **Financial Aid**

If you are receiving financial aid and are contemplating not completing the course, BEFORE you withdraw, it is highly recommended that you contact the Financial Aid Office at 808-934-2712 or email them at [wccfao@hawaii.edu](mailto:wccfao@hawaii.edu) to discuss the impact this decision may have on your financial aid eligibility.

### **Student Conduct Code**

Windward Community College follows the University of Hawai'i Code of Student Conduct which defines expected conduct for students and specifies those acts subject to University sanctions. Students should familiarize themselves with the Code of Student Conduct since, upon enrollment at Windward Community College, the student has placed herself/himself under the policies and regulations of the University and its duly constituted bodies. The disciplinary authority is exercised through the Office of the Vice Chancellor for Student Affairs. Copies of the Student Conduct Code are available at the Office of the Vice Chancellor for Student Affairs or [online](#).

### **Title IX - Sex Discrimination And Gender-Based Violence Resources**

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms



of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Leslie Cabingabang, UH System Confidential Advocate  
Phone/Text: (808) 348-0432 or (808) 341-4952  
Email: [advocate@hawaii.edu](mailto:advocate@hawaii.edu)  
Office: Hale Kāko'o 107 (Wednesdays)

Mykie E. Menor Ozoa-Aglugub, J.D., Title IX Coordinator  
Phone: (808) 235-7468  
Email: [mozoa@hawaii.edu](mailto:mozoa@hawaii.edu)  
Office: Hale Kāko'o 109

Desrae Kahale, Mental Health Counselor & Confidential Resource  
Phone: (808) 235-7393  
Email: [dkahale3@hawaii.edu](mailto:dkahale3@hawaii.edu)  
Office: Hale Kāko'o 101

Karen Cho, Deputy Title IX Coordinator  
Phone: (808) 235-7404  
Email: [kcho@hawaii.edu](mailto:kcho@hawaii.edu)  
Office: Hale 'Alaka'i 120

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University's Title IX resources, and the University's Policy, Interim EP 1.204, go to <https://www.hawaii.edu/titleix/>