

**JPNS 101      Elementary Japanese 1**

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**M, T, W, R    8:30 -9:20, 10:00 - 10:50**

**INSTRUCTOR: Akiko Swan**

**OFFICE: Manaleo 114**

**OFFICE HOURS: Tue 7:25 - 8:15 and by appointment**

**TELEPHONE: office 236-9233 (Do not leave any message on my office phone voice mail.)**

**E-mail: aswan@hawaii.edu**

**EFFECTIVE DATE: Fall 2016(Heisei 28nen)**

**WINDWARD COMMUNITY COLLEGE MISSION STATEMENT**

*Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai'i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O'ahu's Ko'olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.*

**CATALOG DESCRIPTION**

1. Acquire grammar and vocabulary sufficient to maintain conversation at the elementary level.
2. Read/write short passages/sentences using the three writing systems: hiragana, katakana, kanji

**Activities Required at Scheduled Times Other Than Class Times**

There is lab work required that is scheduled at times other than in class.

Any Japanese word processing may need to be done at the computer lab if there is no at-home access to a computer.

**STUDENT LEARNING OUTCOMES**

The student learning outcomes for the course are:

On completing the course, students will be able to:

1. Express themselves orally in various situations using vocabulary and grammatical structures learned in class.
2. Read materials in hiragana, katakana and learned kanji, such as menus, memos and short passages. Have a functional command of 65 essential kanji.
3. Write short sentences and passages using the three learned writing systems.

4. Develop communication skills by comparing Japanese culture/society/history with their own to broaden their understanding of the world.

## COURSE CONTENT

### *Concepts or Topics*

- Meeting others (personal info)
- Classroom Expressions
- Numbers to 10,000
- Phone numbers, time and prices
- Daily activities
- Future and past activities and events
- Likes and dislikes
- Schedules
- Weather
- Location
- Existence
- Hiragana/Katakana/Kanji

### *Skills or Competencies*

- 1. Listening: able to understand simple conversation relating personal information, school and schedule information and simple directions from learned materials.*
- 2. Speaking: able to share and inquire about personal information, able to speak and ask simple questions on school and daily activities, able to make and respond to invitations using simple sentences.*
- 3. Reading: able to read simple, short materials with the aid of the text book; become familiar with Japanese sentence patterns; able to read and write hiragana, katakana and approximately 65 kanji.*
- 4. Word processor: introduce word processing in Japanese with some use on exercises and class assignments.*

## COURSE TASKS

1. Seven Quizzes - 20% of final grade† (I will announce in class when I will give a quiz. Since this is a language class, I need to see how well students perform in class. **Therefore the quiz schedule will be adjusted in accordance with the pace of the students' learning.**)
2. Two chapter exams (10%) and one final exam (20%) † - 30% of final grade†  
Two Chapter tests and one final test - 30% of final grade†† (Tests are under the "Schedule" tab.)  
The maximum number of points for the chapter 1 and 2 exams is 100 points for each exam, a total of 200 points, and the maximum number of points for the final exam is 200 points.
3. Semester projects: - 25% of final grade (will be explained in detail on the first day of instruction)
  - a. two individual oral speeches – 10% (dates will be announced in class)
  - b. group work – 15% (Students have to participate in making a skit and acting it out.)  
**If you do not submit your skit as scheduled, your grade will be lowered by one grade.**
4. Class participation, attendance\* and attentiveness in class, and homework\*\* - 25% of final grade††

### † **There are no makeup quizzes or exams.**

Quizzes/Tests must be taken during the designated period. Should you fail to take a quiz/test during that period and wish to take it later, 10% will be deducted for each day that you take the quiz/test late under any circumstances.

If a student knows in advance that he/she will not be able to take a quiz/exam on the scheduled date, that student needs to arrange with me a suitable date for taking the quiz/exam prior to (not after) the scheduled quiz/exam date.

If on a quiz or exam day a student has an extenuating circumstance (such as a hospitalization or traffic accident), that student must notify me immediately by email about the circumstance, then as soon as possible thereafter, bring me documentation certifying that circumstance in order to take the quiz/exam later. The student must then take the quiz/exam as soon thereafter as possible, and the quiz or exam is to be taken at the Test Center.

\*Perfect attendance will earn students 15 bonus points. One to three absences will earn students 10 points.

