

# HWST 270 Hawaiian Mythology (WI), CRN: 63098 Fall 2022

CLASS INFORMATION

Online Asynchronous

# INSTRUCTOR INFORMATION

Instructor: Kalawai'a Moore Office: Hale A'o Room 201 Office Hours: MW 1pm, and by appointment E-mail: peterm@hawaii.edu Phone: 235-7388 Virtual Office: https://hawaii.zoom.us/my/halekalawaia

# SYLLABUS CHANGE POLICY:

Information contained in the course syllabus may be subject to change with reasonable advance notice, as deemed appropriate by the instructor. Updates to the syllabus will be communicated via email and this course Laulima site

# Windward Community College Mission Statement

'O keia ka wā kūpono e ho'onui ai ka 'ike me ka ho'omaopopo i kō Hawai'i mau ho'oilina waiwai. Aia nō ho'i ma ke Kulanui Kaiāulu o ke Ko'olau nā papahana hou o nā 'ike 'akeakamai a me nā hana no'eau. Me ke kuleana ko'iko'i e ho'ohiki ke Kulanui e kāko'o a e ho'okumu i ala e hiki kē kōkua i ka ho'onui 'ike a nā kānaka maoli. Na mākou nō e ho'olako, kāko'o a paipai i nā Ko'olau a kō O'ahu a'e me nā hana no'eau ākea, ka ho'ona'auao 'oihana a me ka ho'onui 'ike ma ke kaiāulu — hō'a'ano a e ho'oulu i nā haumāna i ka po'okela.

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O'ahu's Ko'olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence

# About This Course

A survey of Gods, 'Aumakua, Kupua, mythical heroes, heroines and their kinolau as the basis of traditional Hawaiian metaphor. (3 hours lecture)

Prerequisite: Credit for HWST 107 or HAW 102

# Course Learning Outcomes

After successfully completing this course, you will be able to:

1. Identify and utilize written and oral sources of Hawaiian moʻolelo

- 2. Describe Akua (deities), kupua (deities), 'aum akua (ancestral family deities), and kanaka (humans) and their various forms from Hawaiian mo'olelo.
- 3. Analyze the relationship between Hawaiian moʻolelo (mythologies) and Hawaiian worldview including Hawaiian cultural values and traditions
- 4. Employ the terminology of literary and/or cultural analysis in the study of Hawaiian moʻolelo.

## Course Format

This is a Writing Intensive (WI) course. You will be learning about Hawaiian culture, traditions, practices, values, and society through reading, and writing about traditional Hawaiian moʻolelo (stories), or myths. You will also be learning through interacting with myself and your classmates through emails, forums, and possible Zoom meetings and flipgrid posts.

This is an asynchronous, 16 week class that occurs completely online. It is expected that you will put in at least 9 hours a week on the work for this class - reading, writing and responding to myself and other classmates.

I will open up the following week's assignment sections each Friday by 12 noon. The deadlines for the assignments for that newly opened week will be the following Mon, and Tues. So that gives you 9 days to work through each set of assignments.

Once assignments are in, I will do my best to grade them and give significant feedback before the following week assignments are due barring any unforeseen circumstances.

All due dates and timeframes that I give are based on Hawai'i Standard Time (HST).

All Readings will be provided through this Laulima course site.

All quizzes will be taken through this Laulima course site.

The first two weeks, I will give you an automatic 10pts for your insights sheets provided they are at least two pages in length and a good attempt at being thorough. Anytime you give less than the minimum number of pages, I will give you proportionately less points.

After you have read through everything, start sending me questions.

# **Required Materials**

All readings for this course will be provided in the "weekly" tab sections of this class. The main text for this course will be the Martha Beckwith book listed below.

Beckwith, Martha, <u>Hawaiian Mythology</u>, Honolulu, Hawai'i: University of Hawai'i Press. 1970 Additional readings will be provided through the course weekly sections

## **Recommended Resources**

See listing at end of syllabus.

# Writing Intensive Hallmarks and Requirements

Writing Intensive (WI) Courses are part of a University of Hawai'i systemwide movement to incorporate more writing in courses from all disciplines. A WI course is a discipline-specific course in which writing plays a major integrated role. Students in course sections designated as a "WI" (preceding the course title in the Schedule of Classes) learn to understand course content through writing and to write in ways appropriate to that discipline.

English 100 is a prerequisite before students take the two required WI courses for the Associate in Arts degree. Students transferring to some bachelor's degree campuses in the UH system may bring two or three WI courses with them to count for the bachelor's degree. The hallmarks of a writing intensive course are:

W1. The class uses writing to promote the learning of course materials.

