



UNIVERSITY of HAWAII®

**WINDWARD**  
COMMUNITY COLLEGE

# English 204A (WI), Creative Writing - Fiction

Spring 2023 | 3 Credits | CRN: 64365 | [TR 11:30 MLEO 126](#)

## Welcome to English 204A

Whether you are bursting with stories or casting about for a story to tell, this class will help you engage with storytelling in three main ways. Firstly, you'll read some well-known (and some lesser-known) published stories that exemplify various storytelling modes. Secondly, you'll spend brief periods in class writing together in response to writing-experiment prompts. You'll also post selected creative/experimental and reading-response writing to a blog that you create for this class. Thirdly, you'll participate in three rounds of workshop, where you present a finished story to the entire class for review and discussion. When a story of yours is not up for discussion, you'll be responsible for typing a constructive reading response to two or more of the stories up for discussion and for getting copies of these responses to your classmates and me by the end of class on workshop days.

## Instructor Contact Information

**Name:** Lance Uyeda ([see my answers to frequently asked questions here](#))

**Email:** [lkuyeda@hawaii.edu](mailto:lkuyeda@hawaii.edu)

**Office:** [Hale Manaleo 103](#)

**Classroom:** [Hale Manaleo 126](#)

**Zoom:** <https://zoom.us/my/uyeda> | Or use the meeting ID “uyeda”  
or 707 031 6312, no password

**Phone:** 808-236-9229 (check your email or Laulima for my cell number)

**Appointments:** <https://uyeda.youcanbook.me>

I look forward to working with you on your writing this semester in individual meetings! To see my availability and let me know what times work best for you, please go to <https://uyeda.youcanbook.me>.

## Windward Community College Mission Statement

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O'ahu's Ko'olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

‘O keia ka wā kūpono e ho‘onui ai ka ‘ike me ka ho‘omaopopo i kō Hawai‘i mau ho‘oilina waiwai. Aia nō ho‘i ma ke Kulanui Kaiāulu o ke Ko‘olau nā papahana hou o nā ‘ike ‘akeakamai a me nā hana no‘eau. Me ke kuleana ko‘iko‘i e ho‘ohiki ke Kulanui e kāko‘o a e ho‘okumu i ala e hiki kē kōkua i ka ho‘onui ‘ike a nā kānaka maoli. Na mākou nō e ho‘olako, kāko‘o a paipai i nā Ko‘olau a kō O‘ahu a‘e me nā hana no‘eau ākea, ka ho‘ona‘auao ‘oihana a me ka ho‘onui ‘ike ma ke kaiāulu — hō‘a‘ano a e ho‘oulu i nā haumāna i ka po‘okela.

## Catalog Description

English 204A Introduction to Creative Writing (fiction) introduces students to the basic practices and principles involved in the writing and publication of short stories and novels.

Pre-Requisite(s): A grade of “C” or better in ENG 100.

Activities required outside of class:

1. Two conferences with instructor.

## Student Learning Outcomes

*Students will:*

1. View the world as a writer, with an eye for detail and an ear for dialogue.
2. Exercise the imagination as a tool for creation.
3. Write short stories or novels.
4. Submit writing for publication.
5. Gain and deliver useful writing feedback.

## Writing Intensive (WI) Hallmarks

1. The course uses writing to promote the learning of course materials
2. The course provides interaction between teacher and students while students do assigned writing
3. Writing contributes significantly to each student’s course grade
4. The course requires students to do a substantial amount of writing—a minimum of 4000 words, or about 16 pages.

## Learning Materials

Course readings: Readings will be provided in class and via the ENG 204A Laulima site.

Workshop: Three times this semester, you will be responsible for making sure that copies of your written work are printed and distributed to your classmates and the instructor. If you miss your “Lance will make free copies” deadline, you will have to go to your friendly neighborhood copy center and pay for those copies yourself.

Course Web: <http://laulima.hawaii.edu> (log in using your UH username and password)

## Grades & Assignments

1. Keep everything.
2. Write informally at least three times a week in a commonplace book.
3. Write semi-formally in frequent blog postings.
4. Write formally in short critiques of your classmates' writing.
5. Write creatively in your own work(s) of short fiction.
6. Complete a showcase portfolio.
7. Participate in good faith in class discourse.

