ENGLISH 100, COMPOSITION 1
3 Credits (CRN 61305 )
Asynchronous: Online
8-Week Course: March 7 – May 6, 2022

INSTRUCTOR: Adrienne Robillard
OFFICE HOURS: Wednesdays 12-1 pm via Zoom and by appointment
Join Zoom Meeting
https://hawaii.zoom.us/j/98396904701
Meeting ID: 983 9690 4701

TELEPHONE: (808) 799-3269 EMAIL: arobilla@hawaii.edu
EFFECTIVE DATE: Spring 2022

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko‘olau region of O‘ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

This college-level composition course promotes critical reading, the writing process, rhetorical principles, research strategies, and the documentation of sources. You will practice, learn, and master the skills to write successfully at the college-level.

STUDENT LEARNING OUTCOMES

You can expect the following in this course:

1. Use a multi-step writing process that includes drafting, editing, peer review, and proofreading while making use of written and oral feedback.
2. Write compositions on assigned topics that are appropriate to a particular audience and purpose. Texts will have a main point and supporting ideas developed with specific and logically organized details.
3. Compose complex and well-reasoned texts that incorporate source material appropriately.
4. Apply the rules and conventions of grammar, word choice, punctuation, and spelling to writing.
5. Demonstrate effective use of study skills and college success strategies.

COURSE TASKS

- Complete all assignments on time.
- Complete every revision. The more you write, the better your skills.
- Check email, Laulima, and Google Classroom daily.
• It is your responsibility to follow-up with questions by emailing me.

**ASSESSMENT TASKS AND GRADING**

| Paper 1: Restaurant Review (1-2 pages) 10% | Weekly Journal Entries/Responses to online readings: 10% |
| Paper 2: Opinion on an Online Retailer (2-3 pages) 10% | Participation (Laulima forums, peer review, Padlets, etc.): 20% |
| Paper 3: Businesses Going Green (3-4 pages) 10% | Library Research Units: 5% (3 quizzes) |
| Paper 4: Deep Dive Research Paper (4+ pages) 15% | 2 Instructor Writing Conferences (Office Hours Meetings): 10% |
| Paper 5: The Business of Education (2-3 pages) 10% | Extra Credit: Opportunities Available Throughout the 8-Week Course |

**LEARNING RESOURCES**

For every essay you are required to meet with a tutor and turn in the transcript from your session or the name of your tutor if you work with Ka Piko Services.

- Ka Piko Services offers FREE virtual tutoring and tech support services for all WCC students. The Ka Piko Writing Lab provides assistance at any stage of the writing process. Ka Piko also offers success workshops for students throughout the semester. To learn more, visit [go.hawaii.edu/jNV](http://go.hawaii.edu/jNV). If you have any questions, please contact the Ka Piko Coordinator, Scott Sutherland, at scottjks@hawaii.edu.
- You have access to 24-hour free tutoring and review of your writing on [Tutor.com](http://Tutor.com).
- [Purdue Online Writing Lab](http://Purdue Online Writing Lab) covers everything from commas to research sources.

**DISABILITIES ACCOMMODATIONS**

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class. Roy Inouye can be reached at (808) 235-7448, royinouy@hawaii.edu, or you may stop by Hale Kākoʻo 106 for more information.

**SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)**

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Jojo Miller, Confidential Advocate
As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University’s Title IX resources and the University’s Policy, Interim EP 1.204, go to manoa.hawaii.edu/titleix/

ACADEMIC INTEGRITY

Work submitted must be your own work. Any student who commits academic dishonesty, cheating or plagiarism will receive a failing grade. All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs. You are expected to review the Originality Report in Google Classroom and resolve any flagged passages prior to submitting your work.

ALTERNATE CONTACT INFORMATION

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alaka‘i 121
- Phone: (808) 235-7422