



UNIVERSITY of HAWAII\*  
**WINDWARD**  
COMMUNITY COLLEGE

SW 200: The Field of Social Work-Writing Intensive  
3 credits (CRN 64085)  
Monday/Wednesday 5:30pm-6:45pm

INSTRUCTOR: Sarah Akina, EdD, MSW  
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OFFICE: Hale Kāko'o 109  
OFFICE HOURS: M/W 4:45-5:15pm  
EFFECTIVE DATE: Fall 2018

### WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

*Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide the Ko'olau region of O'ahu and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.*

### CATALOG DESCRIPTION

**Orientation to the profession of social work; the nature and scope of social work, historical development, values and philosophy, methods of practice, scope, and aims.**

**Prerequisite: ENG 100.**

Activities Required at Scheduled Times Other Than Class Times:

As a Writing Intensive course, students must meet with the instructor at least one time outside of class time for a writing conference.

Windward Community College's SW 200 course transfers to the University of Hawaii at Manoa (UHM) and is a required course for admission into its BSW program. SW 200 also transfers to Hawaii Pacific University and satisfied a course requirement for its BSW program.

SW 200WI section satisfies a WI-Focus general education course requirement for the AA degree at Windward Community College and for graduation at UHM.

### STUDENT LEARNING OUTCOMES

As a result of taking this course, students can expect to attain the following outcomes:

1. Describe the historical development and identify professional characteristics of social work as a profession.
2. Explain social work values and their applications in the field.
3. Analyze social problems affecting individuals, families, groups, and communities.
4. Explain the theories and skills of social problems and their applications.
5. Identify personal characteristics and analyze their implications in the practice of social work.

### WRITING INTENSIVE HALLMARKS

1. The class uses writing to promote the learning of course materials.
2. The class provides interaction between the instructor and students while students do assigned writing.
3. Written assignments contribute significantly to each student's course grade.
4. The class requires students to do a substantial amount of writing—a minimum of 4,000 words, or about 16 pages.
5. To allow for meaningful professor-student interaction on each student's writing, the class is restricted to 20 students.

### COURSE CONTENT

Students who complete this course are expected to meet key Educational Policy and Accreditation Standards (EPAS) Core Competencies (<http://www.cswe.org/File.aspx?id=13780>) as outlined by Council on Social Work Education (CSWE, <http://www.cswe.org/>). They are:

1. Identify as a professional social worker and conduct oneself accordingly.
2. Apply social work ethical principles to guide professional practice.

3. Apply critical thinking to inform and communicate professional judgments.
4. Engage diversity and difference in practice.
5. Advance human rights and social and economic justice.
6. Engage in research-informed practice and practice-informed research.
7. Apply knowledge of human behavior and the social environment.
8. Engage in policy practice to advance social and economic well-being and to deliver effective social work services.
9. Respond to contexts that shape practice.
10. Engage, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities.

To achieve this goal, the course content includes the following topics:

1. Systems/Ecological Theory
2. The historical roots of American social welfare and social work
3. The core values and ethics of practice
4. Human diversity and oppression
5. Traditional practice approaches
6. The generalist model of social work practice
7. The helping process
8. Current social work issues and fields of practice

### COURSE TASKS

Assignment	Point Value	Word Count
Daily Quizzes	125 pts	625
APA Workshop Assignment	10 pts	100
Letter to a Friend	25 pts	250-300
Letter to a Politician	25 pts	250-500
Midterm Exam	100 pts	250
Rough Draft I Outline	25 pts	100
Rough Draft I Speech Lab Feedback	25 pts	---
Rough Draft I	100 pts	1250
Rough Draft I Peer Edit	15 pts	100
Rough Draft II Outline	25 pts	100
Rough Draft II Speech Lab Feedback	25 pts	---
Rough Draft II	100 pts	1250
Rough Draft II Peer Edit	15 pts	100
Final Research Paper Outline	10 pts	150-200
Final Research Paper Speech Lab Feedback	25 pts	---
Final Research Paper	200 pts	2500
Final Exam	150 pts	250
Total	1000 pts	7275-7625

#### Assignment Descriptions:

##### Daily Quizzes:

- At the beginning of each class, students will have a quiz about the assigned reading. Quizzes will be worth 5 points each.

