

CRN # 64168

Instructor: **Jenny Webster**

Office Hours: **Monday: 2:30 pm - 4 pm**

(Drop-ins and Appointments) **Tuesday: 11:30 am - 1 pm**

Wednesday: 2:30 pm - 4 pm

MySuccess

****For live or virtual appointments outside of normal office hours, please email me a request with preferably 3 days and time when you are available to meet.***

Office number: (808) 236-9235

Email address: jennyrw@hawaii.edu

Semester: Spring 2017

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O'ahu's Ko'olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

A composition course on the writing process including description, narration, exposition, and argument. Course stresses unity, development, organization, coherence, and other basic writing skills necessary for college writing. (3 hours lecture)
Prerequisite: Grade of "C" or better in ENG 22 or placement into ENG 100 or approval of designated Language Arts representative.

STUDENT LEARNING OUTCOMES (SLOs)

1. Write complex and well-reasoned compositions in language, style, and structure appropriate to particular purposes and audiences.
2. Engage in a writing process that includes exploring ideas, considering multiple points of view, developing and supporting a thesis, revising with the help of peer and instructor feedback, editing, and proofreading.
3. Find, evaluate, integrate, and properly document information from libraries, the Internet, and other sources, with an eye for reliability, bias, and relevance.
4. Read for main points, perspective, and purpose, and analyze the effectiveness of a variety of rhetorical strategies in order to integrate that knowledge into their writing.

WRITTEN COMMUNICATION HALLMARKS

1. Introduce students to different forms of college-level writing, including, but not limited to, academic discourse, and guide them in writing for different purposes and audiences.
2. Provide students with guided practice of writing processes- planning, drafting, critiquing, revising, and editing-making effective use of written and oral feedback from the faculty instructor and from peers.
3. **Require at least 5000 words of finished prose- equivalent to approximately 20 typewritten/printed pages.**
4. Help students develop information literacy by teaching search strategies, critical evaluation of information and sources, and effective selection of information for specific purposes and audiences; teach appropriate ways to incorporate such information, acknowledge sources and provide citation.
5. Help students read texts and make use of a variety of sources in expressing their own ideas, perspectives, and/or opinions in writing.

COURSE TASKS

*****Click here to sign into [Laulima](#).** Then click on the “**ENG-100-0 [WIN.64168.SP17]**” tab where you will find all of our class assignment instructions, rubrics, and resources. This is also where you will submit all tasks and assignments.

Multiple-Stage Writing Assignments

Discussion Journals (Exploring Ideas):

Students will post discussion journals entries on Laulima under the “Discussion Journals” Discussion journals are not graded on spelling, grammar or organization. Students will receive points as long as they engage in a meaningful way to the text or prompt and meet the minimum word count. Word counts may vary. This is a significant part of your prewriting and brainstorming process. These writing activities are designed to help you develop ideas and questions for your papers.

Peer Responses (Considering Multiple Points of View):

Students will respond to the posts of 2 peers.
Response posts should be 25-100 words.
Students will receive points for up to two responses as long as they meet the minimum word count and respond in a meaningful way.
Meaningful responses will likely explain why one agrees or disagrees with someone’s point(s). A meaningful response may acknowledge similarities or differences in perspective, or it may deepen the inquiry by asking probing questions.

First Drafts, Peer Feedback, and Tutor Feedback (developing and supporting a thesis,

revising with feedback)

First drafts of formal assignments will be uploaded to Laulima under “First Drafts”

Respond to the drafts of 2 peers using 2-3 of the [SQUOOCH](#) components

Extra Credit: every first draft can be sent or taken to an outside tutor (10 points)

- **Online tutor feedback** at [Brainfuse](#) Writing Center (Submit early because feedback can often take up to 48 hours)
- **Live tutor feedback** at the [WCC Writing Center](#) (Schedule early using MySuccess.)