### *Major Assignments*

30%	Stories (3, or 2 plus major revision, a total of 9-12 pgs., minimum)
20%	Blog—experiments and reading responses (multiple posts weekly)
20%	Typed peer critiques (workshop)
10%	Commonplace book
10%	Portfolio
10%	Comportment/Participation

*\*I may adjust these percentages as needed to facilitate your achievement of the course learning outcomes this semester.*

### *Grades Available*

A = 90% or above  
B = 80-89%  
C = 70-79%  
D = 60-69%  
F = 59% or below

*CR/NC Option:* You must have the official CR/NC form signed by the instructor. You must receive a C or higher to receive credit for the course.

*A note on nonstandard grades:* “I” grades are not available in this class. “N” grades, which are intended primarily for students in courses below the 100 level, are also not available, except in extraordinary circumstances.

### *Unsubmitted work = Zero Points*

The practice of assigning 50% of available points (an F grade) to work that was never turned in is generally not followed by college professors. Work that is not turned in will receive zero points.

No outside extra credit

Extra credit in this class is available exclusively through exuberant & outstanding fulfillment of coursework, especially the blog, commonplace book, workshop critiques, and final portfolio. Extra credit specifics will be discussed in detail during the semester and on relevant assignment sheets.

## Minimum Technical Skill Requirements

In this course you'll be required to use Laulima, the online course management system on which you're most likely reading this syllabus 😊, to access course materials and complete assignments. Required basic-computing skills include 1) word processing (on Microsoft Word, Pages, or whatever program you prefer); 2) using an internet browser such as Chrome, Safari, or Firefox; 3) and managing your files, for example by remembering and/or keeping track of where you've uploaded or downloaded them. You will also need a willingness to learn, with Sienna's and my help, how to use one or two new apps/programs that may be new to you.

## Technical Support

- [UH ITS Computer Help Desk](#) – email [help@hawaii.edu](mailto:help@hawaii.edu) or call 956-8883 (or toll free at 1-800-558-2669 from the neighbor islands)
- Laulima Assistance Form – Click on the [Request Assistance](#) link at the bottom of any Laulima Page to fill out and submit a question and get your answer via email.
- [Laulima Student Support](#)
- [Information Security for Students](#)

## Academic Support

**TRiO SSS** One of the best resources on campus is the TRiO Student Support Services (SSS) office, which provides tutoring and a range of other opportunities to eligible students (see me for details). The contact number for TRiO SSS is 235-7487. Watch a brief informational video here: [Welcome to TRiO Student Support Services](#)

**Tutor.com** is an online tutoring service available 24/7 to provide academic support for UHCC students. For FAQs and how to access Tutor.com, review the [Studying that fits your schedule 24/7 online tutoring for UHCC students!](#) page.



**Online Learning Academy** The University of Hawai'i's [Online Learning Academy](#) (OLA) provides FREE, one-on-one English, math and science tutoring, by highly-qualified college tutors, for the University of Hawai'i (UH) System students statewide. They offer tutoring in the following subjects: basic math, pre-algebra, algebra, geometry, trigonometry, calculus, biology, chemistry, physics, environmental science, and writing.



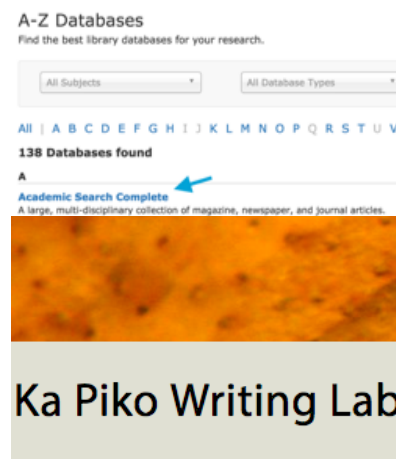
[Academic Search Complete](#) is the best database available through the Windward library for articles and reports aimed at a general academic audience. Access Academic Search Complete by clicking on the “A-Z Databases” link on the library website homepage; it is the first database listed.

