Planning and Budget Council Summary Sheet

**Part I. General Information**

<table>
<thead>
<tr>
<th><strong>Priority #2</strong></th>
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<tr>
<td><strong>Date of request:</strong> May 2009</td>
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<td><strong>Date required:</strong> August 2010</td>
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<td><strong>Start date:</strong> F 2010</td>
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**Unit, Department or Program:** Math/Business Department

**Type of request:**
- Health and safety
- Program improvement
- New program
- Facilities, R&M
- Other

**Resources requested:**
- Positions
- Equipment
- Operating
- Other 1 equity
- Other 2

**Amount**
- $3,645 - $5,121

**Alignment with Strategic Plan:** WCC Action Outcomes 5.2 and 5.5 (i.e., Action Outcomes 2.1, 4.3)

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<th><strong>Total</strong></th>
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**Part II. Narrative - Description and Rationale** (do not exceed space provided)

**Why is this request important?** (what are the most important reasons for this request)

In order to improve students’ success, especially Native Hawaiians, instructors need to learn and develop new and more innovative teaching and evaluative strategies. Reduction in teaching loads and committee duties will afford instructors to have more time to attend professional development seminars and workshops. To promote equity among teaching faculty who undertake leadership roles and committee work on behalf of their departments or the college. Measurement of success will be in terms of improved morale amongst the faculty members.

**Descriptive Summary of the Request** (provide a summary of the resource request)

Reduce the teaching load and committee duties to allow instructors to have more time to learn about innovative ways to improve student learning outcomes and to evaluate those methods. Assigned time should be counted as part of one’s teaching load, so faculty should be still qualified for UHPA reduction load 15 – 12 credits per academic year. (estimate that 3-credit assigned time for DC or the Chair of a committee, which should be replaced by a lecturer at A or C level)

**Rationale for Request** (how will the request benefit the unit, department, program or institution; alignment with Strategic Plan and other supporting documents, e.g., program review, annual assessments, department report, etc.)

Reduction of an instructor’s teaching load and committee duties will give instructors more time to attend seminars and workshops which will ultimately result in improved student learning and success. Also, this will give instructors more time to learn, apply and evaluate improved assessment techniques related to student learning outcomes.