**NOTE: I will take attendance every class and points will be deducted for absences. Students are required to attend every class and participate in all activities conducted in class. Students who miss one third of the classes will have their grade lowered by one grade. Students who miss 50% of the classes will get an automatic F grade.**

Students are expected to prepare for the class and review what has been covered. Students who miss classes and fail to turn in homework promptly always fall behind and do not build up the basic foundation needed to improve their language ability.

#### †† Final Grade

Proficiency in reading and writing Japanese sentences will be included in your final grade. By the end of the seventh week, all hiragana and katakana will be covered. You will be expected to improve your reading and writing sentences in hiragana and katakana with greater understanding by the end of the semester.

If you cannot read and write sentences written in hiragana and katakana with proficiency by week 15, your grade will be lowered by one grade.

\*\*Homework must be handed in as scheduled. Homework submitted late will have the grade lowered by 50%. After one week behind schedule, homework will no longer be accepted.

Be sure to check the **UH e-mail (not your personal e-mail)** each day, so that you do not miss important information.

#### Homework includes:

- 1) doing written work which must be handed in promptly
- 2) memorizing vocabulary
- 3) listening to the tape: online learning center for Japanese 102 found at <http://www.mhhe.com/socscience/japan/Yookoso3Bridge/>
- 4) preparing scheduled material (schedule will be given on the first day of instruction)
- 5) reviewing previously studied material

## JPNS 101 Schedule

subject to change\*

Week	chapter to be covered	Topics	Outcomes for the week
week 1	getting started	<ol style="list-style-type: none"> <li>Greetings</li> <li>asking someone's name</li> <li>Hiragana あ～そ</li> </ol>	After you study this week's lessons, you should be able to: greet someone in Japanese, and be able to recognize hiragana あ～そ
week 2	getting started	<ol style="list-style-type: none"> <li>Talking about daily activities and time expressions</li> <li>Expressing likes and dislike</li> <li>Hiragana た～ほ</li> </ol>	After you study this week's lessons, you should be able to: <ol style="list-style-type: none"> <li>talk about daily activities using time expressions</li> <li>express future and past events</li> <li>recognize hiragana た～ほ</li> </ol>
week 3	getting started	hiragana quiz 1&2 <ol style="list-style-type: none"> <li>Asking location numbers</li> <li>Asking what's available</li> <li>Talking more about likes and dislikes</li> <li>Hiragana ま～ん Katakana ア～コ</li> </ol>	After you study this week's lessons, you should be able to: <ol style="list-style-type: none"> <li>ask location, numbers up to 10,000</li> <li>ask about prices</li> <li>talk about likes and dislikes</li> <li>be able to recognize hiragana ま～ん and katakana ア～コ</li> </ol>
week 4	chapter 1	<ol style="list-style-type: none"> <li>Nationalities and languages</li> <li>X wa Y desu./X wa Y dewa arimasen.</li> <li>Express possession</li> <li>Katakana サ～ヨ</li> </ol>	After you study this week's lessons, you should be able to: <ol style="list-style-type: none"> <li>talk about nationalities and languages</li> <li>identify things and people using the "X wa Y desu/dewa arimasen" sentence structure</li> <li>use the particle "no" connecting two or three nouns</li> <li>be able to recognize katakana サ～ヨ</li> </ol>
week 5	chapter 1	katakana quiz-1 <ol style="list-style-type: none"> <li>Personal pronouns and demonstrative pronouns</li> <li>Read a short passage</li> <li>Katakana ラ～ン</li> <li>Hiragana だ、ば、ぱ、きゃ～びよ</li> </ol>	After you study this week's lessons, you should be able to: <ol style="list-style-type: none"> <li>use personal pronouns and demonstrative pronouns, and be able to read a short passage in hiragana, katakana and some kanji</li> <li>recognize katakana ラ～ン, voiced hiragana だ、ば and ぱ, and katakana combinations such as きゃ、きゅ、きよ、にゃ、にゅ、によ</li> </ol>
week 6	chapter 1	chapter 1 exam <ol style="list-style-type: none"> <li>Introducing someone/self-</li> </ol>	After you study this week's lessons, you should be able to:

		introduction 2. Hiragana: double vowels, e.g. えいが, consonants, e.g. きつと	1. introduce yourself as well as someone else 2. recognize double vowels and consonants in hiragana.
week 7	chapter 2	Katakana quiz-2 ハ～ン 1. Adjectives 2. Adverbs, e.g. とても、たくさん 3. Katakana ガ～ポ, キャ～ピョ, double vowels & consonants e.g. コーヒー/クッキー	After you study this week's lessons, you should be able to: 1. use i-adjectives and na-adjectives 2. recognize katakana ガ～ポ, キャ～ピョ, and double vowels/consonants
week 8	chapter 2	quiz on adjectives 1. Talking about cities and neighborhoods 2. Expressing existence 3. Start kanji from today	After you study this week's lessons, you should be able to: 1. talk about cities and neighborhoods 2. express existence 3. read and write katakana words
week 9	chapter 2	1. Indicate location 2. Counters 3. Kanji	After you study this week's lessons, you should be able to: 1. indicate location using positional words such as うえ, した and まえ 2. use counters such as ひとつ, ひとり
week 10	chapter 2 Review	1. Liking and disliking 2. Talking about your house/hometown 3. Giving directions 4. Reading a passage on neighborhood/hometown 5. Kanji	After you study this week's lessons, you should be able to: 1. talking about your house/hometown 2. giving directions 3. reading a passage on neighborhood/hometown
week 11	chapter 3	chapter 2 exam 1. Talk about schedules 2. Dictionary forms of verbs 3. Kanji	After you study this week's lessons, you should be able to: 1. Talk about schedules 2. Dictionary forms of verbs 3. Kanji
week 12	chapter 3	quiz on polite form to dictionary forms of verbs 1 Dictionary forms of verbs 2 Kanji	After you study this week's lessons, you should be able to: 1. use dictionary forms of verbs: both affirmative and negative forms 2. read and write new kanji
week 13	chapter 3	quiz on dictionary form of verbs 1. Express several activities 2. Connecting sentences using そして, それから, そのあと 3. Kanji	After you study this week's lessons, you should be able to: 1. express several activities 2. use expressions of frequency 3. connect sentences using そして, それから, そのあと 4. read and write new kanji

week 14	chapter 3	Review 1. Particles 2. Kanji	After you study this week's lessons, you should be able to: 1. use appropriate particles 2. read and write new kanji
week 15	chapter 3	1. Connecting two or more sentences 2. Making suggestions 3. Reading a passage on daily life 3. Kanji	After you study this week's lessons, you should be able to: 1. connect two or more sentences 2. make suggestions using ましよ うか/ませんか 3. read a passage on daily life written in the present and past tense 4. read and write new kanji
week 16	Review week		
week 17		Final exam	

**\* A more detailed schedule will be handed out on the first day of instruction. Thereafter throughout the term, the schedule will be adjusted in accordance with the pace of the students' learning.**

### **Important Information**

Be sure to check the UH e-mail (not your personal e-mail) each day, so that you do not miss important information. That URL is:  
<http://windward.hawaii.edu/>

### **Cell Phones**

Please turn off your cell phone prior to the start of the class so that it does not disturb the class session.

### **Homework includes:**

- 1) doing written work which must be handed in promptly
- 2) memorizing vocabulary
- 3) listening to the tape: online learning center for Japanese 102 found at  
<http://www.mhhe.com/socscience/japan/Yookoso3Bridge/>
- 4) preparing scheduled material (schedule will be given on the first day of instruction)
- 5) reviewing previously studied material

**You are responsible for homework even if you missed the previous class.**


**If you are absent from a class, make sure you find out from resources on the Laulima site what the homework is for the next class.**

**Please prepare for the class, and review what has been covered in class. The page numbers for each class are given in the schedule. A detailed schedule will be handed out on the first day of instruction. Thereafter throughout the term, the schedule will be adjusted in accordance with the pace of the students' learning.**

**Check the Laulima site yourself following the steps below to copy the grammatical explanations.**

1. <http://windward.hawaii.edu/>
2. choose JPNS 101 tab
3. go to "Resources"
4. open the file you need to copy

In order to get Yookoso! online resources, follow the steps below.

1. <http://www.mhhe.com/socscience/japan/Yookoso3Bridge/>
2. First, choose the textbook on the left: "[An Invitation to Contemporary Japanese](#)".
3. Then choose: "Student Edition". Under "Home", click on "Choose one", scroll down to the chapter you are going to study. For example choose "getting started" for week 1.
4. Then choose either "Textbook Audio Program" (for the Textbook ) or "Laboratory Audio Program" (for the Workbook) under "More Resources".
5. Choose and listen to the tape you want from Audio Program. For example, the first audio program under Textbook Audio Program is  (D1) "A simple Introductions " (326.0K).