The [Ka Piko Writing Lab](#), located in the WCC Library and Learning Commons, provides in-person consultations during school hours and email feedback as needed. The center’s current hours are posted here:

<http://go.hawaii.edu/PgC>

### Other Windward Community College Resources

- [Windward Community College Library](#)
- [eBooks Collection](#)
- [Speech Lab](#)
- [Math Lab](#)
- [Evening and Online Learning at Windward Community College](#)



## Basic Needs Resources

Basic needs include food and housing, childcare, mental health, financial resources and transportation, among others. Student basic needs security is critical for ensuring strong academic performance, persistence and graduation and overall student well being. If you or someone you know are experiencing basic needs insecurity, please see the following resources: [WCC Basic Needs](#)

## Safe Zone

Your English classroom/course and instructor’s offices (on-campus and on Zoom) are LGBTQ+ safe zones. Please see me if you want someone supportive to talk to, or if you’d like information on LGBTQ+ resources on campus. The University of Hawai’i system is committed to building an inclusive community that supports and advocates for all students, welcoming transgender persons, māhū, and people of all gender identities and sexual orientations.



# Course Policies and Procedures

## Mandatory Attendance:

Class attendance is mandatory for several reasons. This class will not work unless everyone attends reliably, so missing class harms not only your own academic progress, but the progress of your classmates as well. Furthermore, state and federal taxes heavily subsidize your tuition expenses; this money should not be wasted. Tuition covers only around one-fifth the cost of your community college education. You may be paying to come to school, but the community is paying four times more than you are.

For the health and safety of your classmates, instructor, and our families, if/when you have a sniffle or feel under the weather, please email or text Lance as far in advance as possible in order to receive the readings/assignments you'll need for the next class(es). Slides from each class will be posted in advance if at all possible or, at the latest, after class by early evening on the same day. If you notice that slides haven't been posted by then, please give Lance a nudge (again by text or email) to post them.

If you are absent and don't communicate with Lance about it, your semester grade will be deducted as follows. Grade deductions can be recovered in part or in whole through exuberant & outstanding fulfillment of the coursework.

Absence #	Points Lost	Your third "silent" absence and every silent absence thereafter will result in a reduction to your semester grade percentage (see columns at left).
1	0	
2	0	
3	2%	
4	2% (4% total)	
5	2% (8% total)	
n (where $n > 2$ )	$(2n - 4)\%$ (total)	

## Emails:

Communicating with students is my top priority. If I haven't responded to your message in eighteen hours (you emailed at midnight and now it's 6PM), I've likely experienced a tech fart (i.e. a brain fart manifested on gmail); *please email me again*.

Please check your hawaii.edu account on a regular basis. The homework emails that I send via Laulima will go to that account only. Instructions on forwarding your hawaii.edu account are here: <https://www.hawaii.edu/askus/1208>.

In a school or work setting, please always write grammatically correct emails, using complete words and full sentences (no shorthand, such as "where r u now"). Start with a greeting (Aloha e Jane, Dear Mr. Smith, or Hi Lance), and end with a signature (Thank you, Sincerely, or just your name).

If you have any problems or last-minute emergencies, please email me.

Required Conferences:

You can maximize the utility of your conference time by meeting with me about your short story submissions and their drafts. I'm also happy to spend as much time as you'd like discussing other questions or concerns.

Punctuality:

Please turn in your assignments on time as a sign of respect for your classmates. If you've fallen behind, please contact Lance and ask him about how to catch up.

Formatting Standards:

For stories you submit during the workshop phase of class, please:

- Double space.
- Use 1-inch margins and an understated, 12-point serif font.
- Remove extra spacing between your double-spaced paragraphs.
- Feel free to ask me about how to format/manipulate your word-processed documents.

## University Policies and Procedures

The University of Hawai'i is an equal opportunity/affirmative action institution. It is committed to a policy of nondiscrimination on the basis of race, sex, victims of domestic or sexual violence, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under State law), sexual orientation, national guard absence, or status as a covered veteran. For additional details, visit the [UH Systemwide Policies and Procedures Information System \(PPIS\)](#) site.

