NOTE: If you have any questions about this course, please call my cellphone or e-mail me using my UH e-mail address (wsmith@hawaii.edu). Always include "GEOG 101 Lab" in the subject field of your e-mail, so that I will notice it immediately. We can also have a zoom session in my Zoom Personal Meeting Room, which will allow us to share Laulima and online course information.

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko‘olau region of O‘ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

Analysis by use of maps, air photos, field and laboratory observation, and experimentation. Emphasis on Hawai‘i and on human modification of environment. Required field trips during regular class hours.

Attendance at Scheduled Face-to-Face Class Times is Optional

Attendance at face-to-face class meetings is not required or graded. Students have the option of attending face-to-face meetings for lab demonstrations with the instructor.

Activities Required at Scheduled Times Other Than Class Times

None This hybrid class can be done completely asynchronously online without having to come to the optional face-to-face meetings.
STUDENT LEARNING OUTCOMES

At the completion of the course, the student should learn to:

1. **Apply the scientific method** to study a physical environment: Define a problem for a study, gather and record data, analyze the data, arrive at appropriate conclusions, and report the findings in written form.

2. **Use various instruments**, such as a compass, GPS unit and thermometer, to gather environmental data.

3. **Use the metric system, scientific notation, graphs, and geographic and basic statistical measurements.**

4. **Write a lab report** using the standard scientific format.

UH E-MAIL

Due to personal student information associated with email communications, **all emails** sent to me **must** be from your @hawaii.edu accounts. I will **not** respond to emails from your personal email addresses that are outside the @hawaii.edu domain.

REQUIREMENTS COURSE SATISFIES

**At WCC:**

- Meets natural science laboratory course requirement (DY)
- Bio-Resources Development & Management Certificate

**At UH Manoa:**

- Meets DY requirement

PREREQUISITES/COREQUISITES

Credit for or registration in GEOG 101 (The Natural Environment)

RECOMMENDED BASIC SKILLS LEVEL

Ability to read and write at a college level; math at college level

LEARNING RESOURCES

**Required Lab manual:** [Zero Cost online Lab Manual](#) available on Laulima site

**Recommended Textbook:** [Zero Cost Geography 101 Book](#) (Online Textbook) by Dennis Nullet

    NOTE: This is the same online textbook used in the corresponding lecture course.

**Students Must Purchase Required Lab Materials:**
1. **Digital infrared (IR) thermometer** to be used for two labs (Lab 5 & 6).

Typically, they measure temperatures in a range of about -50 °C to 400 °C. You can purchase one from an online seller like Amazon.com for around $20. If you prefer, you can usually find an IR thermometer at a local hardware store, but it will cost around $40. A laser pointer feature is not needed and not useful for our purposes.

**COURSE TASKS**

Geography 101-L course, *The Natural Environment Lab* examines the Earth's Natural Environment. The structure and processes of major environments will be examined.

**Assignments:**

It is assumed that you read and understand all the related part of the textbook in the co-requisite GEOG 101 Lecture course before each lab to be ready for lab exercise (see the class schedule attached). If you have taken the co-requisite GEOG 101 lecture before this semester, you have access to the recommended *Geography 101 Book (Online Textbook)* by Dennis Nullet

**Participation:**

Participation in class discussions is recommended. Discussions are not required or graded. There will be 13 discussion topics in the Discussions tab on Laulima. Discussions will relate to each of 12 labs. You can also set up a new topic.

The first discussion is "Introduce Yourself" in which you introduce yourself to the class. I believe this is important as we will work together as a group for the semester.

The other 12 topics are for 12 lab exercises.

**ASSESSMENT TASKS AND GRADING**

**Student Evaluation:**

There will be:
- One (1) Lab Format quiz (quiz about the syllabus and how this lab is operated) and
- Twelve (12) lab exercises.

To do Laulima multiple choice lab write-ups, or upload & submit your lab write-ups, go to the "Assignments Tests and Surveys" tab on Laulima.

Grades are based on 1 quiz (10 points), and 12 lab writeups (20 points each)

Each lab may have a different total number of questions. The labs will contain information, questions, internet links, measurement assignments, and other information and tasks.

Some labs require that you answer a series of questions and submit your written (typed) answers for grading in Laulima. I will grade them after the completion deadline passes.
usually start grading written labs on Mondays, but please be patient as it may take two or three days to grade them all.

For other labs, you will answer multiple-choice questions through Laulima addressing the material. These are open book, untimed write-ups, but they must be completed by the lab due date/time. Your score will be shown after the lab closing date.

**For write-up questions: they should not be left unanswered (blank). If you don’t know the answer, then type in “I don’t know” versus leaving blank.**

Labs are generally available weeks before their final deadline and may be completed and turned in any time before the due date. This means you are welcome to work ahead of the deadlines if you wish. They must, however be completed by the closing deadline. **Late work will not be accepted.**

Some labs will take more than one day to complete (the weather lab takes a minimum of 4 days, for example), so read the requirements carefully and plan accordingly.

