



October 30, 2012

MEMORANDUM

To: Douglas Dykstra  
Chancellor, Windward Community College

From: Brian Richardson   
Dean of Academic Affairs, Division II, Windward Community College

ACTION REQUESTED:

That the Administrative Services Staff Council, Student Services Staff Council, and Chancellor's Staff Council be dissolved.

ADDITIONAL COST:

No additional costs to the college are associated with this request.

RECOMMENDED EFFECTIVE DATE:

November 1, 2012.

PURPOSE:

As part of its directives, the ad hoc committee on groups recommends that the Administrative Services Staff Council, Student Services Staff Council, and Chancellor's Staff Council be dissolved as councils. This dissolution in no way affects the ability of the groups to meet, but only changes their status from a formal chartered group to an informal group.

IMPLEMENTATION PLAN:

The Administrative Services Staff Council, Student Services Staff council, and Chancellor's Staff Council will be dissolved effective November 1, 2012.

ACTION RECOMMENDED:

It is recommended that the Chancellor authorize the dissolution of the Administrative Services Staff Council, Student Services Staff Council, and Chancellor's Staff Council.

Approve / Disapprove

  
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Douglas Dykstra  
Chancellor, Windward Community College

10/30/12  
\_\_\_\_\_  
Date