W2. The class provides interaction between the instructor and students while students do assigned writing.

W3. Written assignments contribute significantly to each student's course grade.

W4. The class requires students to do a substantial amount of writing—a minimum of 4,000 words, or about 16 pages.

W5. To allow for meaningful professor-student interaction on each student's writing, the class is restricted to 20 students.

\*\*Individual conferences between student and Instructor on writing assignments are required in WI courses at Windward CC

## **Course Policies**

## Communication

## Participating in our Learning Community

Students can contact myself or each other via the email tool located on the left hand side list of tabs on our class Laulima site. You will also be interacting with each other through the weekly forums and through any flipgrid posts that you make each week.

## Contacting the Instructor

You can contact me via Laulima e-mail, messages or university e-mail (<u>peterm@hawaii.edu</u>). I will do my best to answer any question or inquiry within 24 hrs, 48 hrs. at most. I do work through weekends much like most of you, and will be checking my email throughout the weekend too, but that is when it might be closer to two days before I get back to you.

#### Alternative Contact

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alaka'i 121
- · Phone: (808) 235-7422

## Attendance & Grading

## Attendance/Participation

Because this is an asynchronous online class, attendance is not officially taken, but your weekly participation in our Forums is where that online attendance and participation takes place, and how you are graded accordingly for your work there.

#### Late Work

Provide explicit information regarding whether, under what circumstances and for how long late work will be accepted, including specific details about impact to grade. If there are circumstances which may excuse late work or if notification is needed "in advance", be explicit about how far in advance notice is required, how students should notify you, and what circumstances might constitute an excusable late submission.

#### Missed Assessments

Quizzes: There are no make-ups for quizzes unless you let me know ahead of time that you will be missing the quiz for a valid reason, or unless you bring in a valid doctor's note or some other official's letter stating that there was no way you could carry out the task online.

Assignments: There are no late assignments accepted for grades. Unless there are extenuating circumstances. Contact me if something comes up.

#### **Final Grade**

Your final grade will be calculated based on a final percentage you get from total points earned versus total points for all assignments available.

You will receive a letter grade based on the following scale:

#### Letter Grades and Percentage Ranges

A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 0-59%

#### Grade Composition

#### Assessments and Weighting

(A) <u>Class Insights</u>: Students will write 15 insights sheets based on the week's assigned readings. Each insights sheet should be 2 - 3 pages, single spaced, 1-inch margins, 12pt font, and must contain a review (recap) of the breadth of the reading material, favorite quotes, and traditional cultural insights and knowledge noted. A rubric and sample of the insights sheet will be made available during the first week to guide you in your preparation.

(B) Forums: Each week there will be a Forum where you will be asked to share some of your insight with the class - your fellow students - in an online discussion format. You will also be asked to make comments or ask further questions on each other's posts and to do so with some earnest attempts at having some conversation about Hawaiian culture, these stories and their characters, Hawaiian values and practices, and to post and respond with some manners and etiquette as well. Prompts and word minimum, if any, will be on the Forum listings as they are opened up each week. 15 forums

(B) <u>Quizzes</u>: There will be three quizzes through the course of this semester based on the PowerPoints and any other notes that will be specified by the instructor.

(C) Final Paper: There will be a final paper for this class that will be broken up into a number of smaller building assignments. Your grade for this paper will be determined by your work completing all of these build-up assignments along the way culminating in the final paper due the last final exams week of this class.

Students will be graded as follows:

Quizzes Insights Forums	75 150 75
Final Paper	_
Topic cleared	5
Outline draft	10
First Draft and meeting with Instructor	15
Final Draft	<u>20</u>

**Total Points** 

350 \*(subject to change)

## Tentative Course Schedule

The following schedule is subject to change. Should changes occur, you will be notified by... Please note the final exam for this course is (date, time), per the Final Exam Schedule.

