ANSC 290, Veterinary Technician Exam Review
1 Credit (CRN 61162)
Mondays 1:00-2:15

INSTRUCTOR: Sam Geiling, RVT
OFFICE: Hale Uluwehi
OFFICE HOURS: Mondays: 9am-1pm and Thursdays 11:30am-2:30pm
TELEPHONE: (808) 236-9107 EMAIL: scraddoc@hawaii.edu
EFFECTIVE DATE: Spring 2022

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT
Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko‘olau region of O‘ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION
This course prepares students for the Veterinary Technician National Exam (VTNE). Topics include test-taking strategies, formation of a study plan, and a review of topics from previous veterinary technology courses. Students enrolled in this course will develop essential test-taking skills by completing practice exams covering all major topics of the WCC veterinary technology curriculum. (1 hour lecture)

Pre-Requisite(s): Admission in the Veterinary Technology Program and a grade of “C” or better in all completed ANSC courses.

STUDENT LEARNING OUTCOMES
As a result of taking this course, students can expect to attain the following outcomes:
1. Develop an appropriate study plan and essential test-taking skills to prepare for the VTNE.
2. Identify areas of competence as well as topics which require further study.

LEARNING RESOURCES
McCurnin’s Clinical Textbook for Veterinary Technicians and accompanying workbook
Optional: Mosby’s Comprehensive Review for Veterinary Technicians,

COURSE TASKS
1) Attend lectures, on time
2) Participate in class discussions and group work
3) Complete a study planner
4) Complete 3 Practice Exams and Reflection papers

ASSSESSMENT TASKS AND GRADING

ATTENDANCE: 10 points – Attendance will be taken at the beginning of each class period. Both tardiness and early departure from class are considered forms of absenteeism. Students are NOT entitled to any unexcused absences and will be docked 10 points for an absence. If a student has an emergency or is too ill to come to class, the instructor should be notified via email prior to class. A doctor’s note or documentation of extenuating circumstances will be required within 48 hours of the absence. Students with more than 5 absences, excused or unexcused, may have points deducted or receive an “F” grade in the class. For absences due the observance of religious holidays, jury duty, and for calls to active duty, students must confer with the instructor prior to the absence. Students absent from class for any reason are still responsible for all work missed. In the event of severe weather or other emergency, students are expected to check-in via Laulima for instructor updates. Students who stop attending class, but do not formally withdraw, may receive an "F" grade and face financial aid repercussions in future semesters as a result.

~~COVID-19~~ If you are feeling sick and/or exhibiting any of the signs or symptoms associated with COVID-19, do not attend your class, please contact your physician immediately for the appropriate steps to acquire a test and initiate quarantine. You must contact your instructor immediately and provide the documentation from your physician regarding your health status.

GROUP WORK: 50 points – Students will work in assigned groups to complete closed-book worksheets. If you participate with your group, you’ll get the points.

McCurnin Workbook Chapters: 190 points – 5 points for each week chapter. These must be completed to the best of the student’s ability prior to class that week. Answers will be discussed in class.

PRACTICE EXAMS: 30 points – 10 points each There will be three practice exams during the semester to prepare students for the VTNE. Because the purpose of these exams is to do your best to prepare, the individual questions will not be graded, but each student will write a 200-300 word paper to reflect on performance, strong areas, areas that need improvement, and how the student plans to improve in the weak areas.

STUDY PLANNER: 20 points – Each student will create a study schedule from graduation up until the date the VTNE window opens (May 16-July 15)

Total: 300 points 90-100% = A, 80-89% = B, 70-79% = C

ADDITIONAL INFORMATION

The student is expected to view all lectures, participate in all course activities, and complete all examinations and course assignments on time. Any changes in the course schedule, such as examination dates, deadlines, etc., will be announced ahead of time on the course website or by UH email. Students should check their UH email address regularly (at least every 48 hrs.) so that they can be informed of course changes in a timely manner. It is the student's responsibility to be informed of these changes. It is also the student's responsibility to be informed about deadlines critical to making registration changes (e.g., last day for making an official withdrawal).

