

**FACULTY SENATE MEETING**  
**Tuesday, February 19, 2013**  
**1:00-2:00 pm Palanakila 117**

Senators Present:

Carla Rogers (Student Affairs)	Kathleen French (CCAAC Chair) Ex-Officio
Floyd McCoy (Natural Sciences)	Liko Hoe (Presiding Chair)
Frank Palacat (Social Sciences)	Mike Tom (Academic Support)
Heipua Ka'ōpua (Recording Chair)	MJ Lewis (Language Arts)
Jane Uyetake (OCCE)	Paul Briggs (Off-Campus Chair)
Jody-Lynn Storm (Math/Business)	

Senators Absent: Ryan Koo (Humanities)

Guests Present: Jan Lubin (Director of Planning and Program Evaluation)

**1. Called to Order: 1:03pm**

**2. Approval of minutes:**

Motion to approve January 15, 2013 minutes by Liko Hoe; Motion passes viva voce  
Motion to approve February 5, 2013 minutes by Liko Hoe; Motion passes viva voce

**3. Reports**

**A. CCAAC - (Kathleen French)**

- *Two curriculum proposals* are under discussion: BIOCHEM 141 and the AS degree in Natural Science (ASNS). If major changes are necessary in ASNS, it may go back to the Curriculum Committee. After approval on this campus, the proposals go to the Council of Chief Academic Advisors, then to the BOR. The Curriculum Committee (CC) is working on a charter, proposing to change the name from CCAAC to Curriculum Committee. All campus-wide committees are required to write a charter.
  - Motion to approve both curriculum proposals by Paul Briggs; Floyd McCoy seconded the motion. Motion passes viva voce.
- *Sub-Committees:* Kathleen French invited FS feedback on three sub-committees: Writing Advisory Board, Foundations Board, and HAP. She reported that these three committees function completely independently of the Curriculum Committee; they don't function as sub-committees. For example, sub-committee members are *not* members of CC. Kathleen suggested placing these three sub-committees as Standing Committees under Faculty Senate. According to Kathleen, these sub-committees have their own directives and their decisions do not get vetted through CC. Floyd McCoy asked Paul Briggs to inquire at next CCCFSC meeting as to how they handle these three sub-committees.
- *ANTH151 (Emerging Humanity)* curriculum proposal discussion. Kathleen French explained that a course needs to go through Foundations Board for approval to receive the FGA designation, FB website lists requirements to become an FGA designation. See "*Foundations Board - Procedures for Applying for Foundations Designation*" (<http://windward.hawaii.edu/Committees/Foundations/Procedures.php>)

**B. ACCFSC/CCCFSC (Paul Briggs):** Next meeting is Friday, 2/22/13.

- *Common Course Numbering in UHCC:* 80% of courses in UHCC system should have the same Alpha, Course Number, and Course Description. The Accrediting Commission recommends that 80% of SLOs among UHCCs should be the same. Reed Dasenbrock (UH Mānoa VCAA) supports uniformity. John Morton plans to write a policy about common course numbering for UHCCs. The policy does not include UH Mānoa because their faculty favor objectives rather than SLOs. Several senators asked, “What does the 80% mean?”
- Floyd McCoy stated that six bills have been introduced in the legislature seeking to reduce UH autonomy. He asked if the ACCFSC committee is part of this discussion or is it being marginalized? He mentioned that Chancellor Dykstra used to send out a weekly legislative update on bills. It would be nice to continue this practice to keep faculty informed of what is happening in the legislature.
- Jan Lubin discussed a proposed bill on licensure required for individuals in various professions (e.g. CNA); and whether the results of licensure should be made public or not. The recent decision is to keep results private. Faculty Senate wants it to remain public.

**C. Academic Policies (Feedback from departments)**

- Academic Forgiveness (AF): Jody-Lynn Storm reported that Math/Business supports AF. MJ Lewis reported that Language Arts does not care for the AF policy.
- Suspension: Jody reported that Math/Business had no opinion.
- Grading Policies: Jody reported that Math/Business supports the use of “N” grades, but does not support the system-wide use of + or – grades. Likewise, MJ reported there was not much support in Language Arts for the use of + or – grades
- Streamlining Application for Lifelong Learners (LLL): Math & Business support the LLL application. Highest priority for Language Arts, followed by Grading Policies, and Suspension.
- Frank Palacat asked if students lose credits for courses forgiven with Ds and Fs. Jan Lubin explained that students keep their credits; only the GPA changes. FS would like more information on the Suspension Policy and the Streamlined LLL application.

**4. New Business**

- none

**5. Announcements**

- Heipua Ka‘ōpua (Recording Chair) will not be available to serve as MC for WCC Commencement on 5/11/13 (as she will be graduating from UH Mānoa with a PhD on the same day). The Commencement Committee has approved her recommendation to have Leslie Opulauoho serve as MC.

**6. The meeting was adjourned at 2:03 pm**

Next Meeting: Tuesday, March 5, 2013

Minutes submitted by: Heipua Ka‘ōpua, Recording Chair