



UNIVERSITY of HAWAII*
WINDWARD
COMMUNITY COLLEGE

ENG 100, Composition

3 Credits (CRNs 63139,63140, 63114, 63080, 63078)

Tuesday 10 am and 1 pm, **Thursday** 10 am and 1 pm, **Friday** 1 pm

INSTRUCTOR: Jenny Webster
OFFICE: Class/Office Zoom Link: <https://hawaii.zoom.us/my/jwebster>
OFFICE HOURS: Days/times students may join me in Zoom for help
Tues, Thurs, Fri 2:30 pm - 4:30 pm
TELEPHONE: (808) 236-9235 (messages go to my email)
EMAIL: jennyrw@hawaii.edu
EFFECTIVE DATE: Fall 2022

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

‘O keia ka wā kūpono e ho‘onui ai ka ‘ike me ka ho‘omaopopo i kō Hawai‘i mau ho‘oilina waiwai. Aia nō ho‘i ma ke Kulanui Kaiāulu o ke Ko‘olau nā papahana hou o nā ‘ike ‘akeakamai a me nā hana no‘eau. Me ke kuleana ko‘iko‘i e ho‘ohiki ke Kulanui e kāko‘o a e ho‘okumu i ala e hiki kē kōkua i ka ho‘onui ‘ike a nā kānaka maoli. Na mākou nō e ho‘olako, kāko‘o a paipai i nā Ko‘olau a kō O‘ahu a‘e me nā hana no‘eau ākea, ka ho‘ona‘auao ‘oihana a me ka ho‘onui ‘ike ma ke kaiāulu— hō‘a‘ano a e ho‘oulu i nā haumāna i ka po‘okela.

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko‘olau region of O‘ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

This college-level composition course promotes critical reading, the writing process, rhetorical principles, research strategies, and the documentation of sources. (3 hours lecture).
Grade of “C” or better in ENG 22, OR placement into ENG 100, OR grade of “C” or better in ENG 23 and corequisite enrollment in ENG 100X, OR approval of designated Language Arts representative.

STUDENT LEARNING OUTCOMES

As a result of taking this course, students can expect to attain the following outcomes:

- 1 - **Write** complex and well-reasoned compositions in language, style, and structure appropriate to particular purposes and audiences.
- 2 - **Engage in a writing process** that includes exploring ideas, considering multiple points of view, developing and supporting a thesis, revising with the help of peer and instructor feedback, editing, and proofreading.
- 3 - **Find, evaluate, integrate, and properly document information** from libraries, the Internet, and other sources, with an eye for reliability, bias, and relevance.
- 4 - **Read** for main points, perspective, and purpose, **and analyze** the effectiveness of a variety of rhetorical strategies in order to integrate that knowledge into their writing.

WRITTEN COMMUNICATION HALLMARKS

- 1 - Introduce students to different forms of college-level writing, including, but not limited to, academic discourse, and guide them in writing for different purposes and audiences.
- 2 - Provide students with guided practice of writing processes- planning, drafting, critiquing, revising, and editing-making effective use of written and oral feedback from the faculty instructor and from peers.
- 3 - **Require at least 5000 words of finished prose- equivalent to approximately 20 typewritten/printed pages.**
- 4 - Help students develop information literacy by teaching search strategies, critical evaluation of information and sources, and effective selection of information for specific purposes and audiences; teach appropriate ways to incorporate such information, acknowledge sources and provide citation.
- 5 - Help students read texts and make use of a variety of sources in expressing their own ideas, perspectives, and/or opinions in writing.

Activities Required at Scheduled Times Other than Class Times

1. See the course calendar for blog due dates. **Blogs** are required to be posted on some Sundays prior to class meetings. These Sunday due dates are important as they give us all time to read the blogs prior to discussing them in class.
2. At least **two conferences** (via Zoom) with the instructor to discuss your writing.
3. Completion of the Library Research Units (LRU) Quiz 1, 2 & 3 - There will be a brief in-class introduction. You may also choose to access the LRUs and/or watch [a short introduction video here](#)

LEARNING RESOURCES

Course e-textbooks:

- [They Say/ I Say: The Moves that Matter in Academic Writing](#)
- [He Ali'i Ka 'Āina: Learning to Live and Teach Sustainability in Hawaii](#) by Christian Palmer's (online text)

Tutor.com

WCC offers free online, on-demand tutoring, through [Tutor.com](#). There is also a link on our Laulima Homepage. Any assignment or draft can be submitted to online or live tutors for feedback. It's free and you can use it in any class. Just click on the link above and you can choose between "[Connect with a tutor](#)" for a live tutor and live help (with drafting, crafting, revising and editing) or "[Submit a Paper](#)" to

receive written feedback on any draft within 12 hours.

Ka Piko Services - Free Writing Lab

[Ka Piko Services](#) provides FREE academic and technical support to all WCC students. Our services are available both in-person and virtually (via Zoom). Our goals are to help students succeed academically and to become independent lifelong learners. We are staffed by friendly and knowledgeable peers who are ready to assist you!

- **Ka Piko Math Lab** provides assistance for all math courses offered at WCC, helping to improve students' understanding of important concepts and problem solving processes.
- **Ka Piko Writing Lab** provides assistance with any and all aspects of the writing process, including: brainstorming, research, MLA formatting and citations, drafting, and revising.
- **Ka Piko Student Tech. Support** can assist students with Google@UH, Lailima, MyUH, UH accounts, and can provide best-effort support for problems or questions with personal computers and other smart devices.
- **Success Connection Workshops**, weekly student success workshops, are also available.

