### Part I. General Information

**Unit, Department or Program:** Math/Business Department

**Type of request:**
- Health and safety
- Program improvement
- New program
- Facilities, R&M
- Other

**Resources requested:**
- Positions
- Equipment
- Operating
- Other 1 (annual)
- Other 2

**Alignment with Strategic Plan:** WCC Action Outcomes 5.2 and 5.5

(i.e., Action Outcomes 2.1, 4.3)

**Amount**

<table>
<thead>
<tr>
<th>Resources</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Positions</td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
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<tr>
<td>Operating</td>
<td></td>
</tr>
<tr>
<td>Other 1</td>
<td>$1,800</td>
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<tr>
<td>Other 2</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,800</td>
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</tbody>
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**Date of request:** Nov. 2010  
**Date required:** Nov. 2010  
**Start date:** F 2010

### Part II. Narrative - Description and Rationale (do not exceed space provided)

**Why is this request important?** (what are the most important reasons for this request)

To help assure students that the instruction that they are receiving is not only the best but also the most up-to-date. To be an effective teacher in today’s fast changing world of teaching methodology and innovation, it is imperative that instructors keep abreast of changes in instructional methods and techniques, and maintain a communication network with peer instructors at different colleges/universities.

**Descriptive Summary of the Request** (provide a summary of the resource request)

Fund and send a faculty member to the American Mathematical Association of Two Year Colleges (AMATYC) conference in November each year until F2014.

**Rationale for Request** (how will the request benefit the unit, department, program or institution; alignment with Strategic Plan and other supporting documents, e.g., program review, annual assessments, department report, etc.)

To help fulfill WCC Action Outcome (5.2) to “develop and support professional development opportunities for all faculty and staff, and include professional development funding as a base budget line item equaling 1-5% of each division’s personnel costs and (5.5) to equip all personnel and college facilities with appropriate technologies and tools for effective communication, teaching, learning, and other professional work and scholarly activities.