##### Letter to a Friend:

- Students will choose a social welfare issue directly related to Hawaii and write a (fictitious) letter to a friend/family member including:
  - Brief description of the nature of the problem
    - What is it?
    - Why it's important
  - Why the student cares about this issue
  - Why your friend (the reader) should care about the issue
- 2 page maximum (not including reference page if completing extra credit), typed (double spaced, 12pt. font)
- \*\*\*Extra credit (5pts): Include one primary source (books or professional/scientific journal articles). Must cite in text and include a reference page on separate page using APA format.
- Student will turn in via turnitin.com

##### Letter to a Politician:

- Students will write a (fictitious) letter to a politician/benefactor asking for support (political and/or monetary) for the same social welfare issue as the previous "Letter to a Friend" including:

*Windward Community College is an equal opportunity, affirmative action institution.*

- Brief description of the nature of the problem
  - What is it?
  - Who does it affect?
- Why it's important
- Why the reader should care about the issue
  - Note: student can include why they care, but should focus on why the politician/benefactor should care
- 2 pages maximum (not including reference page) and typed (double spaced, 12pt. font).
- Must include 2 primary sources (books, government document, US Govt. Census data, professional/scientific journal articles, etc.). Cite in text and include reference list on separate page using APA format.
- \*\*If students were not interested in their first social welfare issue, they may change it for this assignment; the new topic must still be directly related to Hawaii.
- \*\*\*Extra credit (10 pts. Max): Each additional major source (5pt/ea. 2 max) cited correctly using APA format.
- Student will turn in via turnitin.com

#### Outlines:

- For each draft of your research paper (Rough Draft I, Rough Draft II, and Final Draft), you must first submit an outline. Please utilize the Speech Lab and Outline Tips handout.
- Student will turn in via turnitin.com at the same time as the corresponding draft

#### Speech Lab Feedback:

- Before submitting each draft of your research paper, you must make an appointment with the Speech Lab and get feedback, especially regarding the outline/flow of your paper, finding and using credible sources, and APA format. Feedback will be collected in class the night that each draft is due.

#### Rough Draft Part 1:

- Rough Draft Part 1 addresses the first part (Question 1) of the Final Research Paper. Students will continue with the social welfare issue from the two previous letter assignments and address the first part of the final research paper:
  1. Describe the problem
    - a. What is the nature of the problem? Clearly define the issue(s).
      - i. History?
      - ii. HI v. National statistics?
    - b. Why is it a problem? (causes)
    - c. Who is directly and indirectly affected by this issue?
- There is no min/max page limit for this assignment; the focus instead is on thoroughly covering the content of chosen social welfare issue. Assignment should follow APA format with a minimum of 3 primary sources.
- Student will turn in via turnitin.com

#### Rough Draft Part 2:

- Rough Draft Part 2 addresses the second and third parts (Question 2 and 3) of the Final Research Paper. Students will continue with the social welfare issue from the two previous letter assignments and address the second and third part of the final research paper:
  2. What social work methods/evidence-based practices are used to intervene in the problem?
    - a. In relation to micro, mezzo, and macro levels
  3. Identify at least one organization in Hawaii that is available to those involved in the social welfare issue
    - b. What role does the social worker have?
    - c. \*\*\*Students must call the organization and speak with the social worker to learn about their job\*\*\*
- There is no min/max page limit for this assignment; the focus instead is on thoroughly covering the content of chosen social welfare issue. Assignment should follow APA format with a minimum of 3 primary sources.
- Student will turn in via turnitin.com

#### OPTIONAL/Extra Credit: Full Draft Research Paper:

- Students will combine their two rough drafts into one cohesive research paper:
  1. Describe the problem
    - a. What is the nature of the problem? Clearly define the issue(s).
    - b. Why is it a problem? (causes)

- c. Who is directly and indirectly affected by this issue?
    2. What are/could be the social work methods used to intervene in the problem?
      - a. In relation to micro, mezzo, and macro levels
    3. Identify at least one resource in Hawaii that is available to those involved in the social welfare issue
      - a. What role does the social worker have?
- 10 page max (including abstract and reference page). No minimum page requirement, but students will be deducted points if they do not cover all of the criteria. Students must have at least 6 primary sources (books and/or professional/scientific journal articles), cite in text, and include an abstract and reference list.
  - Format: APA (American Psychological Association), 1" margins, double spaced, 12pt font
  - ONLY STUDENTS WHO HAVE SUBMITTED ALL PARTS OF ROUGH DRAFT I AND ROUGH DRAFT II MAY SUBMIT A FULL ROUGH DRAFT PAPER FOR POSSIBLE 50 POINTS EXTRA CREDIT.
  - Student will turn in via turnitin.com

#### Final Research Paper:

- Following the same guidelines as the "Optional/Extra Credit" draft, students will combine their Rough Draft I and Rough Draft II to create a cohesive final research paper on their chosen social welfare issue.