Participating in our Learning Community: Class Communication

Windward Community College is an equal opportunity, affirmative action institution.
A discussions forum will be established for this course in Campuswire. This is where all course communication will happen.

**Class Feed:**

- General feed is where announcements, reminders, surveys will be posted by the instructors.
- Student Posts feed will be used by all students in the course if they are stuck, unsure, or need some guidance. Students are able to answer other student questions, and the instructor will chime in as needed. You are able to ask and answer questions anonymously.
- If you’d like to post funny_memes_random that chatroom place where students and the instructor can share humor or clever tips along the way. This is a place of fun, but please keep it clean (no cursing, no nudity)...basically, if you wouldn’t show it to MY mom, don’t post it here.

**Chatrooms:**

- Will be used for all group-work communication. Do not use the anonymous feature if you want the points for groupwork.

**Netiquette: (Network etiquette - appropriate behavior online)**

- Do not use CAPS lock - it indicates anger, yelling, or an aggressive tone
- Use correct spelling, capitalization, and punctuation in all correspondence
- Use standard English, not “texting” language
- Be respectful to each other, choose your words wisely, and do not reply while upset or angry. When communicating online, it is difficult to convey tone and words can be misunderstood. Take time to be calm, proofread, and consider how someone else might interpret what you are typing.
- Express differences in opinion in a polite and rational manner.
- Maintain an environment of constructive criticism when commenting on the work of other students.
- Avoid bringing up irrelevant topics when involved in group discussions or other collaborative activities.
- If you ever receive an email or a response in discussions that is not appropriate, please contact the instructor privately and immediately. The vet tech program has no tolerance for anything that appears to be harassing, impolite or insulting. Situations like this may be referred to the program director, Dean, or Vice Chancellor of Student Affairs and corrective action will be taken.

All students are expected to read: [UH Netiquette and Safety](#)

**Contacting the Instructor**

If you have questions or anything course/content related, please post to Campuswire Feed, so all of your classmates can benefit. If it is grade related, private, or very specific to your situation, please DM (Direct Message) me in Campuswire. If you are uncomfortable using DMs, you can email Sam at scraddoc@hawaii.edu

**Timeline**: whether over Campuswire or email - I will answer within 24 hrs Mon-Fri. If you contact me over the weekend, you can expect a response sometime on Monday.
Student Resources

**TUTORS:**
Sarah Krupp: vettechtutorsarah.youcanbook.me
Nora Sender: vettechtutornora.youcanbook.me
Mele Summa: vettechtutormele.youcanbook.me

**Ka Piko** is WCC’s academic support hub. Please visit: https://windward.hawaii.edu/kapiko/

**TRiO student support services:**
https://windward.hawaii.edu/TRIO/Student_Support_Services.php

**DISABILITIES ACCOMMODATIONS**
If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class. Roy Inouye can be reached at (808) 235-7448, royinouy@hawaii.edu, or you may stop by Hale Kākoʻo 106 for more information.

**SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)**
Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

- **Jojo Miller, Confidential Advocate**
  Phone: (808) 348-0663
  Email: advocate@hawaii.edu
  Office: Hale Kākoʻo 110

- **Desrae Kahale, Mental Health Counselor & Confidential Resource**
  Phone: (808) 235-7393
  Email: dakahale3@hawaii.edu
  Office: Hale Kākoʻo 101

- **Karla K. Silva-Park, Title IX Coordinator**
  Phone: (808) 235-7468
  Email: karlas@hawaii.edu
  Office: Hale ʻĀkoakoa 220

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your

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case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University’s Title IX resources and the University’s Policy, Interim EP 1.204, go to manoa.hawaii.edu/titleix/

**ACADEMIC INTEGRITY (This section is optional)**

*Students involved in academic dishonesty will receive demerit points, lost points, and be referred to the Vice Chancellor for Student Affairs.*

Academic dishonesty includes cheating on exams and plagiarism. Work submitted by a student must be the student’s own work. The work of others should be explicitly marked, such as through use of quotes or summarizing with reference to the original author.

