UNIVERSITY of HAWAI'I®
WINDWARD
COMMUNITY COLLEGE

Report #_____

SAFETY AND SECURITY

Incident Report

Theft Assault Accident Vandalism Trespasser Unauthorized Access
Motor Vehicle Accident Hazard Unauthorized Use Sexual Assault Unauthorized Access
Suspicious Behavior Other

_____

Date: _____ **Time:** _____

Description of Incident: **(Who? What? Where? When?)**

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

(over) →

Suspect Description: Sex: M F Age _____ Height _____ Weight _____
Build _____ Hair _____Hat _____ Glasses _____ Scars/Tattoos _____ Shirt _____
Pants/Skirt _____ Shoes _____ Other Clothing _____ Weapons?_____
Type (describe)_____

Vehicle Description: Make _____ Model _____ Color _____ Year_____

Property taken/damaged:
_____
_____

Was Police Contacted? _____ HPD Officer/Badge # _____ Police Report # _____

Reported by: _____ _____
(Print Name) (Signature)

Contact # _____ _____
Security Team Member