#### Writing Conferences:

- All Writing Intensive (WI) courses require students to meet with their instructors during the semester. Students will schedule one conference during weeks 13-15, and an optional conference later in the semester. Writing conferences are not graded, but failure to conference will result in a reduction of one full grade (e.g. from A to B), regardless of earned points

### ASSESSMENT TASKS AND GRADING

Points	Grade	Points	Interpretation
900-1000	A	4	Excellent Achievement
800-899	B	3	Above Average Achievement
700-799	C	2	Average Achievement
600-699	D	1	Minimal Passing Achievement
<600	F	0	Failure
	W		Not Computed Withdraw
	N		Not Computed No Grade
	I		Not Computed Incomplete

### LEARNING RESOURCES

#### Required Text

Berg-Weger, M. (2010). *Social Work and Social Welfare: An Invitation (New Directions in Social Work)*. New York, NY: Routledge.

#### APA Format

For online help with APA format, the instructor recommends the free Purdue online writing lab ([owl.english.purdue.edu](http://owl.english.purdue.edu)).

#### Supplemental Materials

The instructor will provide additional reading material throughout the semester.

#### Turnitin.com

Students will turn in all major writing assignments via turnitin.com. For first time users, students must create account using UH email and then add themselves to the SW200 class (**Class ID: 18716788; Enrollment Key: SW200FA18**). For students who already have an account, they can simply add the SW 200 course using the same class ID and password.

### COURSE EXPECTATIONS

Class expectations include:

*Windward Community College is an equal opportunity, affirmative action institution.*

1. Regular and prompt class attendance is expected of all students. It shall be the student's responsibility to keep up with work missed as a result of absence. Changes in the test dates, assignment due dates, etc. will be announced in class. E-mail communication will be sent from the instructor to the students via their @hawaii.edu accounts. Please check your @hawaii.edu accounts regularly.
2. Students are expected to maintain a safe and supportive learning environment by appropriate behavior in class demonstrated by consideration of others, paying attention, and focusing on specific tasks. Use of digital devices, cellular phones, pagers, and entering the classroom late, or leaving it to go the restroom, etc. are distracting and interrupting the learning process. If there is any personal or medical condition that necessitates your needing to leave the room during a class session, please let the instructor know of your needs so that seating arrangements can accommodate you.
3. Students are encouraged to express any concern to the instructor that may interfere with your achieving the learning outcomes and/or to use campus services for their learning. Each student is responsible for his/her own learning.

## LATE WORK POLICY

No late work is accepted.

## DISABILITIES ACCOMMODATIONS

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, [lemke@hawaii.edu](mailto:lemke@hawaii.edu), or you may stop by Hale 'Ākoakoa 213 for more information.

## TITLE IX

Title IX prohibits discrimination on the basis of sex in education programs and activities that receive federal financial assistance. Specifically, Title IX prohibits sex discrimination; sexual harassment and gender-based harassment, including harassment based on actual or perceived sex, gender, sexual orientation, gender identity, or gender expression; sexual assault; sexual exploitation; domestic violence; dating violence; and stalking. For more information regarding your rights under Title IX, please visit: <https://windward.hawaii.edu/Title IX/>.

Windward Community College is committed to the pursuit of equal education. If you or someone you know has experienced sex discrimination or gender-based violence, Windward CC has resources to support you. To speak with someone confidentially, contact Karla Silva-Park, Mental Health Counselor, at 808-235- 7468 or [karlas@hawaii.edu](mailto:karlas@hawaii.edu) or Kaahu Alo, Designated Confidential Advocate for Students, at 808-235- 7354 or [kaahualo@hawaii.edu](mailto:kaahualo@hawaii.edu). To make a formal report, contact the Title IX Coordinator at 808-235-7393 or [wcctix@hawaii.edu](mailto:wcctix@hawaii.edu).

## ACADEMIC INTEGRITY

Work submitted by a student must be the student's own work. The work of others should be explicitly marked, such as through use of quotes or summarizing with reference to the original author.

Students can upload papers to <http://www.TurnItIn.com> to have papers checked for authenticity, highlighting where the paper potentially fails to appropriately reference sources.

In this class, students who commit academic dishonesty, cheating or plagiarism will have the following consequence(s):

**Students will receive a failing grade for plagiarized assignments.**

All cases of academic dishonesty are referred to the Vice Chancellor for Student Affairs.

## ALTERNATE CONTACT INFORMATION

If you are unable to contact the instructor, have questions that your instructor cannot answer, or for any other issues, please contact the Academic Affairs Office:

Location: Alakai 121  
 Phone: 808-235-7422  
 Email: [wccaa@hawaii.edu](mailto:wccaa@hawaii.edu)