Brainfuse feedback or a scanned copy of the [Writing Center Feedback Sheet](#) will be submitted as an attachment with the final draft on Laulima. (Writing Center Feedback Sheets may also be slid under my office door on or before the date of the final draft.)

Students are strongly encouraged to schedule conferences to discuss their drafts with the instructor.

Final Drafts (editing, and proofreading):

Final drafts of the major assignments will be uploaded to Laulima under “Final Drafts” in the toolbar on the left.

Final drafts should be uploaded as attachments along with your tutor feedback.

(Optional) Further Revisions

If you receive a B or lower on any major assignment, you may revise it, and I will take the higher grade into account.

You have one week after the day you receive it to complete and return your revisions.

All revisions must be accompanied by three to four robust paragraphs describing the revision choices you made, as well as any other parts of the experience of revising.

Online Skill Challenges

Skill challenges in Laulima will give you the chance to put new writing and research techniques into practice.

Two Mandatory Writing Conferences with Instructor:

We can meet face-to-face, or we can discuss your writing via telephone and examine your work using Google Docs. If you are unfamiliar with Google Docs, I’ll walk you through it during our first conference. You will need access to a computer with high-speed internet.

Please make appointments during my office hours (if possible) via [MySuccess](#).

Otherwise, email me at jennyrw@hawaii.edu with at least three days and times when you are available for a conference. You can also email me using the email tool on our [Laulima homepage](#).

A missed conference will lead to 25 points deducted from your total score.

Library Research Units (LRUs)

There are three LRU tests. Students must score at least 10 points on each test to get

credit for completing the LRUs.

Students who complete the LRUs by **Sunday, Feb. 12th at 11:59 pm**, will receive 25 extra credit points.

Students who complete the LRUs by **Wednesday, May 3rd at 11:59 pm**, will receive only 10 extra credit points.

Click on [this link to read more about the LRUs](#)

Click [here for an orientation video](#).

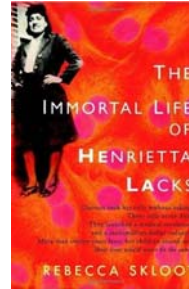
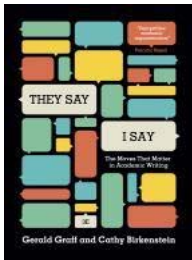
Final Reflection (2-3 pages)

The final reflection is mandatory to pass the course; it will be due during finals week.

ASSESSMENT TASKS AND GRADING		POINTS + %
Discussion Journals and Peer Responses on Laulima		
• Discussion Journals Posts = 15 points each		
• 2 peer responses per journal = 5 points per response		
• total 25 points per Class Discussion (9)		225
Skills Challenges on Laulima		
• 8 challenges (10 points each)		80
1st drafts & peer feedback		
• 1st drafts posted to Laulima (assignments 1-5) = 10 points each		50
• feedback given to 2 peers' drafts per assignment = 5 points each		50
Essays (Final Drafts)		
1. Compare and Contrast essay (2-3 pages)		75
2. Theme from <i>The Immortal Life of Henrietta Lacks</i> (5-6 pages)		160
3. Summary and Response (1 page)		50
4. Annotated Bibliography (5-6 pages)		100
5. The Politics of Language (5-6 pages)		160
Final Reflection (2-3 pages)		50
Total		1000
Extra Credit: Brainfuse or WCC Writing Center feedback		60
Extra Credit if LRUs are completed by Sun, Feb. 12th at 11:59 pm		25
if LRUs are completed by Wed, May 3rd at 11:59 pm		10

GRADE SCALE			
(Passing)	A – 900 points or more	B – 800-899 points	C – 700-799 points
(Not Passing)	D – 600-699 point	F – 500 points and below	

LEARNING MATERIALS



DEADLINES

Major Assignments 1-6 are due on the dates posted. This is for your benefit and mine. Students who get behind on assignments are more likely to drop out. Thus, in every effort to encourage you to get work in on time:

- Major assignments that are 2-3 calendar days late will lose ½ a letter grade
- Major assignments that are 4-6 calendar days late will lose 1 full letter grade.
- **If a major assignment is 6 calendar days late, you must schedule a conference or the assignment will not be accepted.**

Stay on task everyone, and please contact me in advance if you have any scheduling issues.

