

**FACULTY SENATE MEETING**  
**Tuesday, April 16, 2013**  
**1:00-2:00 pm Palanakila 117**

Senators Present:

Carla Rogers (Student Affairs)	Kathleen French (CCAAC Chair) Ex-Officio
Floyd McCoy (Natural Sciences)	Liko Hoe (Presiding Chair)
Frank Palacat (Social Sciences)	Jan Lubin for Mike Tom (Academic Support)
Heipua Ka'ōpua (Recording Chair)	MJ Lewis (Language Arts)
Jane Uyetake (OCCE)	Paul Briggs (Off-Campus Chair, ACCFSC/CCCFSC)
Jody-Lynn Storm (Math/Business)	Ryan Koo (Humanities)

Senators Absent:

Guests Present: Jan Lubin (Director of Planning and Program Evaluation)

**1. Approval of March 19, 2013 minutes**

Motion to approve March 19, 2013 minutes by Carla Rogers; seconded by Jane Uyetake. Motion passes via voce.

**2. Reports**

**A. CCAAC - (Kathleen French)**

CCAAC Approved Curriculum and Charter from April 9, 2013:

1. **Course Modification: BIOL 100** (see link below) <http://windward.hawaii.edu/Curriculum/Details.php?Alpha=BIOL&Number=100>

2. **New Course: ANTH 151** (see link below) <http://windward.hawaii.edu/Curriculum/Details.php?Alpha=ANTH&Number=151>

3. **New Course: ICS 241** (see link below) <http://windward.hawaii.edu/Curriculum/Details.php?Alpha=ICS&Number=241>

Motion to accept curriculum changes by Paul Briggs, seconded by Ryan Koo. Motion passes via voce.

4. **Curriculum Committee Charter** – Kathleen French previously sent proposed changes to FS regarding the Curriculum Committee Charter. In light of the new charter, slight modifications are needed to the FS Constitution involving: 1) Changing the name of the Credit Curriculum and Academic Affairs Committee (CCAAC) to "Curriculum Committee," and 2) Relocating the three subcommittees of the CCAAC (Hawaiian, Asian, & Pacific Issues Board; Writing Advisory Board; and Foundations Board) as Standing Committees directly under the Faculty Senate.

A College Forum will be held on Tuesday, April 23 @ 1pm in Palanakila 117 to discuss these proposed changes and garner feedback. This will be followed by a college-wide vote.

**Motion** to accept Curriculum Charter by Floyd McCoy; seconded by Carla Rogers. Jan Lubin (for Mike Tom) abstained. Motion passes via voce.

**Motion** to accept changes to FS Constitution (HAP, WI, and Foundations Boards) by Paul Briggs; seconded by Ryan Koo. Motion passes via voce. Jan Lubin (for Mike Tom) abstained.

**Motion** to suspend the rule that states that a senator "may not serve concurrently as an administrator, chair of a Department, chair of the Senate, or chair of a Curriculum Committee," (Article 2, Section B: Composition of the Senate) motioned by Carla Rogers; seconded by Jane Uyetake. Motion passes via voce.

**B. ACCFSC/CCCFSC (Paul Briggs)**

1. ACCFSC Retreat-August 2013

- Retreat will focus on future financing of higher education with particular emphasis on efficiency, effectiveness, and productivity.
- **Stephanie Kim** (UH Director of Government Relations) discussed bills on docket:
  - Many bills affecting UH autonomy have been laid to rest at the moment, but that does not mean that we should not worry about them.
  - Most bills related to revocation of UH autonomy have been laid to rest, but some are still alive.
  - HB114, that seeks to move procurement to DAGS, is of deep concern to UH independents in procurement management.
  - HB1374 also seeks to eliminate the current procurement process at UH and transfer it to DAGS.
  - HB292 repealed 700 personnel vacancies in Hawaii departments, of which 292 are from UH, reducing UH funding by an estimated \$14 million.
- **Linda Johnsrud** (UH Executive Vice President for Academic Affairs/Provost):
  - Johnsrud stated that we have UH supporters in the legislature who are helping to shelve many of the bills that would have an adverse impact on UH.
  - Johnsrud noted that UHM has an appropriate number of administrators per students:
    - UH Administration represents only 5% of the budget
    - 85-90% of the budget goes to salaries (UH is labor intensive)
    - Efficiency measures: 20% of UHM classes have enrollment under 10 students.
    - UHM teaches 27 foreign languages, many of these courses have very low enrollment
  - Librarian issue: Did the new UHM Librarian get paid too much money?
    - No, Johnsrud claimed the candidate got a competing offer noting that the librarian's salary is under \$200,000, while the UC Davis librarian earns more than \$200,000.
    - Johnsrud commented that the salary had to be posted in the BOR agenda, so it became an issue.
    - The librarian's salary was justified by considering Hawai'i's cost of living and data from CUPA-HR (College and University Professional Association for Human Resources) regarding salaries of peer related institutions (<http://www.cupahr.org/>)
  - Assessment
    - Evidence of learning now demanded by the public
    - Assessment must go beyond assigning a grade.

2. FS Election: 22 voted via paper ballots out of 89 eligible to vote (25%)

- Presiding Chair:
  - Liko Hoe received 20 votes
  - Letty Colmenares received 1 write-in vote
- Off-Campus Chair: ACCFSC/CCCFSC
  - MJ Lewis received 19 votes
- CCAAC Chair: Kathleen French received 18 votes

**C. Freshmen Cohort Policy (Carla Rogers)**

1. Carla reported that she and Ardis Eschenberg added more data to the “background” section of the Freshmen Cohort Policy. She explained that the VCAA is responsible for scheduling classes while the VCSA is responsible for student registration. The first paragraph under “Procedures” is new. This policy is primarily for students pursuing one of our Associate of Arts degrees. Frank Palacat asked if the Cohorts will continue on to the Spring semester as part of a First Year Experience. Carla replied that it is currently designed for the Fall semester only. Carla will send out a revised version of the policy for senators to review with their respective departments. Senators need to be ready to vote on policy at the next FS meeting on April 30, 2013.

**3. Old Business**

**A. Assigned Time Committee:** According to FS minutes of 10/12/2013 (Old Business, Item B), the Assigned Time Committee members voted in at that time were Floyd McCoy, Ryan Koo, and Leslie Opulauho. Heipua Ka’ōpua will fill in for Leslie.

**4. New Business**

**5. Announcements**

**6. The meeting was adjourned at 2:09 pm**

**Next Meeting:** Tuesday, April 30, 2013

Minutes submitted by: Heipua Ka’ōpua  
Recording Chair