

**ENGLISH 100/X COMPOSITION I 4 credits**  
**MWF 8:30 – 9:45 a.m. in Manaleo 126 (CRN# 63537/635438 & 63539/63540)**  
**MWF 1 – 2:15 p.m. in Manaleo 126 (CRN# 63541/63542 & 63543/63544)**

**This ENG 100 class section is S-related, meaning that some assignments and content will concentrate on issues of sustainability. For more information please visit: [https://windward.hawaii.edu/Committees/Sustainability\\_Curriculum/](https://windward.hawaii.edu/Committees/Sustainability_Curriculum/)**

<b>INSTRUCTOR:</b>	<b>Desi Poteet</b>	<b>E-MAIL:</b>	<b>poteetd@hawaii.edu</b>
<b>OFFICE:</b>	<b>‘Ākoakoa 237</b>	<b>PHONE:</b>	<b>236-9188</b>
<b>OFFICE HOURS:</b>	<b>Tuesdays &amp; Thursdays 10-12; Fridays 10-11 and by apt.</b>		
<b>ALAKA`I:</b>	<b>Jean Bishop</b>	<b>E-MAIL:</b>	<b>jeanm37@hawaii.edu</b>
<b>EFFECTIVE DATE:</b>	<b>Fall 2016</b>		

### **WINDWARD COMMUNITY COLLEGE MISSION STATEMENT**

*Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.*

### **CATALOG DESCRIPTION**

This college-level composition course promotes critical reading, the writing process, rhetorical principles, research strategies, and the documentation of sources.

Prerequisite: Grade of “C” or better in ENG 22 or ENG 23, placement into ENG 100 or approval of designated Language Arts representative.

#### **Activities required outside of class:**

In addition to regular assignments, students must **complete the Library Research Units** (3 sections with a score of 10 or more in each), **conference (at least twice) with the instructor** to discuss drafts, and **dedicate at least six hours of study time per week for assignments.**

### **STUDENT LEARNING OUTCOMES (SLO)**

The student learning outcomes for English 100 are:

1. Write complex and well-reasoned compositions in language, style, and structure appropriate to particular purposes and audiences.
2. Engage in a writing process that includes exploring ideas, considering multiple points of view, developing and supporting a thesis, revising with the help of peer and instructor feedback, editing, and proofreading.
3. Find, evaluate, integrate, and properly document information from libraries, the Internet, and other sources, with an eye for reliability, bias, and relevance.
4. Read for main points, perspective, and purpose, and analyze the effectiveness of a variety of rhetorical strategies in order to integrate that knowledge into their writing.



## Welcome to English 100 and 100X!

### COURSE CONTENT AND TASKS

Acquiring new skills is a life-long activity and is not limited to the classroom experience. In whatever career path you choose, reading and writing are foundational skills that will support and serve you in achieving your personal and professional goals, no matter what your academic or professional intentions may be. Through a variety of activities, this course will add to your existing literacy toolbox and help you improve your composition skills.

Over the course of this semester we will explore territories of words, images, and sounds. We will be adventurers, explorers, detectives—actively discovering our world through books, magazines, newspapers, essays, films, Web sites, art, plays, photographs, memoirs, interviews... wherever the territory of words exists. In the process of meeting diverse people, traveling to different places, encountering new experiences, and all the while sharpening our writing skills, we will undoubtedly encounter new facets of ourselves. We will discover that reading and writing are not only necessary skills, but can also take us on amazing and rewarding adventures.

Your writing will improve with practice, practice, and yes, more practice. In class, we will be writing, increasing and refining our mechanical/technical skills, discussing the readings, and sharing our insights. Since writing also improves with reading, we will read and discuss texts that explore and examine sustainability issues. ***We will explore what sustainability means to us as individuals, as well as what it means for us as caretakers of this planet. In other words: what can we do to save our planet?***

<i>Concepts or Topics</i>	<i>Skills or Competencies—Students will:</i>
<ul style="list-style-type: none"> <li>▣ Writing process</li> <li>▣ Argumentation</li> <li>▣ Effective Research</li> <li>▣ Organization</li> <li>▣ Audience and purpose</li> <li>▣ Rhetoric</li> <li>▣ Academic honesty</li> <li>▣ MLA style</li> </ul>	<ol style="list-style-type: none"> <li>1. Read for understanding and for analysis/argument</li> <li>2. Engage in the writing process by:               <ul style="list-style-type: none"> <li>▣ Planning</li> <li>▣ Drafting</li> <li>▣ Discussing</li> <li>▣ Revising</li> <li>▣ Reflecting</li> </ul> </li> <li>3. Attend to stylistic/grammatical clarity</li> <li>4. Conduct research</li> <li>5. Write with sources by:               <ul style="list-style-type: none"> <li>▣ Paraphrasing</li> <li>▣ Quoting</li> <li>▣ Summarizing</li> <li>▣ Synthesizing</li> <li>▣ Arguing</li> </ul> </li> </ol>

“You can approach the act of writing with nervousness, excitement, hopefulness, or even despair – the sense that you can never completely put on the page whatever’s in your mind and heart. You can come to the act with your fists clenched and your eyes narrowed, ready to kick ass and take down names. You can come to it because you want a girl to marry you or because you want to change the world. Come to it any way but lightly. Let me say it again: you must not come lightly to the blank page.” Stephen King, *On Writing: A Memoir of the Craft*

## ASSESSMENT TASKS AND GRADING

Your final grade will be based on the quality and timely completion of assignments, insightful work, the quality of your final portfolio presentation, class attendance, and class participation.

