

**FACULTY SENATE MEETING**  
**Tuesday, November 3, 2015**  
**1:00-2:00 pm Palanakila 117**

Senators Present:

FLOYD MCCOY (PRESIDING CHAIR)  
DAVE KRUPP (OFF-CAMPUS CHAIR)  
JENNY WEBSTER (RECORDING CHAIR)  
Laura Sue (Math/Business)  
Mariko Kershaw (Academic Support)  
Jenny Webster (Language Arts)  
Lance Uyeda (CC Chair) Ex-Officio  
Christian Palmer (Social Sciences)  
Sam Geiling (Natural Sciences)  
Ka'ala Carmack (Humanities)

Senators Absent: Jamie Boyd (OCCE) and Kate Zane (Student Affairs).

Guests Present: Jan Lubin

- I. The meeting was opened at 1:00 pm
- II. Approval of 10.20.15 minutes
- III. Reports
  - A. Faculty Senate Boards/Committees
    - 1) Curriculum Committee (Lance)

The modification proposal on distribution, course description, and SLOs were approved for ICS 203, Digital Image Editing.

The curriculum committee made minor changes to the GenEd outcomes and program requirements to SP 260, Organizational Communication (New Course). The overall change was to modify course description and SLOs.

It was suggested that there should be a formal approval process for courses that propose to fulfill distribution requirements outside of the course's/proposer's discipline.

**Dave moved to accept the proposal; Sam seconded. All approved via voce.**

- 2) Aloha Committee - no report
- 3) Foundations Board - no report

4) Writing Advisory Board - no report

B. Campus Boards/Committees

1) Accreditation and Strategic Planning - no report

2) Aesthetics - no report

3) MapSAC- no report

4) PBC (no report)

There was a discussion regarding departmental reports that will be given to third party reviewers. Jan announced that reviewers will be given templates and rubrics to help them figure out what they'll be looking for. Departmental reports will receive comments and feedback for revisions. The reports are used for budget purposes like hiring new faculty and buying new equipment.

Jan also reported that departments are given five years of data to write their reports so that they can show trends for things like enrollment, which helps them give evidence for future purchases.

5) PRC (Master Plan) - no report

While there is no report, there was a brief discussion regarding the governor's visit and it appears that there will be no change in the land plan swap between the state hospital and the college.

6) Sustainability Curriculum Committee

Christian reported that the committee still needs a representative from the rest of the the different academic departments. A meeting will be planned for this month to prepare processes for submitting S-designated courses and finding courses which can be easily designated as well as preparing a training for convocation on creating s-designated courses.

The committee is aiming to get up to ten courses in the catalog in different disciplines with S-designations. Christian will contact Geri Imai and possibly Jeff Hunt to figure out how to get the S-designation for classes. A virtual meeting will be organized for the committee to convene.

Natural Science- Sam Geiling

Social Science- Christian Palmer

Language Arts- no volunteer yet

Math and Business - possibly Laura Sue  
Humanities- Kaala Carmack  
Continuing Education- Alex Mayo Otis  
Academic Support- There will a discussion if they need a representative.  
Student Affairs/Counseling- no volunteer yet

Christian will meet with Registrar Geri Imai about S-designation.

Jan informed the senators that curriculum changes for the S-designation will have to be completed by the February date for early registration. Christian will contact Bonnie and Ardis about including language for S-designation courses in the upcoming catalog.

### C. System Committees

#### 1) ACCFSC/CCCFSC

Dave reported that the ACCFSC cancelled their meeting. However, during the previous meeting, the senators were sent a link for open education resources that offers free textbooks and material that may be useful and improve enrollment.

See the following website: [oer.hawaii.edu](http://oer.hawaii.edu)

Also, Dave reported that the following website gives us all kinds of data on students coming into WCC from different schools:

[http://uhcc.hawaii.edu/highschool\\_data/index.php](http://uhcc.hawaii.edu/highschool_data/index.php).

