

Social Media - Frosh Cohort Learning Community

Monday & Wednesday 11:30

Hale Pālanakila 124

Fall 2023

IS 103

CRN **61502**

Instructor:

Kaahu Alo

Office Location:

Hale `Ākoakoa 232

Office Hours

By Appointment

Phone:

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Email:

kaahualo@hawaii.edu

Windward Community College Mission Statement

'O keia ka wā kūpono e ho'onui ai ka 'ike me ka ho'omaopopo i kō Hawai'i mau ho'oilina waiwai. Aia nō ho'i ma ke Kulanui Kaiāulu o ke Ko'olau nā papahana hou o nā 'ike 'akeakamai a me nā hana no'eau. Me ke kuleana ko'iko'i e ho'ohiki ke Kulanui e kāko'o a e ho'okumu i ala e hiki kē kōkua i ka ho'onui 'ike a nā kānaka maoli. Na mākou nō e ho'olako, kāko'o a paipai i nā Ko'olau a kō O'ahu a'e me nā hana no'eau ākea, ka ho'ona'auao 'oihana a me ka ho'onui 'ike ma ke kaiāulu — hō'a'ano a e ho'oulu i nā haumāna i ka po'okela.

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O'ahu's Ko'olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

Course Descriptions

IS 103

Course description proposed: This course offers strategies for success in college and life-long learning. It emphasizes understanding yourself, setting and attaining goals, critical thinking, effective communication, relationship building, study habits and skills, time management, college resources, and setting your foundation to succeed. Students will participate in and lead classroom learning through discussions, readings, writing, group activities, and hands on experiences.

Activities Required at Scheduled Times Other Than Class Times: TBA

SPEAK YOUR MIND LEARNING COMMUNITY OUTCOMES

1. Students will identify personal characteristics (e.g., learning styles, strengths and weaknesses, etc.) and analyze how these impact decision-making and success.
2. Students will analyze those factors, which impact their relationships with others and articulate strategies and skills to encourage strong relationship building.
3. Students will identify college policies and resources related to students.
4. Students will practice learning strategies (e.g., note-taking, time management, test-taking, etc.) to increase success in college coursework.
5. Choose and narrow a topic appropriately for the audience and occasion.
6. Communicate the thesis/specific purpose in a manner appropriate for audience and occasion.
7. Provide appropriate supporting material based on the audience and occasion.
8. Use an organizational pattern appropriate to topic, audience, occasion, and purpose.
9. Use language that is appropriate to the audience, occasion, and purpose.
10. Use vocal variety in rate, pitch, and intensity to heighten and maintain interest.
11. Use pronunciation, grammar, and articulation appropriate to the designated audience.
12. Use physical behaviors that support the verbal message.

To provide flexibility to adapt to particular needs or circumstances, the instructor reserves the right to deviate from the course outcomes, to add or omit tasks, and to adjust grades or points as the circumstances of the particular situation justify.

Learning Resources

1. Materials posted on Laulima: Syllabus, assignments, class materials, and announcements will be distributed to the class via Laulima. It is your responsibility to regularly check your Laulima account. Log in using your UH username and password. Please ***check your email frequently*** as the instructor often sends information via email. The address for accessing Laulima is: <https://laulima.hawaii.edu/portal>.
2. Located below is a website to help with research, APA format & citations, and library resources.
<http://manoa.hawaii.edu/researchbase/>

Required materials: Journal, portfolio binder and pen/pencil for in-class use.

Required Meeting Outside of Class

Students are required to participate in AT LEAST TWO community service activities during the semester.

One of the community services activities can be voting or donating blood, the other should be a service learning activity, service project, etc. You will make a post or reel about the experience.

Student Responsibilities

Students are expected to be prepared for class and all assignments are due prior to class

Students will create class rules under the instructor's discretion and are therefore expected to follow them.

Attendance Policy: Regular and prompt attendance is necessary for students to achieve the goals of this course. Most activities build upon one another so attendance and adequate preparation for each class period are essential. Students are responsible for material covered in classes in which they were absent (whether the absence was excused or unexcused) or late to class.

Unexcused Absences. Absolutely no make-ups will be given for unexcused absences resulting in a missed speech performance, examination, or in-class activity. If there is a prior engagement, notify your instructor to discuss your situation.

Deductions for unexcused absences. Attendance will be regularly recorded. For every unexcused absence, your overall grade will be lowered by **5 points** per absence.

Deductions for tardiness. If students are 15 minutes late to class, they will be marked as late. For every two classes that a student is marked late, it will equal to one unexcused absence. It is encouraged that students come to class on time.

Assignments: All assignments must be typed and double-spaced with one-inch margins on the left, right, top, and bottom of each page to receive credit. Please use Times New Roman as a standard font type. ***A hard copy of assignments is required. Emailed assignments and handwritten assignments will NOT be accepted unless stated by the instructor.***

E-mails: The University of Hawaii e-mail has been declared an official means for communication with students. Executive Policy E2.213 reads: “Students are responsible for checking their email account frequently and consistently to remain current with University communications. They are expected to monitor and manage their email storage quota to insure that their mailboxes are not saturated and are able to receive new messages.”

