Policies and Procedures

Student Conduct Code

Choosing to join the Windward Community College obligates each student to abide by the Student Conduct Code. By enrolling at the Windward Community College, students accept the responsibility to become fully acquainted with Windward Community College’s regulations and to comply with Windward Community College’s authority. The Windward Community College expects students to maintain standards of personal integrity that are in harmony with the educational goals of the institution; to respect the rights, privileges, and property of others; and to observe national, state, and local laws and university regulations. Please refer to (EP 7.208 Systemwide Student Conduct Code) http://www.hawaii.edu/policy/?action=viewPolicy&policySection=ep&policyChapter=7&policyNumber=208&menuView=closed

EP 1.202 University Statement of Nondiscrimination and Affirmative Action

The University of Hawai‘i Policy on Nondiscrimination and Affirmative Action establishes the administrative framework to ensure compliance with applicable federal and state statutes, rules, regulations, city and county ordinances, and provisions in the collective bargaining agreements governing nondiscrimination and affirmative action.

EP 1.204 Policy and Procedural Guidelines on Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, and Stalking

The purpose of EP 1.204 Policy and Procedural Guidelines on Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, and Stalking is to prohibit sexual harassment, sexual assault, domestic violence, dating violence, and stalking and to provide guidance to Chancellors and other administrators who are responsible for developing and implementing accessible campus procedures and prevention programs for students and employees.

The university’s Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, and Stalking are not meant to inhibit or prohibit educational content or discussions inside or outside of the classroom that include controversial or sensitive subject matters protected by academic freedom. Academic freedom extends to topics that are pedagogically appropriate and germane to the subject matter of courses or that touch on academic exploration of matters of public concern.
The university uses the preponderance of the evidence (also known as “more likely than not”) as a standard for proof of whether a violation occurred. In campus resolution proceedings, legal terms like “guilt, “innocence” and “burdens of proof” are not applicable, but the university never assumes a responding party is in violation of university policy. Campus resolution proceedings are conducted to take into account the totality of all evidence available, from all relevant sources.

EP 2.210 Use and Management of Information Technology Resources

EP 2.210 Use and Management of Information Technology Resources creates the basis for such an environment by outlining the philosophy and general principles for appropriate use and management of information technology resources by University faculty, staff and students. It applies to all computing, information and network systems and services owned or administered by the University of Hawai‘i, as well as to individual activities that take place over the Internet or other external network connections using University systems, connections or user accounts.

The same legal and policy standards that define intimidation, harassment or invasion of privacy apply to the electronic environment. For example, persistence in sending unwanted email constitutes harassment and is unacceptable if not illegal. Display of sexually explicit images or sounds where others can see or hear them may create a hostile environment and could constitute sexual harassment according to University policies on sexual harassment. An obscene email is comparable to obscene phone calls or letters. Laws relating to child pornography, obscenity and defamation apply in electronic environments and the University will willingly cooperate in the prosecution of individuals formally charged with such offenses.

EP 9.210 Workplace Non-Violence

The University of Hawai‘i is an institution which encourages the intellectual and personal growth of its students as scholars and citizens and recognizes the need to maintain a safe and secure environment for faculty and staff to fulfill the University of Hawai‘i’s mission of teaching, research and service. In order to maintain an environment where these goals can be achieved safely and equitably, the University promotes civility, respect and integrity among all members of its community.

A9.920 Discrimination Complaint Procedures for Students, Employees, and Applicants for Admission or Employment

The University, in accordance with EP 1.202, is committed to a policy of nondiscrimination on the bases of race, sex, age, religion, color, national origin, ancestry, disability, marital status, arrest and court record, sexual orientation, and veteran status in all of its programs, policies, procedures and practices. This nondiscrimination policy covers students, employees, and applicants for admission or employment. With regard to students and applicants for admission, it covers admission and access to, benefits of, participation
and treatment in all University programs and activities. With regard to employees and applicants for employment, employment practices covered include, but are not limited to, recruitment, hiring, training, promotion, retention, compensation, benefits, transfers, and layoffs.

Complainants are not limited to the UH Discrimination Complaint Procedures, and have rights under both federal and state laws, which have deadlines for filing of complaints (see Section IX, External Agencies).

A9.360 Leaves of Absence for Pregnancy Related Disabilities

The purpose of A9.360 Leaves of Absence for Pregnancy Related Disabilities is to promulgate procedures for treating disabilities caused or contributed by pregnancy and recovery therefrom as a temporary disability.

UH Systemwide Policies and Procedures

This is the repository for Policies and Procedures for the University of Hawaii and related information.