



UNIVERSITY of HAWAII®
WINDWARD
COMMUNITY COLLEGE

HIST 151: World History to 1500

3 credits, CRN 61238 (FGA)

MW 8:30-9:45 a.m., Na‘auao 105

INSTRUCTOR: Colette Higgins
OFFICE: Na‘auao 107
OFFICE HOURS: Mondays & Wednesdays (10:00-10:30 a.m.) and by appointment
TELEPHONE: (808) 462-4711
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EFFECTIVE DATE: Fall 2023 (8/21 – 12/15)

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

‘O keia ka wā kūpono e ho‘onui ai ka ‘ike me ka ho‘omaopopo i kō Hawai‘i mau ho‘oilina waiwai. Aia nō ho‘i ma ke Kulanui Kaiāulu o ke Ko‘olau nā papahana hou o nā ‘ike ‘akeakamai a me nā hana no‘eau. Me ke kuleana ko‘iko‘i e ho‘ohiki ke Kulanui e kāko‘o a e ho‘okumu i ala e hiki kē kōkua i ka ho‘onui ‘ike a nā kānaka maoli. Na mākou nō e ho‘olako, kāko‘o a paipai i nā Ko‘olau a kō O‘ahu a‘e me nā hana no‘eau ākea, ka ho‘ona‘auao ‘oihana a me ka ho‘onui ‘ike ma ke kaiāulu — hō‘a‘ano a e ho‘oulu i nā haumāna i ka po‘okela.

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko‘olau region of O‘ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

A global and historical survey focusing on human societies and cross-cultural interactions to 1500 C.E. This course meets the Foundation Global & Multicultural Perspectives (FGA) requirement.

STUDENT LEARNING OUTCOMES

Students will:

1. Identify important individuals, events, places, organizations and concepts in pre-modern world history.
2. Arrange, in chronological order, significant events in world history.
3. Describe and analyze global processes from prehistory to 1500 C.E. (e.g. human migration, ecological forces, spread of world religions, creation of empires).
4. Explain cause and effect relationships in history.
5. Compare and contrast historical experiences across cultures and time.
6. Relate historical events to contemporary issues and events.

COURSE TASKS

Exams

To measure knowledge of historical information, there will be four exams, one for each unit, that will include multiple choice and matching questions. A study guide will be provided at the start of each unit. These study guides should help students focus on the important concepts, terms, people and places. Students are allowed to use one 4"x6" notecard during the exam with notes (printed or handwritten) on the front and back. Exams cannot be made up without a good reason, and a student may be asked to provide written documentation to take a make up exam (i.e. doctor's or employer's note). **Make up exams are essay in nature and must be taken at the testing center in the library.**

Writing Project (W.P.)

To teach writing as a process, there will be one writing project that will be done in three parts over the course of the semester to earn full credit. Each part of the assignment will require you to submit a computer generated paper (see *Writing Project* assignment for specific details). You will need to meet specific deadlines for each part of this project (see *Class Schedule*). **Late papers will not be accepted for Parts I & II** because there will be in-class peer review sessions directly related to these. Late papers will be accepted for Part III, but will be assessed a penalty of five points for each class day a paper is late.

Think/Writes (T/W)

To help you make connections between your existing knowledge and the new information being acquired in this class, you will submit four Think/Write assignments during the semester. These will give you the opportunity to share your experiences and points-of-view regarding the various issues raised in class. You will be choosing from a list of Think/Write questions for each unit, and graded on your ability to communicate your ideas and make connections to course content. These should be well written using paragraph form, and free of grammar, spelling, capitalization and punctuation errors. Each Think/Write should be about 250-500 words in length.

You will post each Think/Write using the Discussions tool in Lualaba by 11:55 p.m. on the day it's due. Be mindful that your readers for these Think/Writes are your classmates and the instructor. To encourage the sharing of your own ideas, you will not be able to see what your classmates have posted until you submit yours. While you are encouraged to read all the Think/Writes posted by your classmates to learn from each other, you will only be commenting on one for 5 class assignment points. You may choose to respond to additional Think/Writes for extra credit points. If you choose the 'Ike Kaiāulu option, you will write journal reflections instead. **Late Think/Writes (or 'Ike Kaiāulu Journals) will not be accepted** (see *Class Schedule*).

Class Assignments (C.A.)