Plan ahead for the unexpected. Students are accountable for staying on top of the semester schedule. Technological or other problems will arise. **Students should immediately communicate with the instructor if an emergency may affect the ability to meet course deadlines.**

1. *“They Say/I Say: The Moves That Make Academic Writing”* by Graff, Gerald and Birkenstein. (ANY ed)

2. *The Immortal Life of Henrietta Lacks* by Rebecca Skloot

RESOURCES

ITS Help Desk

*For problems with Laulima

pm

Phone: (808) 956-8883

ITS Hours of Operation

Mon-Thurs: 8:00 am - 7:00

Friday: 8:00 am - 4:30 pm

Library hours

Help Desk 235-7338

Circulation 235-7436

Library Hours of Operation

Mon-Thurs: 8:00 am - 8:00 pm

Friday: 8:00 am - 4:00 pm

Writing Center (Room 222 in the Library)

For questions: 235-7473

[Click here for semester hours](#)

For appointments: Go to [MySuccess](#) and find them under “My Success Network”

The Hub

Mon -Thurs: 7:30-6

Friday: 7:30-2:30

PLAGIARISM AND ACADEMIC INTEGRITY

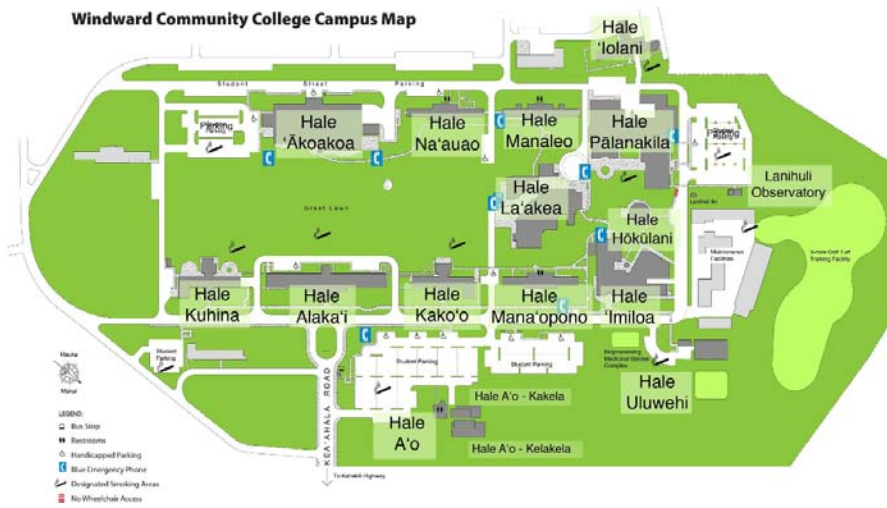
Academic honesty is fundamental in a college environment. You are expected to fulfill your academic obligations through honest and independent effort. **The work you submit for this course must be your own.** Dishonesty, cheating, plagiarism, or knowingly furnishing false information to the college are regarded as particularly serious offenses. Cases of dishonesty will result in a grade of "zero" for the assignment and may result in an "F" for the course. In flagrant cases, the penalty may be dismissal from the college after proper due-process proceedings.

Dropping a Class: It is your responsibility to learn about and follow the official procedure for dropping classes. If you stop participating in this class but do not follow up to officially drop it, you will receive a failing grade.

DISABILITIES ACCOMMODATION STATEMENT

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu, or you may stop by Hale 'Akoakoa 213 for more information.

CAMPUS MAP



Revised January 2017

Counselors