Instructor: Andrea Maciel Villegas   Email: andreaxm@hawaii.edu

Office Hours: Available through email at any time. Zoom hours - make appointment with me for one-on-one zoom meeting.

**Student Learning Objective:** The objective for this course is to introduce the student to the study and exploration of his/her voice, to listen to other singers in an analytical manner, and to learn the technical aspects of singing. This class will be **online only** and we will be using Laulima, Google Drive and Zoom when necessary. Please make sure you have a stable internet connection and access to these websites to succeed in this class. This class is entirely at student’s pace and is very flexible for students.

**Text/Materials:**

- Folder or binder for music and class worksheets
- Printer or ipad for worksheets and sheet music
- Pencil
- Water

**Requirements:**

*Please note that whether you are taking this class for credit or auditing, the information and expectations for this course applies to everyone in the class.*

- Student is required to come to and **ACTIVELY PARTICIPATE** in every class. In class participation includes vocal exercises, discussion, singing, and self-reflection.

- Student is required to complete weekly assignments, which are 20-30 minute recordings of technical exercises. Students are also required to self-reflect by writing a paragraph each week on their findings.

- Student should practice **30 minutes** each day. **Practice time not only means vocalizing but doing breathing exercises, reading, and focused work on voice techniques.**

**Assignments:**
• **1 paragraph each week** – Please submit a paragraph each week with details of what you learned that week, how you will apply it to future practice sessions and end the paragraph with one question that you still have regarding what you learned. Email directly to me please.

• **Google Drive** - please submit your videos through Google Drive. Create a folder named “Applied Voice 2022” and then save your videos in there. Please title your videos by week, ie. “Week of Jan 10” and then share with me. Simply click share and type in my email which is andreaxm@hawaii.edu

• **Vocal Progress Paper (DUE during finals week through email):** Near the end of the first section of this class, write a 2-3 page paper about what you have learned in this class, what has helped you most on your own personal singing journey, and any personal victories or stumbling blocks you’ve experienced. This paper is all about you and a way to digest all you have learned and gauge your experience. **Please** keep in mind that you can ALWAYS ask me for help, whether it’s extra coaching with your voice during my office hours or if you need help writing a paper. I am here for YOU.

**Attendance:** Since this is now an online class, you are expected to participate in any platforms we use, which will be Laulima and your Google Drive videos. Office hours will be held through phone, Zoom or FaceTime. Please note that I am very flexible and if something comes up or you fall behind, I will accommodate.

**Grading:** Grading is based on a point system that includes performances, written assignments, and attendance. The breakdown is as follows:

**Percentages for grades:**

**Participation 60% – videos**

**Weekly self-reflection paragraphs 40%**

**SCHEDULE (subject to change):**

<table>
<thead>
<tr>
<th>Date</th>
<th>Assignment</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week of Jan 10</td>
<td>• Watch Week 1 videos and turn in paragraph</td>
<td>Learn/review about breath and posture + How to describe the voice.</td>
</tr>
</tbody>
</table>
| Week of Jan 17 | • Watch Week 2 video and submit recording via Google Drive folder  
• Email me your weekly paragraph in a Word Doc | Learn/review about vowels and relaxing the jaw/opening the mouth for singing. Also learn the basics of music theory. |
|---|---|---|
| Week of Jan 24 | • Watch Week 3 video and submit recording via Google Drive folder  
• Email me your weekly paragraph in a Word Doc | Demonstrate knowledge on vocal technique and self-reflection on progress and how it’s being made |
| Week of Jan 31 | • Watch Week 4 video and submit recording via Google Drive folder  
• Email me your weekly paragraph in a Word Doc | Demonstrate knowledge on vocal technique and self-reflection on progress and how it’s being made |
| Week of Feb 7 | • Watch Week 5 video and submit recording via Google Drive folder  
• Email me your weekly paragraph in a Word Doc | Demonstrate knowledge on vocal technique and self-reflection on progress and how it’s being made |
| Week of Feb 14 | ● Watch Week 6 video and submit recording via Google Drive folder  
● Email me your weekly paragraph in a Word Doc | Demonstrate knowledge on vocal technique and self-reflection on progress and how it’s being made |
|----------------|-------------------------------------------------------------|---------------------------------------------------------------|
| Week of Feb 21 | ● Watch Week 7 video and submit recording via Google Drive folder  
● Email me your weekly paragraph in a Word Doc | Demonstrate knowledge on vocal technique and self-reflection on progress and how it’s being made |
| Week of Feb 28 | ● Watch Week 8 video and submit recording via Google Drive folder  
● Email me your vocal progress paper | Demonstrate overall vocal knowledge and the impact on your voice over course of 8 weeks |

**DISABILITIES ACCOMMODATIONS**

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class. Roy Inouye can be reached at (808) 235-7448, royinouy@hawaii.edu, or you may stop by Hale Kāko’o 106 for more information.
SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Kaahu Alo, Student Life Counselor & Designated Confidential* Advocate for Students
Phone: (808) 235-7354
Email: kaahualo@hawaii.edu
Office: Hale ʻĀkoakoa 232
*confidentiality is limited

Desrae Kahale, Mental Health Counselor & Confidential Resource
Phone: (808) 235-7393
Email: dkahale3@hawaii.edu
Office: Hale Kāko'o 101

Karla K. Silva-Park, Title IX Coordinator
Phone: (808) 235-7468
Email: karlas@hawaii.edu
Office: Hale ʻĀkoakoa 220

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University’s Title IX resources and the University’s Policy, Interim EP 1.204, go to manoa.hawaii.edu/titleix/
ACADEMIC INTEGRITY (This section is optional)

Work submitted by a student must be the student’s own work. The work of others should be explicitly marked, such as through use of quotes or summarizing with reference to the original author.

In this class, students who commit academic dishonesty, cheating or plagiarism will have the following consequence(s):

Students will receive a failing grade for plagiarized assignments.

All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

ALTERNATE CONTACT INFORMATION

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

· Location: Alaka’i 121

· Phone: (808) 235-7422