

Faculty Senate Meeting
Tuesday February 21, 2012
1:00-2:00 PM-Palanakila 117

Members present Kay Beach(MAT/BUS), Paul Briggs (Off Campus Chair), Gerri Kabei (CCE/OCET), Ross Langston (Presiding Chair), Floyd McCoy (NAT SCI), Frank Palacat (SOC SCI), Carla Rogers (Student Affairs), Aaron Sala (HUM), Mary Segura (LANG), Mike Tom (SUP), Kathleen Zane (Recording Chair)
Kathleen French (CCAAC Chair)

Guests Richard Fulton (Vice Chancellor of Academic Affairs); Jan Lubin (Director of Planning and Program Evaluation; Mission, Vision, Core Values Subcommittee); Kalawaia Moore (Discipline Coordinator of Hawaiian Studies; Ke Kumu Pali)

1) **Call to Order 1:04pm**

2) **Approval of Minutes of the February 7th Meeting, as amended, was unanimous.**

3) **Reports**

A. AA in HAWST (Hawaiian Studies) (Richard Fulton)

Vice Chancellor Fulton reported the background within the UH system of the current proposal for an AA degree in HAWST. There has been no separate AA, with the exception of one in Education. After deliberating this matter, LCC and other campuses wanted to follow suit, and can sign on through WCC's Authorization to Plan (ATP). They will be meeting to decide on a general program proposal, with specific input from each campus. As of last week, all campuses were part way through their processes and HCC's is complete. The measure is being coordinated by the Vice Chancellor from Hawaii CC. Although there are common student learning outcomes, courses, and program learning outcomes for all campuses, each will have a specific outline for its program. The concept has wide support across the system as it is consistent with the mission of an indigenous serving institution. The ATP will serve for all the campuses although Kapiolani CC may not be on board yet. The basic courses will be Hawaiian 101, 102, and HWST 107. WCC wants the proposal approved before the BOR meeting in April or May and to be implemented by the coming Fall.

Paul B. asked why there should be an AA in HAWST if there is already an academic certificate. Kalawaia M. replied that not all courses count toward the certificate and that there is a call to build more AA degrees in HWST. It could raise the incentive to graduate since a student would be able to get all general education courses out of the way and to enter HWST or another major in a four year college. The specialized AA could also increase the number of students in HWST at UH-Manoa. WCC is uniquely situated to offer HWST as it is the only campus to offer courses in Hawaiian Medicinal Herbs, Sustainable Agriculture, and Wood Carving. Kathleen F. added that the proposal has been approved at LCC by its curriculum committee.

B. CCAAC (Kathleen French)

- A) Kathleen F. presented proposals for new courses BUS 122, CHEM 273/273L, the new AA degree in Hawaiian Studies, and course modifications to MATH 24, 25, 100, 101, 103, 111, 115 (update to course prerequisites)

The motion to approve the above new courses, the AA in HAWST, and course modifications was accepted unanimously.

Kathleen F. reported on the status of foundations courses still in discussion. There is a concern about Philosophy 110 satisfying the symbolic reasoning requirement because of the qualitative aspect of the course which does not satisfy the UH-Manoa requirements. Carla R. clarified the distinction between a foundation and a graduation requirement, noting that only WCC maintains the math 25 requirement.

B) ACCFSC & CCCFSC (Paul Briggs)

Paul B. reported that the meetings for each of these committees are now held on different Fridays. He also presented the highlights of the CCCFSC meeting of February 17.

1. UH System Transcript Evaluation Update: The possibility of extending the KCC-UH agree to the rest of the UH system is being reported by Virginia Hinshaw and Leon Richards to John Morton.
2. Automatic Credential Notation on Transcript measure is in progress and must be incorporated into STAR.
3. Matriculation Fee: Approved in concept, the proposal must now go through the BOR as it cannot be charged unilaterally.
4. Bill 2012: Twenty million dollars will be provided to the CCs as a means of implementation of the use of public construction monies to stimulate construction spending.
5. Common Course Numbering:

This proposal provides a strategic plan rather than a statement. UH-Hilo doesn't have "foundation" requirements, but has "basic" ones. Kathleen F. asked if "common" signifies "the same" or "similar" courses. Paul B. replied that it seems to mean "similar" and added that the original focus was on the course alpha and number. It was noted that the UH-Manoa catalog course description does not include SLOs.

Frank P. stated that FAMR 230 and PSY 170 have the same SLOs. Ross L. added that the same course may use different materials in the laboratory. Kalawaia M. noted that HWST107 is taught everywhere but at UH-Hilo. The discussion consensus was that having SLOs in common must be balanced with having academic freedom in the way the SLO is met. The direction of the discussion was not to have UH-Manoa dictating the SLOs.

Paul B. reported that there is money available for face to face meetings among the colleges. The next step will be to take the matter to individual faculty senates. Frank P. suggested that there be a conversation with Ron Loo regarding PHIL 110. ICS 100 has already processed common SLOs.

6. Matriculation fee:

There was no additional feedback, and the proposal appeared to be headed for implementation despite any negative input.

C) Planning, Budget & Accreditation (Ross Langston)

The reduction of funds available in the budget has been attributed to the rise in electricity costs. Mike T. referred to the operating budget from last year in questioning the sole focus on electricity. And he noted that there was no allocation for replacement of equipment. Available money was provided for campus improvements. Ross L. reported on the particular categories of general improvements and their first priorities: 1) beautification—clean tile roofs 2) improvement—extend or install sidewalks 3) repair and maintenance—repair roof leaks.

D) Policies and Procedures (Jan Lubin).

Jan L. reported that the committee has signed off on the policies for chartered groups and new curriculum proposals, and that Chancellor Dystra has signed the curriculum policy. Kathleen F. stated that the policy aims to make a smooth transition and addressed training on going through the approval process on Curriculum Central. There will be a workshop in April to provide information on the new procedures. Frank noted that there is no place online to do course modifications and inquired about that procedure. While the process is now just in the form of a memorandum, it will be similar to that for course changes.

E) Assigned Time Committee (Paul Briggs, Frank Palacat, Kay Beach)

No report

4) Old Business

A) Policy on use of cell phones and wireless devices during exams

Departmental Input was requested; Floyd M. will set up a discussion board

B) Proposal for matriculation fees and automatic notation of degrees

Departmental Input was requested.

C) Credit Hour Definition Policy:

Ross L. reported that Hawaii CC needs to be contacted for review of their policy in process. Jan L. stated that the CCs are now refining a general definition. Ross emphasized the need to meet federal regulations and to have a unified system policy.

D) Scheduling responsibility

Ross L. reported that the office of the Vice Chancellor of Academic Affairs has offered a statement on how courses are scheduled

5) New Business

A) Frosh Cohorts in Learning Communities

Carla R. announced that Student Services wants the support of faculty to require students taking both English and Math in their first semester to register in a Learning Community (discipline course and IS102) as part of a Frosh Cohort. She cited data from the Fall 2010 semester that indicated the improved success for students in a Frosh Cohort and the poor results for students taking both courses in the same semester without integration into a cohort.

Mike T. asked for clarification of what constitutes support and the Faculty Senators were asked to take the matter to their departments for discussion.

B) Indigenous-Serving College Taskforce

Ross L. announced that Chancellor Dykstra is calling for faculty volunteers to serve on a taskforce to oversee the campus implementation of the Hawaii Papa O Ke Ao plan/recommendations.

6) Adjourned at 2:24 pm.