## Week 1, August 22: Hawaiian Moʻolelo Analysis

#### **Readings:**

- 1) The Power of Myth by Joseph Campbell
- 2) Voices of Fire by Ku'ualoha Ho'omanawanui, Introduction, pp. 1 28

Insights Sheet #1 (10 pts) - Due, Monday, August 29, 11:55pm Forum #1 (5pts) - Due, Tuesday, August 30, 11:55pm Powerpoint released Wednesday, August 31, 12 noon

Zoom Class Meeting: Friday, August 26, 3pm Hawai'i Standard Time (HST)

## Week 2, August 29: Hawaiian Mythology

#### **Readings:**

1) Martha Beckwith, Hawaiian Mythology, "Introduction" and "The Coming of the Gods," pp. 1 -11

Insights Sheet #2 (10 pts) - Due, Monday, September 5, 11:55pm Forum #2 (5pts) - Due, Tuesday, September 6, 11:55pm Powerpoint released Wed. Sept. 7, 12 noon

## Week 3, Sept. 5: Kū Akua

#### **Readings:**

- 1) Martha Beckwith, Hawaiian Mythology, "The Ku Gods" pp. 13 30
- Puku'i, Mary Kawena, and Greene, Laura, Folktales of Hawai'i: He Mau Ka'ao, "the Legend of Ni'auepo'o," "The Breadfruit Tree," and "Kane and Ku," pp. 1 - 12

Insights Sheet #3 (10 pts) - Due, Monday, September 12, 11:55pm Forum #3 (5pts) - Due, Tuesday, September 13, 11:55pm Powerpoint Released - Wed. Sept. 14, 12 noon

## Week 4, Sept. 12: Lono

**Readings:** 

- 1) Martha Beckwith, Hawaiian Mythology, "Lono" pp. 31 41
- 2) Puku'i, Handy, and Handy, "The Makahiki Festival," in Native Planters of Old Hawai'i: Their Life, Lore, and Environment, pp. 330 388

Insights Sheet #4 (10 pts) - Due, Monday, September 19, 11:55pm Forum #4 (5pts) - Due, Tuesday, September 20, 11:55pm Powerpoint released - Wed. Sept. 21, 12 noon

## Week 5, Sept. 19: Kāne and Kanaloa

**Readings:** 

- 1) Martha Beckwith, Hawaiian Mythology, "The Kane Worship" pp. 42 53, "Kāne and Kanaloa" pp. 60 66, "The Land of the Gods," pp. 67 80
- 2) Collected Moʻolelo Pokole of Kane and Kanaloa
- 3) Kāne and Waiakeakua

Insights Sheet #5 (10 pts) - Due, Monday, September 26, 11:55pm Forum #5 (5pts) - Due, Tuesday, September 27, 11:55pm Powerpoint released - Wed. Sept. 28, 12 noon

Quiz #1 - On Mythology, Kū, Lono, Kāne and Kanaloa, Due, Sunday, September 24, 11:55pm

#### Week 6, Sept. 26: Akua 'ē a'e

#### Readings:

- 1) Martha Beckwith, Hawaiian Mythology, "The Lesser Gods" pp. 81 104, "The Sorcery Gods," pp. 104 121
- 2) Westerveldt, William Drake, Legends and Ghosts, "Kalaipahoa, The Poison God," pp. 108 115, "Kauhuhu the Shark God of Moloka'i" pp. 49 - 58

Insights Sheet #6 (10 pts) - Due, Monday, October 3, 11:55pm Forum #6 (5pts) - Due, Tuesday, October 4, 11:55pm Powerpoint released - Wed. Oct. 5, 12 noon

\*\*Final Paper Topic Due Sunday, October 2, 11:55pm

## Week 7, Oct. 3: Nā 'Aumakua

**Readings:** 

1) Martha Beckwith, Hawaiian Mythology, "The Guardian Gods" pp. 122 - 143, "The Soul After Death" pp. 144 - 164

Insights Sheet #7 (10 pts) - Due, Monday, October 10, 11:55pm Forum #7 (5pts) - Due, Tuesday, October 11, 11:55pm Powerpoint released - Wed. Oct. 12, 12 noon

## Week 8, Oct. 10: Nā 'Aumakua Two

#### Readings:

- Puku'i, Mary Kawena, and Greene, Laura, Folktales of Hawai'i: He Mau Ka'ao, "The Story of Mikololou," "Blossoms of Pā'ula," "The Brindled Dog," "The Dog Pa'e," "The Oau," "The Story of the O'opu," "Kamanu and the Mo'o," "Iole the Rat and Pueo the Owl," "The Eel and the Sea Cucumber," "Pekekue," "The Man Who Wanted to Eat Squid," "The Woman Who Married a Caterpillar," "The Man Who Killed Caterpillars"
- 2) Thrum, Thomas, Hawaiian Folt Tales A Collection of Native Legends, "Battle of the Owls," by Joseph Poepoe, pp. 200 202, "The Shark Man, Nanaue" by E.M. Nakuina pp. 255 268

Insights Sheet #8 (10 pts) - Due, Monday, October 17, 11:55pm Forum #8 (5pts) - Due, Tuesday, October 18, 11:55pm Powerpoint released - Wed. Oct. 19, 12 noon

\*\*Final Paper Outline - Due, Sunday October 16, 11:55pm \*\*After you hand in your Outline... Individual MANDATORY meetings between Students and Kalawaia concerning the outline must be scheduled either in person at WCC campus, or online we can work out whichever kind of meeting works best for you.

