



UNIVERSITY of HAWAII®  
**WINDWARD**  
COMMUNITY COLLEGE

## OCN 101 MOP Seminar

1 Credit (CRN 61416)

T/R 3:15 - 4:15 PM via [OCN 101 Zoom Room](#)

8-week course starts Tuesday, Oct 17th

INSTRUCTOR: Mackenzie Manning  
OFFICE HOURS: Tuesday 12-1pm; [Zoom Office Link](#)  
EMAIL: [mmanning@hawaii.edu](mailto:mmanning@hawaii.edu)  
EFFECTIVE DATE: Fall 2023

### WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

*Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko'olau region of O'ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.*

### CATALOG DESCRIPTION

*Recommended Preparation: "C" or better in MATH 24, 25, 26, 28, 29, 75X or higher.*  
This course provides an overview of statewide issues and organizations involved with ocean and freshwater activities, including management, education, research and business. It also provides an orientation to the Marine Option Program (MOP) and reviews the requirements of the MOP certificate. The course explores opportunities for internships, projects and careers related to water environments. The course will present guidelines on proposal writing, project implementation, data collection and interpretation, and final report preparation and presentation.

### STUDENT LEARNING OUTCOMES

As a result of taking this course, students can expect to attain the following outcomes:

1. Develop a curriculum/program to facilitate the completion of a Marine Option Program (MOP) Certificate at Windward CC and other MOP campuses.
2. Describe the ocean and freshwater related activities that are being undertaken statewide and on other UH campuses.
3. Find information about statewide/nationwide/international projects, organizations, and career opportunities relating to marine and freshwater systems.
4. Find information about internship and scholarship opportunities relating to water environments.
5. Identify an appropriate MOP project topic.
6. Identify appropriate mentors and experts in the project area.
7. Complete a written MOP project proposal.
8. Prepare and deliver an oral presentation.

### COURSE TASKS

OCN 101 will be a synchronous online course. The following is an overview of what to expect:

- Introduction to the Marine Option Program (MOP)
- Introduction to UH system wide MOP programs and related degrees
- Introduction to statewide marine related organizations and agencies
- Building a resume
- Proposal Writing – Parts of a proposal
- Proposal Writing – Introduction and background research
- Proposal Writing – Accessing literature resources
- Proposal Writing – Materials, methods and budgets
- Preparing and delivering an oral presentation

## ASSESSMENT TASKS AND GRADING

### Participating in our Learning Community

This will be easy since we will meet synchronously in our OCN Zoom Room. We will also participate in Forums and follow up discussion in class.

### Contacting the Instructor

If you have any questions or concerns about anything, please contact me via email: [mmanning@hawaii.edu](mailto:mmanning@hawaii.edu) I will respond to you as soon as I can within 24-hours. Please also feel free to drop in to my online Zoom office hours Tuesday 12-1pm or by appt.

### Attendance/Participation

Active participation is a fundamental part of OCN 101. There will be forum assignments and presentations due that will require you to respond to your peers and/or provide constructive feedback.

### Late Work

Forums require you to reply and then respond to another's post, these will be due before class the following week so that we can continue with in class discussion. Late forum submissions will not be permitted. Other assignments can be submitted up to one week late only with a valid and documented excuse. Please contact me as soon as you know you might need extended time for assignment submission.

### Final Grade

Your final grade will be calculated based on the following:

Forum/In Class discussions	20%
Guest Speaker Reflections	20%
Marine Organization Presentation	20%
Project Written Proposal	20%
Project Proposal Oral Presentation	20%
TOTAL	100%

### *Letter grades will be assigned as follows:*

A 90% or above in total points

B 80-89.9% of total points

C 65-79.9% of total points

D 55-64.9% of total points

F Below 55% of total points or informal or incomplete official withdrawal from course.

I Given at Instructor's discretion. See catalog for detailed description.

W Official withdrawal from the course by October 30 , 2023

### LEARNING RESOURCES

There is no textbook for this 1-credit seminar course. All assignments and forums will be administered through our Laulima course site.

### DISABILITIES ACCOMMODATIONS

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class. Roy Inouye can be reached at (808) 235-7448, [royinouye@hawaii.edu](mailto:royinouye@hawaii.edu), or you may stop by Hale Kāko'o 106 for more information.

### SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Jojo Miller, Confidential Advocate  
 Phone: (808) 348-0663  
 Email: [advocate@hawaii.edu](mailto:advocate@hawaii.edu)  
 Office: Hale Kāko'o 110

Desrae Kahale, Mental Health Counselor & Confidential Resource  
 Phone: (808) 235-7393  
 Email: [dkahale3@hawaii.edu](mailto:dkahale3@hawaii.edu)  
 Office: Hale Kāko'o 101

Karen Cho, Deputy Title IX Coordinator  
 Phone: (808) 235-7404  
 Email: [kcho@hawaii.edu](mailto:kcho@hawaii.edu)  
 Office: Hale 'Alaka'i 120

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University's Title IX resources and the University's Policy, Interim EP 1.204, go to [manoa.hawaii.edu/titleix/](http://manoa.hawaii.edu/titleix/)

### ALTERNATE CONTACT INFORMATION

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alaka'i 121
- Phone: (808) 235-7422

## TENTATIVE COURSE SCHEDULE

The following schedule is subject to change. Please consult the [Academic Calendar](#) for important dates throughout the FALL term.

### Week 1, Oct 17/19

Tuesday: Introduction to OCN 101; Let's get to know one another!

Thursday: **Forum One DUE before class - in class discussion**; How to declare MOP-ASC and set up an academic plan

### Week 2, Oct 24/26

Tuesday: Guest speaker - MOP students share their perspectives **Reflection One DUE by 11:59PM HST**

Thursday: **Forum Two DUE before class - in class discussion**; Marine Organization Presentation Guidelines and Sign Ups

### Week 3, Oct 31/Nov 2

Tuesday: MOP Skill Project Proposal Guidelines

Thursday: Guest Speaker - Division of Aquatic Resources Coral Nursery Presentation **Reflection Two DUE by 11:59PM HST**

### Week 4, Nov 7/9

Tuesday: Marine Organization Oral Presentations

Thursday: **Forum Three DUE before class - in class discussion**; MOP Skill Project Brainstorming

### Week 5, Nov 14/16

Tuesday: Guest Speaker - Chris Suchocki Hawai'i Institute of Marine Biology Toonen Lab **Reflection Three DUE by 11:59PM HST**

Thursday: Guest Speaker - Stephanie Flores from Kuleana Coral Restoration Project **Reflection Four DUE 11:59PM HST**

### Week 6, Nov 21/23

Tuesday: Guest Speaker - Veronica Gibson He'eia National Estuarine Research Reserve **Reflection Five DUE 11:59PM HST**

Thursday: No class Thanksgiving Holiday

### Week 7, Nov 28/30

Tuesday: Guest Speaker - Kalei Holt KUPU **Reflection Six DUE 11:59PM HST**

Thursday: **Forum Four DUE before class - in class discussion**; Finalize MOP proposal draft

### Week 8, Dec 5/7

Tuesday: Guest Speaker - Seaenna Correa-Garcia Hawai'i Institute of Marine Biology/Waikalua Loko **Reflection Seven DUE 11:59PM HST**

Thursday: **Forum Five DUE before class - in class discussion**; MOP Skill Project Oral Presentation Guidelines

### Finals Week, Tues Dec 12th 230-430 pm

FINAL MOP SKILL PROJECT PROPOSAL DUE

FINAL MOP SKILL PROJECT ORAL PRESENTATIONS