Visit the Ka Piko webpage at go.hawaii.edu/A42 for more information about our services, to learn how to connect with our tutors and tech assistants, or to RSVP for a Success Connection Workshop. Contact the Ka Piko Coordinator, Scott Sutherland, at scottjks@hawaii.edu if you have any questions.

COURSE TASKS

Creating and Keeping a Blog

Students will create a blog for this course and post 5 formal blog posts over the course of the semester. These blogs will act as the 1st draft of major assignments. That means that while the blog posts should be written somewhat formal, public writing intended for an audience of potential strangers, it will not be graded on formatting, for spelling, grammar or mechanics. That's what revisions are for. For more information on blog posts and the grading criteria, please click on the following link: [Starting a Blog and Using Your Blog Posts as 1st Drafts](#)

Turning Blogs into Formal Assignments (Finished Papers)

Throughout the course of the semester, some class dates will be entirely devoted to workshopping your blogs.. This will happen in small groups, for the most part. When in small groups, students will workshop their work, or read their blog posts or portions of it to their peers, discuss important ideas and writing elements, and receive feedback on things such as content, how ideas are developing, the support or evidence that is provided, general structure of the piece, flow and clarity. These class periods are also an opportunity for students to learn from one another's blogs and one another's writing moves. Blogs should be revised for clarity, flow, content, grammar and spelling before they are reformatted into MLA and submitted for a grade on Lailima (under the tool titled "Papers (finished).") *See the toolbar on the left side of our Lailima page.

**If you don't see a toolbar on the left side of the page on Laulima, look for the double arrows >> on the bottom, left side of any Laulima page and click that button to open your tool bar.

Complete three Library Research Unit (LRU) quizzes

Students **are required** to complete all three Library Research Unit (LRU) quizzes with a score of 10 or higher. The due dates for LRU quizzes are identified in the class schedule. It will take a few weeks for the quizzes to be made available by our librarians, but once I receive word that they are open, you are free to begin. Click on [this link to read more about the LRUs](#).

Attend and Participate in Zoom Class Meetings

We will meet once a week, with the class, via Zoom. Class is where students will discuss readings, share blogs, learn from one another's writing, provide feedback on each other's blogs, ask questions, and get to know each other. The class Zoom meetings are a very important aspect of the course and all students are expected to attend, participate, and be present. This is the best part of college; let's not waste it.

Workshop days are particularly important as these are when students will give and receive feedback on each other's first drafts (blog posts), so being present at a Workshop day is worth 20 points. Making sure you have a draft to share and discuss on Workshop days is quite important as well. See Assessments, Tasks and Grading below to view various point values for Blog Posts.

ASSESSMENT TASKS AND GRADING

<i>Assessment: subject to change at the instructor's discretion</i>	Points
Blog Posts: 5 @ up to 40 points each <ul style="list-style-type: none"> ● 20 points for posting by Sunday night <ul style="list-style-type: none"> ○ (10 points if it's late but complete and posted by class time) ● 20 points for workshopping it in class with peers 	200
Formal Writing Assignments (250 words double-spaced/ 1 page) <ul style="list-style-type: none"> ● Assignment #: Navigating a Meaningful Life (3-4 pages) - 100 points ● Assignment #2: Man, Mo'olelos and the Natural World (4-5 pages) - 100 points ● Assignment #3: Annotated Bibliography (6-7 pages) - 100 points ● Assignment #4: Sustainability Research Essay (5-6 pages) - 150 points ● Assignment #5: Personal Statement (2 pgs) - 100 points 	550
LRU Quizzes: 3 @ 10 points each	30
2 Conferences with Instructor	20
General Attendance on Zoom and Participation (14 class dates)	(+15 / -25)
Total	800

<p>Passing: A – 90%-100% B – 80%-89% C – 70%-79%</p> <p>(Not Passing) D – 60%-69% F – 50% or less</p>	<p><i>“It is impossible to live without failing at something, unless you live so cautiously that you might as well not have lived at all. In which case, you fail by default”</i></p> <p style="text-align: right;"><i>- J.K. Rowling</i></p>
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DISABILITIES ACCOMMODATIONS

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Accessibility Counselor to discuss reasonable accommodations that will help you succeed in this class. Jodi Asato, Disabilities Counselor, (808) 235-7422, email wccdsso@hawaii.edu, or you may stop by Hale Kāko’o 106 for more information.

SEX DISCRIMINATION AND GENDER-BASED VIOLENCE RESOURCES (TITLE IX)

Windward Community College is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking.

If you or someone you know is experiencing any of these, WCC has staff and resources to support and assist you. To report an incident of sex discrimination or gender-based violence, as well as receive information and support, please contact one of the following:

Jojo Miller, Confidential Advocate
 Phone: (808) 348-0663
 Email: advocate@hawaii.edu
 Office: Hale Kāko’o 110

Desrae Kahale, Mental Health Counselor & Confidential Resource
 Phone: (808) 235-7393
 Email: dkahale3@hawaii.edu
 Office: Hale Kāko’o 101

Karen Cho, Deputy Title IX Coordinator
 Phone: (808) 235-7404
 Email: kcho@hawaii.edu
 Office: Hale ‘Alaka’i 120

As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX

Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, the University's Title IX resources and the University's Policy, Interim EP 1.204, go to manoa.hawaii.edu/titleix/

ACADEMIC INTEGRITY

Work submitted by a student must be the student's own work. The work of others should be explicitly marked, such as through use of quotes or summarizing with reference to the original author.

In this class, students who commit academic dishonesty, cheating or plagiarism will have the following consequence(s):

Students will receive a failing grade for plagiarized assignments.

All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

ALTERNATE CONTACT INFORMATION

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

- Location: Alaka'i 121
- Phone: (808) 235-7422