



Getting Started...

Am I eligible to apply?

- Must be at least 18 years of age or U.S. high school graduate or equivalent (e.g. GED) prior to the first day of semester
- With approval, high school student who wants to enroll in college while attending high school

I don't know what program to apply for at Windward CC?

- Available programs listed on the back or refer to windward.hawaii.edu/academics
- Not all programs offered are financial aid/VA eligible, call Financial Aid at (808) 235-7449 and Admissions and Records at (808) 235-7432 for eligible programs

Do I have to re-apply for admissions if I applied before?

- You must apply and be accepted to the college before you can select any classes
- If last attended or accepted at Windward CC within one year, call Admissions and Records at (808) 235-7432 to see if your application can be re-activated

How do I apply for admissions?

- Apply via windward.hawaii.edu/admissions_records
- If you were accepted at another UH college and would like to change your campus to Windward CC, submit a Change of Home Institution form instead of an online application

When do I apply?

Semester	Period	Application Deadline	Note
Fall	August to December	September 01 to August 01	<i>Summer tuition rate is higher than Fall/Spring, refer to windward.hawaii.edu/business_office/tuition</i>
Spring	January to May	July 01 to December 15	
Summer I	May to July	February 01 to May 10	
Summer II	July to August	February 01 to June 15	

Are there other forms I need to submit to make my admissions application complete?

- For international student, see Admissions and Records for additional requirements and deadline
- For US military or authorized dependent and stationed in Hawai'i on active duty, also submit current Military Orders
- For high school student to enroll for college courses while attending high school and
 - attending a DOE public or charter high school, also submit Dual Credit application via hawaii.edu/dualcredit
 - attending a private high school or home school, also submit Windward CC Early Admit application (and Hawaii DOE 4140 for home school)
- Admissions and Records may require additional documentation to determine residency for tuition purposes

How do I transfer my credits from a previous college to Windward CC?

- For non-UH college and military training, transcript must be sent directly to Windward CC Admissions and Records
- For UH college, complete and submit Windward CC Request for Transcript Evaluation form
- For financial aid and VA benefits, transcript evaluation is required

Do I need to submit Health Clearances?

- Tuberculosis (TB) Certificate within 12 months of start of term and immunization record (two shots) of Measles, Mumps, Rubella (MMR)
 - born before 1957, MMR not required
- You may be accepted without health clearances but you will not be able to register for classes until health clearances are received

How do I get notified of my admissions status?

- You will receive notification of your admissions application status via mail
- Registration information is provided with your acceptance letter