

## THEA 252 Professional Preparation (3 CREDITS | CRN: 63409)

INSTRUCTOR: Alex Durrant  
OFFICE: Hale Palanakila 138  
OFFICE HOURS: TR | 10am – 12am  
*Please do not hesitate to contact me at any time. I am here to help!*  
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EFFECTIVE DATE: Fall 2022

### WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O'ahu's Ko'olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

### CATALOG DESCRIPTION

This course provides individual instruction in theatre, covering necessary professional skills and resources to facilitate student performers' transition into the professional performing arts industry. Students will learn audition best practices, procure headshots, build a resume, and cultivate a repertoire of audition pieces. This course may be repeated for up to 4 credits. WCC: DA

### STUDENT LEARNING OUTCOMES

*Students will:*

1. Research and contact casting directors, agents, companies and studios.
2. Generate self-promotional materials.
3. Prepare slates, monologues and other audition pieces.
4. Demonstrate professional performance practices.

## COURSE CONTENT

### *Concepts or Topics*

Entering the professional world of performing arts can be a daunting prospect. This course will ensure the students are as prepared as possible to navigate auditions, networking and other situations that may arise in the professional field.

### *Skills or Competencies—Students will:*

1. Students will prepare themselves to work in the field of performing arts with autonomy.
2. Students will prepare and practice audition technique
3. Students will create a performance CV and other self promotional material
4. Students will find and practice audition monologues and songs
5. Students will create letters of introduction of casting agents

## COURSE TASKS

1. PARTICIPATE actively and positively in games, exercises and explorations daily in class.
2. Create CV and self-promotional material
3. Prepare and present audition material

### *Points Available*

• Daily Participation	40
• Promotional material	30
• Audition Material	30
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TOTAL POINTS	100

### *Grades Available*

A = 90 or above | B = 80-89 | C = 70-79 | D = 60-69 | F = 59 or below

*CR/NC Option:* You must have the official CR/NC form signed by the instructor. You must receive a C or higher to receive credit for the course.

## LEARNING RESOURCES

*No Required Text:* Handouts made available by Instructor

*Course Web:* [laulima.hawaii.edu](http://laulima.hawaii.edu) (log in using your UH username and password)

## COURSE POLICIES

### *In General:*

This class is an introduction to acting technique as it applies to the stage. Your work will be very “hands on,” with few take home assignments. The focus of this class is on work in the classroom, and active participation in games, exercises, and performances will be the largest basis of evaluation of each student’s grade.

### *Nick’s Incredibly Draconian and Downright Cruel Attendance/Punctuality Policy:*

There is only one way you can do badly in this class – fail to show up. If you don’t come to class you aren’t just letting yourself down you are letting your classmates down too.

You will be allowed **ONLY TWO** excused absences if you are sick or overwhelmed by the tide of life – allow me to be clear – you must be excused. If you fail to contact me and let me know you are not coming, then you are not excused. Every unexcused absence will deduct 10 points from your final grade (effectively dropping you an entire letter grade from A to B, or B to C). **SO DON’T WASTE YOUR ABSENCE – YOU MIGHT NEED IT.** If you do miss a class it is your responsibility to find out what was covered on the day you missed.

You get one free tardy as long as you arrive in the first 15 minutes of class and if you let me know you are running late – if you are later than 15 minutes you are officially absent, though I may allow you to take part in class, at my discretion. **The next time you are late (even if it is just 1 minute late) you will be marked absent.** Plan to be at class a few minutes early so you can warm up and get your mind ready to think and create.

### *The Show Must Go On – PERFORMANCE DISCIPLINE:*

In the professional theatre world there is only one excuse for missing a performance – death, and even then you must give two weeks notice. **IF YOU MISS A PERFORMANCE YOU WILL NOT BE GIVEN AN OPPORTUNITY TO MAKE IT UP.** Learning to show up for things in life is one of the most important life skills you shall acquire at college.

### *Helpful Resources:*

I encourage you to ask me questions about the class and to ask for clarification at any time. Please ask for help even though you are not sure you need it.

One of the best resources on campus is the **TRiO Student Support Services (SSS)** office, which provides tutoring and a range of other opportunities to eligible students. The contact number for TRiO SSS is 235-7487.