### Student Conduct

Review the [UH Systemwide Student Conduct Code](#) for more information. Review the [Online Netiquette and Privacy Tips](#) to prepare yourself when interacting online.

### Academic Honesty

Acts of dishonesty, including but not limited to the following:

- Cheating, plagiarism, or other forms of academic dishonesty.

Cheating is an act of academic dishonesty and includes, but is not limited to:

1. use of any unauthorized assistance in taking quizzes, tests, or examinations;
2. use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments;
3. the acquisition, without permission, of tests or other academic material belonging to a member of the UH faculty, staff or student body; and
4. engaging in any behavior specifically prohibited by a faculty member in the course syllabus or class discussion.

Plagiarism is also an act of academic dishonesty and includes, but is not limited to:

- the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgement.
- It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

Furnishing false information to any UH official, faculty member, or office.

Forgery, alteration, or misuse of any UH document, record, or form of identification.

### UH Title IX

- The University of Hawai'i is committed to providing a learning, working and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking ([UH Title IX](#)). If you or someone you know is experiencing any of these, the University has staff and resources on your campus to support and assist you.
- If you would like to report incidents of sex discrimination or gender based violence, contact your campus [Title IX Coordinator](#) or submit the online [reporting form](#).
- If you wish to remain ANONYMOUS, speak with someone CONFIDENTIALLY, or would like to receive information and support in a CONFIDENTIAL setting, contact your campus' [confidential resource](#).

### Accommodation Statement

The University of Hawai'i is committed to a barrier-free campus and provides accommodations to ensure students with disabilities equal access to education. We agree to make academic adjustments to ensure non-discrimination of students with disabilities. This commitment is in accordance with applicable state and federal laws, including the Americans with Disabilities Act, and Sections 504 and 508 of the Rehabilitation Act.

Under the Americans with Disabilities Act (Title II) and the Rehabilitation act of 1973-section 504 and 508, individuals with disabilities have protections against discrimination and are assured access to programs, services and activities. For more information see "Americans with Disabilities Act" and "Rehabilitation Act of 1973 – Section 504 or Section 508".

Students must self-identify to the appropriate Disability Services Office and complete the intake process before receiving reasonable accommodations. To ensure the prompt and effective provision of accommodations, students should contact the Disability Services Office as early as possible. Find your disability services office contact for your home campus.

Any student who feels s/he may need an accommodation based on the impact of a disability is invited to contact the course instructor privately or your campus's disability services office.

For more information, contact **Jodi Asato**, Disabilities Counselor, at (808) 235-7422, email [wccdsso@hawaii.edu](mailto:wccdsso@hawaii.edu). See also the WCC [Disabilities Services](#) website.



## **Financial Aid**

If students do not begin attendance in a course or stop participating in a course, Title IV funds must be returned according to Federal Return of Title IV funds regulations (34 CFR 668.21(a)). This means you may be required to return some (or all) of the financial aid you have received. It is very important to remember that colleges are required to take steps necessary to ensure that students are academically engaged in order to justify the disbursement of Federal Title IV student aid funds. If at any time your plans change and you no longer plan to participate in the courses in which you enrolled, you must contact the financial aid office to minimize any possible negative financial impact.

For more information on financial assistance for your education, please contact the [financial aid office](#). Financial assistance may include grants, scholarships, and other resources to help you pay for the cost of college. A financial aid adviser will be able to help you navigate this process to determine your eligibility for these funds.

## Course Policies Contract

I have read and reviewed the English 204A syllabus. By signing below, I acknowledge that I understand the policies and requirements of this course to the extent that they have been spelled out so far, and that I will review them periodically and seek clarification throughout the semester.

Signed: \_\_\_\_\_ (date) \_\_\_\_\_

Print name: \_\_\_\_\_

## Questionnaire

Preferred Name/Pronouns if any: \_\_\_\_\_

Preferred E-Mail Address if any: \_\_\_\_\_

Preferred Phone if any: \_\_\_\_\_

1. What kinds of stories do you tend to like best? How do you know? Please give some examples.

1. Name a work of art that means something to you—a song, sculpture, poem, TV episode, play, novel, etc.— and explain what aspect of it is its most interesting, poignant, or surprising (and if possible, why).