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**My email address:** aswan@hawaii.edu

When you send me an email, please make sure to put the subject line as follows:

Subject: JPNS101 your name (e.g. John Yamada)

**Do not leave any message on my office phone voice mail.**

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**Attendance** is a part of your overall grade. This is a language class. If you miss classes, you will get behind.

You will not get credit for this course by simply attending classes. You have to participate well in class, turn in your homework on time, do well on projects, quizzes and exams, and **show improvement**.

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**If you cannot read and write sentences written in hiragana and katakana with proficiency by week 15, your grade will be lowered by one grade.** e.g. A will become B.

**A detailed schedule will be handed out on the first day of instruction. Thereafter throughout the term, the schedule will be adjusted in accordance with the pace of the students' learning.**

**Since this is a language class, I expect you to study outside of class (reviewing materials, doing homework, preparing for the next class lesson) for at least one hour a day.**

The schedule will be adjusted in accordance with the pace of the students' learning. I will pay close attention to each student's learning ability. However, each student has to make due study effort to keep pace with the schedule and the rest of the students in class. You must memorize and learn to be able to write and read Japanese with proficiency. I will not slow the pace of the class for students who do not progress because of a persistent failure to learn the sentence structures covered in class and memorize vocabulary and to learn the three Japanese written forms: hiragana, katakana and kanji, and do not do homework.

## ASSESSMENT TASKS AND GRADING

- A - 90 - 100 % average on required tasks
- B - 80 - 89% average on required tasks
- C - 70 - 79% average on required tasks
- D - 60 - 69% average on required tasks
- F - less than 60% average on required tasks

## LEARNING RESOURCES

### Textbook:

The eBook can be downloaded or the hardcover eBook can be purchased through the following online site.

For downloading:

1. Go to the following URL:  
<https://create.mcgraw-hill.com/shop/>
2. The following message appears, "Looking for new materials?"
3. Enter the ISBN for Japanese 101: 9781121988590
4. Fill in your information

For the hardcover eBook:

1. Go to the same URL:  
<https://create.mcgraw-hill.com/shop/>
2. The following message appears, "Looking for new materials?"
3. Enter the ISBN for Japanese 101: 9781121990968
4. Fill in your information

Audio activities for the online learning center of Yookoso! Textbook and Workbook are found at <http://www.mhhe.com/socscience/japan/Yookoso3Bridge/>

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Getting Started and three chapters will be covered in JPNS 101.

## Additional Information

Classroom policies:

1. No eating and /or drinking (except water) in class
2. Pagers and cellular phones \* will be turned off while class is in session.
3. Laptops are allowed to use only if you downloaded the textbook or my lecture notes.



**\* Checking or sending text messages during the class is absolutely not allowed. A student who is using a phone during class will be asked to leave the classroom immediately because this is a language class where the students need to pay attention to the studies and practice conversation with classmates. Using one's phone in class is not only impolite but is disturbing to the other students.**

Other policies may be announced as needed.

**The Final Exam is:**

**for the 8:30 class: December 14, Wednesday**

**for the 10:00 class: December 12, Monday**

**Important dates:**

<b>August 22</b>	<b>First Day of Instruction</b>
<b>September 5</b>	<b>No Class (Labor Day)</b>
<b>November 8</b>	<b>No Class (General Election Day)</b>
<b>November 11</b>	<b>No Class (Veterans day)</b>
<b>November 24</b>	<b>No Class (Thanksgiving Day)</b>
<b>December 8</b>	<b>Last Day of Instruction</b>
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<b>August 26</b>	<b>Last Day for 100% Refund</b>
<b>September 12</b>	<b>Last Day for 50% Refund</b>
<b>November 3</b>	<b>Last Day to Withdraw with a "W" Grade</b>
<b>November 3</b>	<b>Last Day to Establish Credit/No - credit</b>

## **DISABILITIES ACCOMMODATION STATEMENT**

*If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, [lemke@hawaii.edu](mailto:lemke@hawaii.edu), or you may stop by Hale 'Akoakoa 213 for more information.*