Likewise there is a Federal Rankings College Scorecard that is available at the following website:

<https://collegescorecard.ed.gov/search/?state=HI&sort=advantage:desc>.

The ACCFSC leadership and UH President Lassner met and discussed the issue of how we can evaluate our programs after graduation (quality and success). This is partially to find out about the relevance of our programs in the workforce.

Dave reported that there was a brief discussion of the new policy on consensual relationships at the meeting though no significant details. Still, Dave suggests everyone take a look at the policy and bring any comments or concerns to him.

Dave reported that there was an executive policy created so that programs that are low-enrolled or not graduating a high number of students can be evaluated for several possible options: continuation with appropriate justification, modification/revision (e.g., merging with other programs), or deletion. This could affect a smaller campus like ours. Would only apply to BOR-approved degree programs and Certificates of Achievement. Our numbers are good for these degrees and certificates. For example, there are very few Physics majors at UHM, but Physics courses are required for other majors which is what helps enrollment in Physics. We have passed the deadline to respond to this executive policy.

Dave reported that there are a number of Manoa-housed administrative offices that service more than just Manoa and may be elevated to a system-level organization. For example, the Institutional Animal Care and Use Committee (IACUC) and the Biosafety Office are being moved to the UH system Office of Research Compliance.

The Strategic Planning Pouncil meeting discussed the performance-based funding model and the allocation of \$2 million into the CC-base budget on top of the \$6.4 million already awarded. Lassner, however, gets to determine how that \$2 million gets divided between campuses. This money is split up between the community colleges. If the campus does not meet it's strategic outcome targets, the money is given to other "worthy" causes, such as the accelerated developmental education initiative.

There was a discussion concerning the questionable logic of awarding schools that are able to meet the strategic plan goals and taking money away from the schools that are still struggling. Essentially, the plan awards schools that have the resources to help students, punishes schools that don't have the resources to help students and on top of that, it encourage schools to cheat in order to meet the target goals.

Performance-based funding is dependent upon whether or not we meet our targets determined in the current strategic direction. There is some concern that faculty are not being consulted on these processes.

Also discussed were two strategies associated with the Hawaii Graduation Initiative which seeks to graduate more students more quickly: (1) degree pathway restrictions registration program (STAR) - makes it harder for students to stray from course pathways leading to a degree or certificate; and (2) shortening the time needed for students with deficiencies in math and/or English to get through developmental coursework.

#### IV. Old Business

- A. Patti Chong's Request for Feedback  
Language Arts is unanimously against creating a new alignment policy.  
All other departments will be seeking feedback at their upcoming meetings.
  
- B. Grievance Committee  
Robert Barclay volunteered.  
Social Science Department will find representative.

#### V. New Business

- A. Option of Paperless Contract Renewals  
While the dossiers have to remain the same at a system level, the contract renewals are internal and we should discuss creating a policy to make contract renewals virtual. The senators will discuss the issue further at the next meeting. Perhaps a petition will be the first step.

B. Working Group on Animals on Campus

Sam Geiling volunteered as the FS representative on the group tasked to draft a policy on "Animals on Campus". Once the draft is complete, it will be brought to the campus for discussion and then sent to Doug for approval.

C. TE Committee Volunteer

Laura Sue volunteered to be the third member of the TE Committee. Thank you Laura.

VI. Announcements

Kaala announced that Mr. Carmack will be coming to give a brief discussion on digital music in Hale A'o, Thursday, Nov. 12 1-3 pm. It's free and open to all.

I. The meeting was adjourned at 2:25 pm

Next Meeting: Tuesday, November 17, 2015

Faculty Senate Meeting Schedule:

FALL 2015:

November 17

December 1

SPRING 2016:

January 19

February 2

February 16

March 1

March 15

April 5

April 19

May 3

Minutes submitted by: Jenny Webster  
Recording Chair