**Required: Attendance *and* Participation *and* All Assignments Completed. NO EXCEPTIONS. Assignments that do not meet minimal proficiency must be redone to receive passing credit.**

Reading Assignments/Annotations	100 points
Writing Assignments	200 points
Observation Notebook	50 points
Attendance & Participation Evaluation	25 points
Blog	50 points
Writer’s Portfolio	75 points

A – 450+; B – 400-449; C – 350-399; D – 300-349; F – 299 and below

An “N” grade indicates that the student has worked conscientiously, attended regularly, finished all work, fulfilled course responsibilities, and has made measurable progress. However, either the student has not achieved the minimal student learning objectives and is not yet prepared to succeed at the next level, or the student has made consistent progress in the class but is unable to complete the class due to extenuating circumstances, such as major health, personal or family emergencies.

## LEARNING RESOURCES

**Required Resources:** Various handouts, articles, videos, etc. provided throughout the semester. *The Blue Book of Grammar and Punctuation* by Jane Straus (available in the WCC Bookstore)

**Required Tools:** A notebook, a 3-ring binder with dividers, paper, pens (different ink colors), highlighters, and daily access to a computer and the Internet.

**Suggested Tools:** A portable hole-puncher, a stapler, and access to a Hawaiian dictionary.

## WCC RESOURCES

- ✚ Jean Bishop is our alaka`i and will be working with me to provide you with in-class and outside class support. As a former student in my class, she is familiar with my teaching style and will be an excellent guide in helping you improve your writing skills.
- ✚ Free tutoring is available through TRiO Student Support Services; request a tutor early. The contact number for the TRiO office is 235-7487.

- ✚ The Writing Lab located in the library provides you with supportive writing coaches.
- ✚ MySuccess is an early alert system currently available for student support. If I feel you may be struggling, I may refer you to this service.
- ✚ Karla Silva-Park, WCC's Mental Health Counselor, is available for support at 235-7468.
- ✚ Student Services counselors are also available to assist students with academic questions. Call 235-7413 to make an appointment.

**Disabilities Accommodation Statement.** If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Dr. Ann Lemke can be reached at 235-7448, [lemke@hawaii.edu](mailto:lemke@hawaii.edu), or you may stop by Hale 'Ākoakoa 213 for more information.

### ADDITIONAL INFORMATION

***Mutual respect – at all times.***

**Classroom Etiquette.** Our classroom is a collaborative learning community. We each bring to this classroom a unique and valuable set of life experiences. We can learn from one another, and in the process discover who we are... who we are still becoming. In order for us to take advantage of this exciting opportunity to discover, learn, and evolve, we must create an environment in which we respect, celebrate, and support our differences. **To minimize distractions, please turn off and put away your cell phones and other electronic devices. Also, please no eating or drinking in class.**

**Attendance is MANDATORY.** If you do miss a class, it is YOUR responsibility to contact your class buddies to find out what you missed and what you need to do for the next class. You will lose 10 points for every absence. **Late arrivals disrupt the class, so please be on time.** Three late arrivals equal one absence. **A total of seven or more absences/late days will result in failure to pass the course.**

**Communication is key.** Please keep me posted. If you encounter challenges in your life, let me know, so we can find ways for you to succeed in this class.

**Homework.** A completed assignment will decrease in value by 10% of its initial point total for each day it is late. A 100-point assignment, for example, will be worth 90 points on the first late day, 80 points on the second late day, and so on. Assignments that are late by seven (7) calendar days or longer will not be accepted.

**Plagiarism will not be tolerated. All sources used in your papers must be properly cited according to MLA format. If in doubt, see me prior to turning in your paper.**

**Content Warning** A college education provides you with a valuable opportunity to explore the world around you in new ways, broadening your life experiences. Research can uncover challenging and uncomfortable topics. In addition, literature, in particular, reflects the human condition in all its complexity, and sometimes contains content (profanity, violence, sexuality, etc.) that may offend you. If you would prefer not to expose yourself to these things through readings, audio books, films, class discussions, then this may not be the class for you.

COURSE POLICIES CONTRACT

I have read through and reviewed the above Course Policies and the entire syllabus (ENG 100). By signing this document, I acknowledge not only that I understand the policies and requirements of this course, but also that I understand the consequences of not following these policies.

Signed: \_\_\_\_\_  
(signature) (date)

\_\_\_\_\_  
(print name)

QUESTIONNAIRE

Preferred Name \_\_\_\_\_

Preferred Phone \_\_\_\_\_

Academic Counselor's Name \_\_\_\_\_

1. What do you hope this course will teach you? What are your goals in this class?

2. How can I help you meet these goals?

3. What do you intend to do to meet them?

4. What grade would you be satisfied with in this course? Why?

5. What else would you like me to know about you?