Congratulations on your acceptance to Windward Community College.
Please complete the items below. Mahalo nui!

- Submit your Certificate of Tuberculosis (TB) Examination and record of immunization of Measles, Mumps, Rubella (MMR) to the Admissions & Records Office (808-235-7432).

- Apply for Financial Aid through FAFSA at https://fafsa.ed.gov
  - For assistance in financing your college education, contact WCC Financial Aid Office at 808-235-7449.
  - For VA Education benefits, contact the Admissions & Records Office at 808-235-7432.

- Complete the placement process for math and English in ONE of the following ways:
  - Bring documents for placement evaluation (ex: high school transcript, SAT, ACT, Smarter Balanced Assessment) to your New Student Orientation (new students) or to your counselor (returning/transfer students).
  - Provide transcript(s) for completed college courses in math and English to your counselor.
  - Take the COMPASS test at the Testing Center (808-235-7498) at Hale La'akea (Library), Room 228. (See more COMPASS information on back.)

- Set up your MyUH account at myuh.hawaii.edu. Check your “View Holds” link on MyUH.
  - Holds prevent registration and can include Financial Obligation Hold, New Student Orientation Hold, Academic Advising Hold, or other holds. Holds such as Financial Obligation must be cleared (paid) before you can register for classes.

- Attend New Student Orientation (NSO) required of all NEW-to-College students. NSO is optional for transfer and returning students.
  - Call 808-235-7454 to schedule your NSO held at Hale ʻĀkoakoa 232 with a WCC Peer Mentor.
  - Attend NSO after acceptance to WCC and before registering for classes.

- Register for Fall 2016 classes with your counselor.
  - Call 808-235-7413 to schedule an appointment.
  - Confirm your registered classes via MyUH.

- Pay for classes (FAFSA, UH Payment Plan, etc.) and buy books.
  - Deadline to pay for classes is July 22, 2016.

- Attend Frosh Camp in August.
  - Call 808-235-7454 to reserve your spot at Frosh Camp.
  - Meet fellow students and learn how to navigate your college journey with tools for success.

- See campus map and detailed information on the back of this guide.
IMPORTANT INFORMATION—PLEASE READ

1. myuh.hawaii.edu is the website where you can register and add/drop classes (unless you have a hold), make tuition/fees payment, view grades, view financial aid awards, access your email account, and other academic services. Your username@hawaii.edu is the UH official form of communication. Be sure to check this email address daily for important messages.

2. Important policies, procedures, and deadlines can be found in the WCC College Catalog at windward.hawaii.edu.

3. Pay for TUITION/FEES. It is your responsibility to pay your tuition/fees in full. You can pay online at myuh.hawaii.edu or in-person at any UH Business Office, or sign up for the UH Payment Plan. If you decide not to attend, you must drop your classes by the deadline to avoid financial charges and unnecessary grades (e.g. F). An outstanding balance may lead to a financial debt, be referred to a collection agency, and be denied UH services.

4. COMPASS Testing. Present your UH ID number and a picture ID. The COMPASS test is administered on a walk-in basis. Please arrive at least 2 ½ hours before the Testing Center is scheduled to close. Study links: http://www.act.org/compass/sample/ and http://ung.edu/learning-support/compass-practice-exams.php.

Testing Center hours (closed weekends and holidays):

<table>
<thead>
<tr>
<th>Dates</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tbody>
<tr>
<td>Jan. 11–March 18</td>
<td>8 am–6 pm</td>
<td>8 am–6 pm</td>
<td>8 am–8 pm</td>
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<td>8 am–4 pm</td>
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<tr>
<td>March 21–25</td>
<td>8 am–4 pm</td>
<td>8 am–4 pm</td>
<td>8 am–4 pm</td>
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<tr>
<td>March 28–May 13</td>
<td>8 am–6 pm</td>
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<td>8 am–4 pm</td>
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IMPORTANT CONTACTS

Academic Advising and Counseling
808-235-7413, Hale ʻĀkoakoa 212

Admissions & Records
808-235-7432, Hale ʻAlaʻi 112

Disabilities Services
808-235-7448, Hale ʻĀkoakoa 213

Business Office/Cashier
808-235-7411, Hale ʻAlaʻi Lobby

Testing Center
808-235-7498, Hale Laʻakea 228

TRiO Student Support Services
808-235-7453, Hale ʻAlaʻi 129

Financial Aid
808-235-7449, Hale ʻAlaʻi 107

Bookstore
808-235-7418, Hale ʻĀkoakoa 160

Peer Mentoring (Orientation/Frosh Camp) 808-235-7454, Hale ʻĀkoakoa 232

Effective 2/8/16