The **Writing Center**, located in the WCC Library and Learning Commons, provides in-person consultations during school hours and email feedback as needed. Contact writing center staff by email at [wccwrite@hawaii.edu](mailto:wccwrite@hawaii.edu). The center’s current hours are posted at <http://www.wcc.hawaii.edu/Writing/>

### Studio Etiquette:

Our studio space is sacred. We will conjure spirits and bring about wonders here. To that end, you must leave your other worries and life preoccupations at the door. Do not bring them in this place of play, freedom and creation.

- Smartphones and the constant invasion of the virtual world upon all aspects of our life are my nemesis and most hated foe. Our class will be a cellphone-free zone – **you will turn off your phones and put them with your belongings in a cubby hole as you arrive and take touch them again only when class is concluded.** Fear not. I promise your texts and facebook notifications will be waiting for you one hour and fifteen minutes later.
- No food or drink (other than water) can be consumed in the studio.
- Respect one another at all times. Any disrespect of your classmates will result in your ejection from class for the day (which will then count as an absence, effecting your grade). The work we do is collaborative, if any of us feel uncomfortable; none of us can achieve excellence.
- Wear comfortable clothing allowing you to run, jump and lie down without restricting or embarrassing yourself. Failure to wear appropriate clothing results in an absence.
- Be aware of your body's limitations. Sometimes I will ask you to do strenuous physical activity, if you suffer from palpitations, consumption, or tennis elbow, I need to know.

### Emails:

Communicating with students is my top priority. If I have not responded to your message in twenty-four hours, please email me again.

Please email me from one address only. This will help me to sort and manage my emails effectively.

Please check your hawaii.edu account on a regular basis. I will send email announcements to that account only. Instructions on forwarding your hawaii.edu account are here:  
[http://windward.hawaii.edu/technology/Forwarding\\_UH\\_GMail.pdf](http://windward.hawaii.edu/technology/Forwarding_UH_GMail.pdf).

Please write grammatically correct emails, using complete words and full sentences (no shorthand, such as “where r u now”). Start with a greeting (Aloha Bob, Dear Mr. Smith, or Hi Lance), and end with a signature (Thank you, Sincerely, or just your name). Get in the habit of writing professionally. This will benefit you greatly in life.

If you have any problems or last-minute emergencies, email me or leave a voice mail on my \ phone.

## DISABILITIES ACCOMMODATION STATEMENT

*If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Jodi Asato can be reached at 8082357472, [jodiaka@hawaii.edu](mailto:jodiaka@hawaii.edu), or you may stop by Hale Koko'o 105 for more information.*

Please Note: This course takes a tactile teaching approach. Tactile teaching involves hands-on correction by the instructor, and is a valuable teaching aid in assisting the student in understanding aspects of proper alignment, placement and movement concepts during class. Physical contact may range from simple touch to correct alignment to relaxation massage. Students may also be asked to experiment with

exercises that involve weight exchange. If this makes you uncomfortable, please notify the professor and appropriate modifications will be made.

## TITLE IX

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Title IX Contacts:

Desrae Kahale **\*Confidential Resource\***

808-235-7393

[dkahale3@hawaii.edu](mailto:dkahale3@hawaii.edu)

Jojo Miller, **\*Confidential Campus Advocate\***

808-348-0663

[jojo.miller@hawaii.edu](mailto:jojo.miller@hawaii.edu)

Leslie Cabingabang **\*Senior Confidential Advocate\***

808-348-0432

[leslie.cabingabang@hawaii.edu](mailto:leslie.cabingabang@hawaii.edu)

**To file a report online:** <https://report.system.hawaii.edu/student>

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University's Title IX resources and the University's Policy, Interim EP 1.204, go to [manoa.hawaii.edu/titleix/](http://manoa.hawaii.edu/titleix/)

## COURSE POLICIES CONTRACT

I have read through and reviewed the above Course Policies and the entire THEA 221 syllabus. By signing this document, I acknowledge not only that I understand the policies and requirements of this course, but also that I understand the consequences of not following these policies.

Signed: \_\_\_\_\_ (date)

## QUESTIONNAIRE

Preferred Name \_\_\_\_\_

Preferred Phone \_\_\_\_\_

1. What do you hope this course will teach you? What are your goals in this class?

2. How can I help you meet these goals?

3. What do you intend to do to meet them?

4. What grade would you be satisfied with in this course? Why?

5. What else would you like me to know about you?

PLEASE WRITE SOMETHING YOU LEARNED TODAY BELOW.