**Planning and Budget Council Summary Sheet**

**Part I. General Information**

- **Unit, Department or Program:** Math/Business Department
- **Type of request:**
  - Health and safety
  - Program improvement
  - New program
  - Facilities, R&M
  - Other
- **Resources requested:**
  - Positions
  - Equipment
  - Operating annual
  - Other 1
  - Other 2
- **Alignment with Strategic Plan:**
  (i.e., Action Outcomes 2.1, 4.3) WCC Action Outcomes 1.3, 1.5 and 4.5
- **Amount**
  - $10,000

**Part II. Narrative - Description and Rationale** *(do not exceed space provided)*

- **Why is this request important?** *(what are the most important reasons for this request)*
  
  To help instructors in their delivery of course instruction and materials. New visual presentation and instructional software programs require the use of technologies like Smartboards to effectively deliver the course material. Once you commit to the use of new technology in delivering your course instruction, you become dependent on properly working equipment on a daily basis. Therefore it is imperative that maintenance funds be provided to keep equipment in good working order.

- **Descriptive Summary of the Request** *(provide a summary of the resource request)*
  
  Plan and Budget maintenance for equipment such as the Smartboard and other educational technology to insure that they are in reliable working order. Budgeting funds for equipment maintenance may be the province of Academic Support, however we have been told that equipment purchased using departmental funds may not be supported by Academic Support.

- **Rationale for Request** *(how will the request benefit the unit, department, program or institution; alignment with Strategic Plan and other supporting documents, e.g., program review, annual assessments, department report, etc.)*
  
  Properly working equipment will ensure that course materials will be delivered in a timely and efficient manner, thereby resulting in:
  Increased numbers of Native Hawaiians that complete developmental math (from 29 to 51) classes to between 83% and 86% by 2015, and promoting the knowledge, skills, and opportunities that support current and emerging STEM fields and careers by increasing credit and noncredit STEM course enrollments by 3% per year. Also supports the College’s Vision Statement which states that “students and community members will be enriched and able to live full, productive lives in a quickly changing, technologically oriented society through the quality education …..”

**Part III. Evaluation**

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<th>Notes</th>
<th>Rating (1-5)</th>
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**Total**