## Week 9, Oct. 17: Pele One

#### Readings:

1) Martha Beckwith, Hawaiian Mythology, "The Pele Myth," pp. 167 - 179, "The Pele Sisters," pp. 180 - 189, "Pele Legend," pp. 190 - 200.

Insights Sheet #9 (10 pts) - Due, Monday, October 24, 11:55pm Forum #9 (5pts) - Due, Tuesday, October 25, 11:55pm Powerpoint released - Wed. Oct. 26

#### Week 10, Oct. 24: Pele Two

#### Readings:

1) Emerson, Nathaniel, Pele and Hi'iaka, A Myth from Hawai'i, Chapters 1 - 26, pp. 1 - 151

Insights Sheet #10 (10 pts) - Due, Monday, October 31, 11:55pm Forum #10 (5pts) - Due, Tuesday, November 1, 11:55pm Powerpoint released - Wed. Nov. 2, 12 noon

#### Week 11, Oct. 31: Pele Three

#### Readings:

1) Emerson, Nathaniel, Pele and Hi'iaka, A Myth from Hawai'i, Chapters 27 - 38, pp. 152 - 240

Insights Sheet #11 (10 pts) - Due, Monday, November 7, 11:55pm Forum #11 (5pts) - Due, Tuesday, November 8, 11:55pm Powerpoint released - Nov. 9, 12 noon

#### Week 12, Nov. 7: Kamapua'a One

#### Readings:

- 1) Martha Beckwith, Hawaiian Mythology, "Kamapua'a," pp. 201 213
- Kame'eleihiwa, Lilikalā, He Mo'olelo Ka'ao o Kamapua'a, "Genealogy and Family Origins," pp. 2
  9, "Hina Meets Kahiki'ula," pp. 11 17, "Kamapua'a and His Brothers Become Farmers," pp. 19
  24

Insights Sheet #12 (10 pts) - Due, Monday, November 14, 11:55pm Forum #12 (5pts) - Due, Tuesday, November 15, 11:55pm Powerpoint released - Wed. Nov. 16, 12 noon

Quiz #2 - on Pele, Akua 'ē a'e, and Nā 'Aumakua, Due, Sunday, November 13, 11:55pm

#### Week 13, Nov. 14: Kamapua'a Two

Readings:

 Kame'eleihiwa, Lilikalā, He Mo'olelo Ka'ao o Kamapua'a, "Kamapua'a Steals Olopana's Chickens (pp. 26 - 30), Olopana Makes War Upon Kamapua'a (pp. 32 - 39), Kamapua'a Defeats Olopana and Visits Kahiki (pp. 41 - 47), Kamapua'a Challenges Lonoka'eho (pp. 49 - 53), The Fires of Pele Come to Fecth Kamapua'a (pp. 55 - 60), Kamapua'a Returns to O'ahu and Continues to Hawai'i (pp. 62 - 66), Kamapua'a Awakens Pele (pp. 68 - 75), Pele's Sisters Desire Kamapua'a (pp. 77 -82), Pele Reviles Kamapua'a (pp. 84 - 89), The Battle with Pele Escalates (pp. 91 - 97), Kamapua'a Races with Kahawali on The Holua Slide (pp. 99 - 101), Pele Chases Kamapua'a... (pp. 103 - 106), Kamapua'a Wins After All (pp. 108 - 112), Kamapua'a is Enraptured by Kapo (pp. 114 - 117), Kapo'o Kane is Furious (pp. 119 - 122), Kamapua'a Abandons Kapo pp. 124 - 127

Insights Sheet #13 (10 pts) - Due, Monday, November 21, 11:55pm Forum #13 (5pts) - Due, Tuesday, November 22, 11:55pm Powerpoint released - Wed. Nov. 23, 12 noon

First Draft - Final paper, due, Sunday, Nov. 20, 11:55pm \*\*After you hand in your Final Paper Draft... Individual MANDATORY meetings between Students and Kalawaia concerning the draft must be scheduled either in person at WCC campus, or online we can work out whichever kind of meeting works best for you.