In this class, students who commit academic dishonesty, cheating or plagiarism will have the following consequence(s):

- Students will receive a failing grade for plagiarized assignments, lab sheets or lab notebooks, and for cheating on a quiz/exam.

Students will receive demerit points, to go into their VETT Student record, per the VETA/VETT Student Handbook

All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs. See the 2021-2022 course catalog for a description of the University’s policies concerning academic dishonesty.

**Policy on Late Assignments:** Late submissions are not accepted. If an assignment was missed due to an unforeseen emergency, communication must be established with your instructor within 48 hours and documentation must be provided. Unless previously consulted with by your instructor, uploaded files with edits made after the due date will not be accepted.

**Wrong file submission policy:** It is the student’s responsibility to ensure that the correct file was uploaded. Submissions of wrong files will be categorized as a late assignment.

**Corrupted file submission policy:** It is the student’s responsibility to ensure that a working file was uploaded. Submissions of corrupted files will be categorized as a late assignment.

**ALTERNATE CONTACT INFORMATION**

If you are unable to contact the instructor, you can contact:

- Dr. Kelly: jennyrk@hawaii.edu
- Stacie Kissel: kupahu@hawaii.edu
- Sydney Dickerson: ssfd@hawaii.edu

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alaka‘i 121
- Phone: (808) 235-7422

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<tr>
<th>WEEK</th>
<th>DATES</th>
<th>TOPIC</th>
<th><strong>Chapters from the 9th edition</strong></th>
<th>Other Assignments due:</th>
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<td>Jan 10-14</td>
<td>VTNE Overview</td>
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<td>Jan 17-21</td>
<td>Mon: MLK Jr. Day</td>
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<td>3</td>
<td>Jan 24-28</td>
<td>Behavior, Restraint, Hx, PE, Prev Health, Nutrition, Repro</td>
<td>Ch: 5-9, 11</td>
<td>Handbook wksht</td>
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<td>Jan 31-Feb 4</td>
<td>Laws, Fluids, ECC Nursing</td>
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<td>Feb 7-11</td>
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<td>Feb 14-18</td>
<td>Records, Pharmacology</td>
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<td>Feb 21-25</td>
<td>Mon: President’s Day</td>
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<td>Feb 28-Mar 4</td>
<td>OSHA, Pain management, Anesthesia</td>
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<td>Mar 7-11</td>
<td>Surgical Nursing</td>
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<td>Mar 14-18</td>
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<td>Mar 21-25</td>
<td>Oncology, Neonates, Hospice, Euthanasia</td>
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<td>Mar 28-Apr 1</td>
<td>Hematology, Cytology, Chem, Serology, UA</td>
<td>Ch: 12, 13</td>
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<td>Apr 4-8</td>
<td>Parasites, Microbiology, Necropsy</td>
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<td>Practice Exam 2</td>
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<td>Radiology/Imaging</td>
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<td>Fri: Good Friday</td>
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<td>14</td>
<td>Apr 18-22</td>
<td>Samples, Tx, Diseases, Exotics, PT/Rehab/Alt med</td>
<td>Ch: 18, 19, 23, 24</td>
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<td>Apr 25-29</td>
<td>Large Animal: nutrition, diseases, surgery</td>
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<td>May 2-6</td>
<td>Dentistry</td>
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<td>FINALS</td>
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<td>Practice Exam 3</td>
<td>Reflection paper</td>
<td>Exam 3 Reflection</td>
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Important Dates:
Tuesday, January 18: Last day for 100% refund
Wednesday, February 2: Last for for 50% refund, withdraw without a “W” grade
Monday, March 28: Last day for a “W” grade
Wednesday, May 4: Last day to certify for graduation; last day of instruction
Friday, May 13: Graduation ceremony

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