To encourage class participation, there will be class assignments that include small group activities, and answering questions based on readings or videos. These assignments will be worth 5 points each. In general, class assignments are completed during class, but if time doesn't permit completion during class, students will be asked to complete the task as homework. If the assignment is based on a group activity, there will be no make-up opportunities. If the assignment is reading based, there may be an opportunity to make up the assignment, but it must be submitted before we start the next unit.

Attendance

To learn the material it is essential that you attend class. Roll will be taken at the start of each class period (except exam days). If you are in class when roll is taken, you will earn two attendance points for that day. If you are late to class (i.e. tardy), you are responsible for notifying the instructor at the end of that class so you can earn one point for that day. You are expected to stay in class for the duration of the class period. If leaving class early becomes habitual, the instructor reserves the right to deduct a point (i.e. treated like a tardy). If your cell phone rings during class, you will forfeit your attendance points for that class day.

Extra Credit Option (maximum of 20 points)

Students are encouraged to watch for articles, videos and events for reaction paper topics. If you find anything relating to this history course and would like to write an extra credit reaction paper on it, you should consult with the instructor first to verify its relevance. A typical extra credit reaction paper is worth 10 points and should be between 250-300 words in length. You may also answer additional Think/Write questions (10 points each), or respond to additional Think/Writes (5 points each) for extra credit. Handwritten extra credit papers will be accepted only if they are legible. You may submit these throughout the semester. The last day to submit any extra credit is Wednesday (12/6). Students who choose the ‘Ike Kaiāulu option will write an end-of-semester final reflection essay that will count as their full 20 extra credit points.

‘Ike Kaiāulu Option

Windward Community College's ‘Ike Kaiāulu Community Engagement Program encourages students to serve their community. If you choose this option you will need to complete a minimum of 20 hours of service during the semester at a relevant site. If you are already engaged in your community, and you think that it could apply to this course, you should meet with the instructor to discuss the possibility of continuing that relationship for this class. Students selecting this option will write four reflection journals instead of Think/Writes and will write an end-of-semester final reflection essay that will count as their full 20 extra credit points.

ASSESSMENT AND GRADING

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|----------------------------|---------------------|------------|--|
| Exams | 4 x 100 points each | 400 | |
| Writing Project (3 parts) | (20 + 30 + 50) | 100 | |
| Think/Writes (or Journals) | 4 x 20 points each | 80 | |
| Class Assignments | 14 x 5 points each | 70 | |
| Attendance | 25 x 2 points each | 50 | |
| Total | | 700 | |

Grade Scale

A = 630 – 700

B = 560 – 629

C = 490 – 559

D = 420 – 489

F = Below 420

LEARNING RESOURCES

This class is designated as TXTO meaning that there is no textbook to purchase. Instead, we will be using a free Open Educational Resource (OER) textbook. Select readings from *World History: Cultures, States, and Societies to 1500* will be posted on the course Laulima site.

Much of the lecture content is based on *The World's History, Volume One: Prehistory to 1500* by Howard Spodek, 4th edition (2010). Two hard copies of that textbook have been placed on reserve at the WCC Library for library use only so students are free to consult that optional resource, especially to fill in gaps from notetaking.

ADDITIONAL INFORMATION

- You may submit drafts of your Think/Writes and Writing Project to the instructor for review and feedback, but drafts will only be accepted up to one week prior to a paper's deadline.
- Late papers will not be accepted in this class. The only exception to this rule is Writing Project (Part 3), which will be accepted late, but with a five point penalty for each class day that it's late.

SUPPLEMENTAL INSTRUCTION (SI) PROGRAM

This class is supported by the Supplemental Instruction (SI) Program at WCC. SI is a FREE, collaborative, peer-study program that helps students succeed in difficult classes. Your SI Leader, **Sofia Zarella**, is a student who has taken this class previously and has an understanding of the course material. In SI sessions, you will work together with Sofi to explore important concepts, review class notes, discuss reading assignments, and review for exams. All students in this class are encouraged to attend! You will be able to earn 2 bonus points for each SI session you attend. You may email Sofi at scz24@hawaii.edu.

Note: WCC data has shown that students who attend SI sessions are 20% more likely to receive A, B, or C grades than non-attendees and are less likely to withdraw from their courses. This data has also shown that the more sessions students attend, the more likely they are to pass.