### GRADING SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>Number</th>
<th>Points Each</th>
<th>Total Points</th>
<th>Grade*</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lab Format</td>
<td></td>
<td>1</td>
<td>10</td>
<td>A</td>
<td>90.0 – 100.0%</td>
</tr>
<tr>
<td>Labs</td>
<td>12</td>
<td>20</td>
<td>240</td>
<td>B</td>
<td>80.0 – 89.9%</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>250</td>
<td>C</td>
<td>70.0 – 79.9%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>D</td>
<td>60.0 – 69.9%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>F</td>
<td>&lt; 60.0%</td>
</tr>
</tbody>
</table>

* IMPORTANT NOTE: To earn an A, a student must submit all 12 labs. Each missed lab reduces the maximum final grade possible according to the table below:

<table>
<thead>
<tr>
<th>Labs Missed</th>
<th>Best Grade Possible</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>A</td>
</tr>
<tr>
<td>1</td>
<td>B</td>
</tr>
<tr>
<td>2</td>
<td>C</td>
</tr>
<tr>
<td>3 or more</td>
<td>F</td>
</tr>
</tbody>
</table>

Grading uses the standard scale:

**A:** 90.0-100.0%, **B:** 80.0-89.9%; **C:** 70.0-79.9%, **D:** 60.0-69.9%, **F:** 0-59.9%.

For Cr/NC options, Incomplete (“I” grade), and “W” grade, see the WCC College Catalog.

There is no “N” grade in this class.

**NOTE:** There is NO extra credit work.
Secrets of Success: Two key factors are especially important

(1) **Self-motivation**: Because this is an online course, nobody will push you to do the work. Thus, self-motivation is a key factor of success in this course.

(2) **Communication**: You are not alone. Continuous and open discussion among all participants is strongly recommended. You can use the “Student Lounge” or “Class Discussion” pages available in Laulima to communicate with each other. Group work and corroboration is encouraged (i.e., help each other).

### COURSE CONTENT

#### SCHEDULE

(all deadlines are **Sunday nights**)

(Some labs may be substituted with newer labs with as much notice as possible)

<table>
<thead>
<tr>
<th>Lab</th>
<th>Content</th>
<th>Format</th>
<th>Deadline (11:59 p.m.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Quiz on the Lab Format (Syllabus)</td>
<td>Quiz</td>
<td>2(^{nd}) week</td>
</tr>
<tr>
<td>1</td>
<td>Location and Time</td>
<td>Quiz</td>
<td>3(^{rd}) week</td>
</tr>
<tr>
<td>2</td>
<td>Isoline Maps</td>
<td>Written</td>
<td>4(^{th}) week</td>
</tr>
<tr>
<td>3</td>
<td>Internet Search</td>
<td>Written</td>
<td>5(^{th}) week</td>
</tr>
<tr>
<td>4</td>
<td>Observation of the Natural Environment</td>
<td>Written</td>
<td>6(^{th}) week</td>
</tr>
<tr>
<td>5</td>
<td>Sunlight and Temperature (IR thermometer)</td>
<td>Written</td>
<td>7(^{th}) week</td>
</tr>
<tr>
<td>6</td>
<td>Atmospheric Moisture (IR thermometer)</td>
<td>Written</td>
<td>8(^{th}) week</td>
</tr>
<tr>
<td>7</td>
<td>Hawaii Weather Patterns (4 day observation)</td>
<td>Written</td>
<td>9(^{th}) week</td>
</tr>
<tr>
<td>8</td>
<td>Ocean and Surf</td>
<td>Written</td>
<td>10(^{th}) week</td>
</tr>
<tr>
<td>9</td>
<td>Soil Water Infiltration</td>
<td>Written</td>
<td>11(^{th}) week</td>
</tr>
<tr>
<td>10</td>
<td>Hawaii Landforms</td>
<td>Quiz</td>
<td>12(^{th}) week</td>
</tr>
<tr>
<td>11</td>
<td>Geomorphology</td>
<td>Quiz</td>
<td>13(^{th}) week</td>
</tr>
<tr>
<td>12</td>
<td>Hawaiian Words</td>
<td>Quiz</td>
<td>14(^{th}) week</td>
</tr>
<tr>
<td></td>
<td>Make-up deadline with valid excuse</td>
<td></td>
<td>During the week following due date</td>
</tr>
</tbody>
</table>

**NOTE**: Depending on the weather, this schedule may change without prior notice.

### Disabilities Accommodation Statement

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you
succeed in this class. Roy Inouye can be reached at (808) 235-7448, royinouy@hawaii.edu, or you may stop by Hale Kākoʻo 106 for more information.

**SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)**

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

- Madoka (Doka) Kumagai, Confidential Advocate
  - Phone:  (808) 348-0663 (cellular)
  - Phone:  (808) 956-6084 (office)
  - Email:  kumagaim@hawaii.edu

- Desrae Kahale, Mental Health Counselor & Confidential Resource
  - Phone:  (808) 235-7393
  - Email:  dkahale3@hawaii.edu
  - Office:  Hale Kākoʻo 101

- Karla K. Silva-Park, Title IX Coordinator
  - Phone:  (808) 235-7468
  - Email:  karlas@hawaii.edu
  - Office:  Hale ʻĀkoakoa 220

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University’s Title IX resources and the University’s Policy, Interim EP 1.204, go to manoa.hawaii.edu/titleix/

**ACADEMIC INTEGRITY**

Work submitted by a student must be the student’s own work. The work of others should be explicitly marked, such as through use of quotes or summarizing with reference to the original author.

Students can upload papers to http://www.TurnItIn.com to have papers checked for authenticity, highlighting where the paper potentially fails to appropriately reference sources.
In this class, students who commit academic dishonesty, cheating or plagiarism will have the following consequence(s):

Students will receive a failing grade for plagiarized assignments.

All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

**ALTERNATE CONTACT INFORMATION**

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

Location: Alakai 121  
Phone: 808-235-7422  
Email: wccaa@hawaii.edu

**Additional Information**

**Legal assumptions:**

It is hereby assumed that you will strictly follow all and any reasonable procedures/ethics, etc. that are enforced in this academic institution. Refer to the Student Conduct Code (http://www.hawaii.edu/apis/ep/e7/e7208.pdf) for the details.

Last revised December 5, 2021