## Week 14, Nov. 21: Haumea

#### **Readings:**

1) Martha Beckwith, Hawaiian Mythology, "Haumea" pp. 276 - 290

Insights Sheet #14 (10 pts) - Due, Monday, November 28, 11:55pm Forum #14 (5pts) - Due, Tuesday, November 29, 11:55pm Powerpoint released - Wed. November 30, 12 noon

#### Week 15, Nov. 28: Hina

**Readings:** 

- 1) Martha Beckwith, Hawaiian Mythology, "Hina Myths" pp. 214 225
- 2) Westerveldt, William Drake, Legends of Maui a Demi God of Polynesia and His Mother Hina, "Hina of Hilo" pp. 139 - 145, "Hina and The Wailuku River" pp. 146 - 154

Insights Sheet #15 (10 pts) - Due, Monday, December 5, 11:55pm Forum #15 (5pts) - Due, Tuesday, December 6, 11:55pm Powerpoint released - Wed. Dec. 7, 12 noon

#### Week 16, Dec. 5: Maui

#### Readings:

- 1) Martha Beckwith, Hawaiian Mythology, "Maui The Trickster" pp. 226 237
- Westerveldt, William Drake, Legends of Maui a Demi God of Polynesia and His Mother Hina, "Maui the Fisherman" pp. 12 - 30, "Maui Snaring the Sun" pp. 40 - 55, "Maui Finding Fire" pp. 56 - 77

Insights Sheet #16 (10 pts) - Due, Monday, December 12, 11:55pm Forum #16 (5pts) - Due, Tuesday, December 13, 11:55pm Powerpoint released - Tuesday, Dec. 13, 8am

#### Finals Week, Dec. 12

#### Final paper: Due,

Final Quiz: On Kamapua'a, Haumea, Hina, and Maui, Due,

# Recommended Resources for research and further study

See listing at end of syllabus.

Bacchilega, Cristina, <u>Legendary Hawai'i and the Politics of Place</u>, University of Hawai'i Press, Honolulu, HI, 2008

Emerson, Nathaniel, <u>Pele and Hi'iaka: a Myth from Hawaii</u>, Honolulu Star Bulletin Limited, Honolulu, 1915

Fornander, Abraham, <u>Fornander Collection of Hawaiian Antiquities</u>, Volume 4, Honolulu, Hawai'i: Bernice Pauahi Bishop Museum. 1916 <u>http://www.ulukau.org/elib/cgi-bin/library?c=fornander4&l=en</u>

Fornander, Abraham, <u>Fornander Collection of Hawaiian Antiquities</u>, Volume 5, Honolulu, Hawai'i: Bernice Pauahi Bishop Museum. 1918 <u>http://www.ulukau.org/elib/cgi-bin/library?c=fornander5&l=en</u>

Fornander, Abraham, <u>Fornander Collection of Hawaiian Antiquities</u>, Volume 6, Honolulu, Hawai'i: Bernice Pauahi Bishop Museum. 1919 <u>http://www.ulukau.org/elib/cgi-bin/library?c=fornander6&l=en</u>

Green, Laura S., <u>Folk-tales from Hawai'i</u>, Second Series, Vassar College Fieldwork in Folk-Lore (ed. Martha Warren Beckwith). Poughkeepsie: Vassar College. 1926

Kamakau, Samuel Manaiakalani, <u>Ruling Chiefs of Hawaii</u> (rev. ed.) Honolulu, Hawai'i: The Kamehameha Schools Press. 1992

Kamakau, Samuel Manaiakalani, <u>Tales and Traditions of the People of Old: Nā Moʻolelo A Ka Poʻe Kahiko</u> Honolulu, Hawaiʻi: The Kamehameha Schools Press. 1992

Kame'eleihiwa, Lilikalā, <u>He Mo'olelo Ka'ao o Kamapua'a</u>, Bishop Museum Press, Honolulu, HI, 1996

Rice, William Hyde <u>Hawaiian Legends</u>, Bernice Pauahi Bishop Museum. 1923 <u>http://hbs.bishopmuseum.org/pubs-online/pdf/bull3.pdf</u>

Westerveldt, William Drake, <u>Legends of Old Honolulu</u>, Boston, MA: Geo. H. Ellis Press. 1915 <u>http://babel.hathitrust.org/cgi/pt?id=uc1.\$b737130;view=1up;seq=9</u>

