An Inspirational Place to Learn

Founded in 1972, as the University of Hawai‘i System’s sixth community college, Windward Community College is set like a jewel on approximately 64 lush acres against the majestic Ko‘olau Range on the Windward side of O‘ahu. Over 2,500 students attend Windward Community College from all parts of the island for its unique programs and nurturing approach to learning. Students are enrolled in liberal arts, natural science, veterinary technology and Hawaiian studies degree programs, and noncredit career and technical education programs offered on the main campus, at off-campus locations in the community, and through distance education and online courses.

Primarily a liberal arts transfer institution, Windward Community College offers the Associate in Arts and Associate in Science degrees, as well as certificates of study. Students benefit from major new facilities, including the Library Learning Commons — a LEED-certified green building with a Silver rating — and a Hawaiian studies classroom complex featuring an outdoor performance space, a traditional Hawaiian mala (garden), and bale (house).

Our Mission

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

For more information about the College, visit our website at http://windward.hawaii.edu.
Moving the College Forward

The ideal Chancellor will...

- Strengthen the College’s relationship with and relevance to the community and the University of Hawai‘i System;
- Provide unifying and participatory leadership to a campus that is committed to student achievement and academic excellence;
- Support the College’s commitment to providing quality education for a diverse student population with a particular focus on increasing accessibility and success among Native Hawaiian and other underserved populations;
- Increase enrollments through a variety of initiatives while ensuring that the necessary infrastructure is available;
- Foster a campus climate that values diversity and ensures equitable access to post-secondary education — including strong support for transfer education, distance education, workforce development, basic skills training, noncredit training, and community services;
- Encourage and support innovation to meet the changing needs of the community;
- Ensure the College is proactive in implementing new technologies;
- Acquire and allocate public and private revenue streams and exercise exemplary stewardship of the College’s resources;
- Be a politically astute leader who understands the legislative process, relates well to the political and cultural community, and serves effectively as an advocate for the College;
- Be a positive person who is accessible, open to new ideas, sensitive to others, and supportive of staff development; and
- Have outstanding interpersonal skills and the ability to build teams and motivate others.

The Application Process

Minimum Qualifications

1. Master’s degree or equivalent
2. Administrative experience in a college at the deanship level or equivalent, or experience at the community college professorial (C5) level, or demonstrated comparable mid-management administrative experience in an educational agency, industry, or government
3. Possession of management skills
4. Ability to relate to, and skill in, meeting people
5. Demonstrated leadership

All minimum qualifications must be met by effective date of hire.

See ad for Position #89044: http://workatuh.hawaii.edu

Benefits

Benefits include, but are not limited to, health insurance, retirement plan, vacation and sick leave, and group life insurance. Details at https://hawaii.edu/ohr/benefits-leave/

Continuous Recruitment

Review of applications will begin on August 22, 2018 and will continue until the position is filled.

Administrative Governance

University of Hawai‘i Community College System includes seven community colleges. The Chancellor reports to the Vice President for Community Colleges

University of Hawai‘i System includes the seven Community Colleges, UH at Mānoa, UH at Hilo, and UH - West O‘ahu, https://www.hawaii.edu/about-uh/

University of Hawai‘i Board of Regents. The President of the UH System reports to the Board of Regents, https://www.hawaii.edu/offices/bor/
To Apply
To apply, submit the following:

1. Statement outlining how you meet the minimum and desirable qualifications, how your work experiences and/or formal training enable you to fulfill duties and responsibilities, and your management/leadership philosophy.
2. Current résumé
3. Graduate and undergraduate transcript(s) showing degree and course work to date verifying minimum and desirable educational qualifications (official transcript copies are acceptable; original official transcripts are required at time of hire). Online transcripts or academic record/grade summaries will NOT be accepted
4. Five (5) recent professional references including names and contact information (telephone number and email addresses). References will not be contacted without prior notice to candidate. Background check will be made prior to employment

See ad for Position #89044: http://workatuh.hawaii.edu

Email correspondence/submittal is strongly encouraged and should be sent to:
ccsearch@hawaii.edu

No fax submissions will be accepted.
If application is mailed, please send materials to:
Windward Community College
Human Resources
ATTN: Chancellor Search Coordinator
45-720 Kea‘ahala Rd.
Kāne‘ohe, HI 96744

Material submitted will not be returned. If selected for the position, appointment is contingent upon verification of all minimum and additional qualifications including official transcripts, licenses, certificates and work experience documentation.

Inquiries
Please direct all inquiries to:
Sarah Sur
Chancellor Search Coordinator
808-235-7435
sgilman@hawaii.edu

Windward Community College
Part of the University of Hawai‘i Community College System

The University of Hawai‘i is an equal opportunity, affirmative action institution and is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under state law), sexual orientation, domestic or sexual violence victim status, national guard absence, or status as a covered veteran.

Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawai‘i may be viewed at https://ope.ed.gov/security, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services office.

Windward Community College
Part of the University of Hawai‘i Community College System

EHCC are comprised of four community colleges on O‘ahu (Honolulu, Kapi‘olani, Leeward, and Windward) and three community colleges on the neighbor islands (Hawai‘i, Kaua‘i, and Maui). Currently, EHCC serve more than 27,000 credit students annually, which is more than half the enrollment of the entire University of Hawai‘i System. EHCC are comprehensive, convenient, and affordable. All seven community colleges offer an associate in arts degree and credits are transferable toward a baccalaureate degree to any of the three University of Hawai‘i campuses (Mānoa and West O‘ahu on the island of O‘ahu, and Hilo on the island of Hawai‘i), and other four-year universities that have established partnerships with the Colleges. Most colleges also offer an associate in science degrees and certificate training in career areas ranging from architectural, engineering, & CAD technologies to digital media. Overall, more than 136 academic programs are available through the EHCC System. Established in 1964, EHCC have grown into a major force in education and economic growth in Hawai‘i, serving more than 100,000 people annually through credit and noncredit programs.

The University of Hawai‘i is an equal opportunity, affirmative action institution and is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under state law), sexual orientation, domestic or sexual violence victim status, national guard absence, or status as a covered veteran.

Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawai‘i may be viewed at https://ope.ed.gov/security, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services office.