Cellular/Digital Phones and Other Electronic Devices: Before attending class, turn off all cellular/digital phones and other portable electronic devices that can ring or “sing” and disrupt the class. *You will not receive participation points for the day if you are using your cell phone.* During

examinations, using or the act of looking at your phone will be considered cheating and appropriate disciplinary action will be taken.

ASSESSMENT TASKS AND GRADING

Presentations: Presentations are used to reflect your knowledge of course content based on participation in class, presentations, and homework assignments. There are no make-up examinations. If you are not able to take the exam on the assigned date, you must make arrangements with the instructor prior to the presentation date.

Participation: Due to the nature of this course, participation is necessary. Class discussions, student involvement, in-class activities, and impromptu assignments are regarded as participation.

Impromptu: Students will be randomly selected to provide an impromptu speech about topics (current event, controversial issue, etc.) in relation to the topic of discussion. If you are absent on an impromptu day, there will be no make-up participation.

Your grade will be based on the total number of points you earn as outlined directly below. You may find it useful to use the assignment chart below to keep track of your points through the semester.

Assignment	Points Possible
Impromptu Speeches (2x)	30
Introductory Speech	20
HW assignments (3)	
Mo'olelo	20
Resume/Cover Letter	20
True Colors Reflection	20
Focus 2 or Career	
Group Activities	
Debate	25
Amazing Race	25
Group Presentation	
Shark Tank-Project Kuleana	30
Music Video or infomercial	30
Podcast	30
Service learning	
Campus Involvement	25
Community Involvement	25
Portfolio	100
1. Resume (Revised)	
2. Cover letter (Revised)	

3. Personal Statement (Revised) 4. Goals	
Participation	100/100
Unexcused Absences	- 5 points each day
Total Points	500 points

Course Grading			
GRADE	ACHIEVEMENT LEVEL	DEFINITION	POINT SPREAD
A	Excellent	90 - 100% of total points	450-500
B	Above average	80 - 89% of total points	400-449
C	Average	70 - 79% of total points	300-349
D	Minimal passing	60 – 69% of total points	200-249
F	Failure to pass	Below 60% of total points	000-159
I	Incomplete	Given at INSTRUCTOR'S OPTION when student is unable to complete a small part of the course because of circumstances beyond their control. It is student's responsibility to make up incomplete work. Failure to satisfactorily make up incomplete work within the appropriate time period will result in a grade change from "I" to the contingency grade identified by the instructor.	
CR	At C level or higher	65% or above in total points; student must indicate their intent to take the course as CR/NC in writing by the end of the 10 th week of classes (see catalog).	
NC	Lower than C level	Below 65% of total points; this grade only available under the CR/NC option (see catalog).	
N	No grade given	Instructor use for students unable to complete the course due to extenuating circumstances, such as major health, personal or family emergencies.	
W	Withdrawal	Official drop/withdrawal from the course by 10/25/11 deadline (see schedule of classes).	
NOTE ¹		Grade drops 5% after 2 unexcused absences.	
NOTE ²		Student involved in academic dishonesty will receive an "F" grade for the course. Academic dishonesty is defined in the catalog.	

University Policies

Academic Integrity

The Code of Student Conduct states that academic dishonesty includes both cheating and plagiarism. Plagiarism is, but is not limited to, “the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgement. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.” Word-for-word copying of another’s work without the use of quotation marks and the citation of the source, paraphrasing another person's ideas without proper citation of the source, lack of reference to the sources (i.e., reference pages) from which the information was obtained, and misleading citations are all considered plagiarism.

Disabilities Accommodation Statement

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in their class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu, or in her office at Hale `Ākoakoa 213.

University Statement on Non-Discrimination

The University of Hawai‘i Executive Policy E1.202 declares and reaffirms its commitment to the University's equal education and employment opportunity policy. The University is committed to a policy of nondiscrimination on the basis of race, sex, age, religion, color, national origin, ancestry, handicap, marital status, arrest and court record, sexual orientation, gender identity, and veteran status. This policy covers admission and access to, and participation, treatment, and employment in the University's programs and activities.” If you feel that you are being discriminated against contact the WCC Vice Chancellor for Student Affairs Office at 235-7466 or the UH Equal Employment Opportunity and Affirmative Action Office at 956-7077.

Important Academic Calendar Dates

Last Day to Add/Late Register	8/29
Last Day 100% Refund of Tuition	8/29
Last Day to Withdraw without “W” grade	9/13
Last Day 50% Refund of Tuition	9/13
Last Day to withdraw with “W” grade	10/31
Last Day to Change to CR/NC or Audit Option	10/31
Registration For Spring 2013 Begins (Time Ticketing)	11/7