Westerveldt, William Drake, <u>Hawaiian Historical Legends</u>, New York, NY: Fleming H. Revell Company. 1923

https://ia700400.us.archive.org/12/items/hawaiianhistoric00west/hawaiianhistoric00west.pdf

Westerveldt, William Drake, <u>Legends of Maui – a demi god of Polynesia, and of his mother Hlna</u>, Honolulu, HI: The Hawaiian Gazette Company. 1910 <u>https://ia601409.us.archive.org/29/items/legendsofmauid00west/legendsofmauid00west.pdf</u>

Westerveldt, William Drake, <u>Hawaiian Legends of Volcanoes</u>, Boston, MA: Geo. H. Ellis Press. 1916 <u>https://ia902704.us.archive.org/9/items/hawaiianlegendso00west/hawaiianlegendso00west.pdf</u>

Westerveldt, William Drake, <u>Legends of gods and ghosts</u>, Boston, MA: Geo. H. Ellis Press. 1915 <u>https://ia600408.us.archive.org/2/items/cu31924029908781/cu31924029908781.pdf</u> There is almost no career area or academic area of study you could go into where having some background in Hawaiian Studies wouldn't give you an edge. Especially if you complete that here at the A.A. level before majoring in another academic area for your B.A. or B.S. degree. Explore our degree Program, and give yourself an edge here in Hawai'i.

# Program Learning Outcomes

The Associate in Arts in Hawaiian Studies is a 60-credit degree that is a foundational degree in Hawaiian knowledge and culture. The AA degree is patterned after Windward CC's current liberal arts AA degree and is an option for students seeking an associate degree and subsequent entry into most baccalaureate programs at UH Mānoa, UH Hilo, and UH West O'ahu. The degree is also a pathway for entrance into either UH Mānoa or UH Hilo Hawaiian Studies programs. The AAHS also provides students with qualifications that will be useful in the workforce where an understanding of the host culture or application of Hawaiian knowledge is desired.

- 1. Describe aboriginal Hawaiian linguistic, cultural, historical, and political concepts
- 2. Apply aboriginal Hawaiian concepts, knowledge, and methods to the areas of science, humanities, arts, and social sciences—in academics and in other professional endeavors
- 3. Engage, articulate, and analyze topics relevant to the aboriginal Hawaiian community using college-level research and writing methods

## Student Handbook

Hawaiian Studies Program, Associate of Arts Degree - <u>https://catalog.windward.hawaii.edu/hawaiian-studies/associate-in-arts-in-hawaiian-studies</u>

## Institutional Information

## Institutional Learning Outcomes

Add Institutional Learning Outcomes here if your campus has them.

Please review the following institutional policies (add links to policies - suggestions below):

## Student Responsibilities

- Netiquette
- Online Safety
- Academic Honesty
- Student Conduct Code

## **College Policies**

• Statement for Students with Disabilities

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class. Roy Inouye can be reached at (808) 235-7448, royinouy@hawaii.edu, or you may stop by Hale Kāko'o 106 for more information.

• Sex Discrimination and Gender-Based Violence Resources - Title IX Disclosure

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

UH Confidential\* Advocate for Students Phone: (808) 348-0663 Email: advocate@hawaii.edu \*confidentiality is limited

Desrae Kahale, Mental Health Counselor & Confidential Resource Phone: (808) 235-7393 Email: dkahale3@hawaii.edu Office: Hale Kāko'o 101

Karla K. Silva-Park, Title IX Coordinator Phone: (808) 235-7468 Email: karlas@hawaii.edu Office: Hale Kākoʻo 128

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University's Title IX resources and the University's Policy, Interim EP 1.204, go to <u>manoa.hawaii.edu/titleix/</u>

#### Grade Policies

I (incomplete), is given at the INSTRUCTOR'S DISCRETION if the student is unable to complete a small part of the course because of circumstances beyond your control. It is THE STUDENT'S responsibility to make up incomplete work with a minimum level (or better) of achievement. Failure to satisfactorily make up incomplete work within the appropriate time period will result in a grade change from "I" to the contingency grade identified by the instructor (see catalog).

CR (credit), 70% or above in total points. The student must indicate an intent to take the course as CR/N in writing by the end of the 10th week of classes (see catalog).

NC (no credit), below 70% or total points (see catalog). The NC grade will not be used as an alternative grade for an "F"

W (withdrawal), Official withdrawal from the course will depend on the course length at time course is offered.

Kulia I Ka Nu'u - Strive for the Highest! 12