DISABILITIES ACCOMMODATIONS

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class. Jodi Asato can be reached at (808) 235-7472, jodiaka@hawaii.edu, or you may stop by Hale Kāko'o 105 for more information.

SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Leslie Cabingabang, UH System Confidential Advocate
 Phone: (808) 348-0432 or (808) 341-0952
 Email: advocate@hawaii.edu
 Office: Hale Kāko'o 107 (Wednesdays)

Desrae Kahale, Mental Health Counselor & Confidential Resource
 Phone: (808) 235-7393
 Email: dkahale3@hawaii.edu
 Office: Hale Kāko‘o 101

Karen Cho, Deputy Title IX Coordinator
 Phone: (808) 235-7404
 Email: kcho@hawaii.edu
 Office: Hale Alaka‘i 120B

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University’s Title IX resources and the University’s Policy, Interim EP 1.204, go to manoa.hawaii.edu/titleix/

ALTERNATE CONTACT INFORMATION

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alaka‘i 121
- Phone: (808) 235-7422

ADVICE FOR A SUCCESSFUL SEMESTER

Attend class. To pass this course you must make every effort to attend all our class meeting times. As an instructor, I have frequently observed the direct correlation between class attendance and a student's final grade in this course. To successfully pass this class you need to attend regularly.

Complete the reading assignments during the week it is assigned. While it is typically more beneficial to complete the assigned readings before class to help you understand the lectures and enable you to participate in discussions, I also understand that for some of you it might be better to attend the lecture first, then do the readings. Do whatever works for you. If we are going to have a class assignment that involves a particular reading, I will announce it in advance (in class and/or via the Announcement tool in Laulima) so you can be prepared.

Ask questions. Don't be afraid to ask questions. All inquiries will be welcomed by the instructor. Please ask for if you need clarification on the information and assignments at the moment of confusion, even if it means “interrupting” the lecture. Whenever you’re confused, let the instructor know. It is the students’ responsibility to let the instructor know when they are confused. If you say nothing, I assume you understand the content and the requirements.

Use the study guides. Exam questions are based on the study guides. Keep the study guide handy when taking notes during lectures. You might find it helpful to write out the answers to each item, perhaps on index cards, for easy studying. I will only test you on those study guide items.

Be mindful of deadlines. Do not procrastinate! Students are responsible for knowing when papers are due. Failure, on the instructor's part, to announce when assignments are due, does not constitute a valid excuse for students. It is your job to know. It is not the instructor's job to remind you. A *Class Schedule* has been provided to assist you in your time management. Do not miss the due dates for the writing assignments in this course, since it is nearly impossible to make up the points. Only 20 extra credit points are allowed in this course, therefore it is not practical to think that you can make up the missed points with extra credit. As your instructor, I can tell you that this strategy rarely works.

Talk to the instructor. I am here to assist you. Feel free to talk to me if you are having any difficulties in class. Even if you are not having difficulties, you are invited to call me, stop by my office, or make an appointment. Please don't hesitate to reach out to me. I want you to succeed in my class.

Be considerate. It is essential that you listen to what is being discussed in class. Be considerate of the instructor and your peers by refraining from any unnecessary talking. Please silence your cell phones during class to avoid any distractions. Please do not engage in text messaging or surf the internet during class. You should make every attempt to be in class by the starting time. If you are late, try to be as inconspicuous as possible when entering the classroom. If, for some unavoidable reason, you need to leave class early, please inform the instructor at the start of class and sit near the door.

Be honest. Academic integrity is expected. Students should consult the [Student Conduct Code](#) for specific examples of cheating and plagiarism. Work submitted by a student must be the student's own work. The work of others should be explicitly marked, such as through use of quotes or summarizing with reference to the original author. Students will receive a failing grade for plagiarized assignments. All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

Check your email regularly. Please note that important information from the college and your instructor will be sent to your **hawaii.edu** e-mail address. Faculty are required to use this e-mail address when corresponding with their students. If you don't regularly check that e-mail and would prefer to receive your messages through a non-University account that you already have, you may forward mail from hawaii.edu. Go to [How do I setup email forwarding...?](#) for specific directions on how to do it. Email messages sent to the instructor will receive a response within 48 hours, excluding weekends and holidays.

Please wait. In the event of the instructor's absence, college policy requires students to wait 15 minutes before leaving.