

Faculty Senate Meeting
Tuesday, February 7, 2012
1:00-2:00 PM Palanakila 117

Members present Kay Beach(MAT/BUS), Paul Briggs (Off Campus Chair), Gerri Kabei (CCE/OCET), Ross Langston (Presiding Chair), Floyd McCoy (NAT SCI), Frank Palacat (SOC SCI), Carla Rogers (Student Affairs), Aaron Sala (HUM), Mary Segura (LANG), Mike Tom (SUP), Kathleen Zane (Recording Chair)
Kathleen French (CCAAC Chair)

Guests Patti Chong (Counselor, Student Affairs), Geri Imai (Registrar), Loke Kenolio (Counselor, Curriculum Committee), Richard Fulton (Vice Chancellor of Academic Affairs)

1) Call to Order: 1:02 pm

2) Approval of the minutes of January 17, 2012 and the revised minutes of December 6, 2011 was unanimous.

3) Report on Matriculation Fee (Geri Imai)

Geri I. reported the information she has received regarding the measure of charging upfront matriculation fees. This is a community college fee only. In practice, if a UH-Manoa student takes a UH Community College course, she will not be charged the fee, although she will receive a free transcript at any UH-System Community College. Geri I. indicated that it would be problematic for Banner to recognize the home campus or to see that the fee had been already charged. There was the question of whether Banner could automatically do this or whether a manual check was necessary. Floyd M. asked what was driving this new fee; Loke K. responded that it was assumed to be a financial initiative to increase intake. Geri I. stated that the administration believes that this is not a new fee and that it will be \$15.

Paul B. observed that there seems to be a lack of connection between the registrars' concerns and those of John Morton and Peter Quigley. Floyd M.'s question about where this measure originated was answered by the assumption that it was from John Morton's office. Geri I. added that the initial impetus was to charge a transcript fee every semester. Floyd M. asked whether there had been any student input. Geri I. responded that she was here to provide information so that the Faculty Senate could vote on the measure as requested.

Patti C. reminded the Senate that this measure has already been "approved in concept" and that the administration is proceeding to develop ways and means of the "how" part. Given that the development is already in process, there was a brief discussion as to the reason for and impact of Faculty Senate's voting on its approval of the matriculation fee. Ross L. asked the Faculty Senators to take this measure back to their departments so that there could be a vote on it to deliver input to the Administration as a matter of record.

Gerri I. stated that the payment of the upfront matriculation fee would provide the student with unlimited transcripts and **one** diploma from a Community College. She added that if the transcript request were made online, it could be downloaded to the student's home campus

4) AS in Natural Science: Richard Fulton

Richard Fulton began his report by sketching in the background to the degree. Kapiolani CC has had an ASNS as a transfer credit degree. The required credits were slightly fewer in diversification and more in the sciences; there were 25-30 graduates last year and the degree has moved to permanent status. The rest of the UH Community Colleges thought it proved to be a good move and there is now a joint ATP to sign on for all the UH Community Colleges. The goal date was February with a meeting to be held tomorrow. Richard F. reiterated that the ATP was more of an announcement, not a commitment. He would like to go to the meeting and report the approval of WCC's Faculty Senate, as the departments and the Curriculum Committee has signed off on it. Paul B. asked about the benefits of earning this degree. Richard F. responded that a student could earn an Associate's degree with 60 credits, that it would be significant as a terminal degree, and that a student can get job more readily than with an AA. It would contribute to an increase of STEM degrees. The expectation of degrees completed would be 10-12 degrees.

The motion to support the proposal for an AS in Natural Science was passed unanimously.

5) Required Grade for Transfer of Credit (Patti Chong and Loke Kenolio)

Patti C. informed the Faculty Senate that all of the UH system transfers D grades or better, with the exception of Hilo. There was a brief discussion of the merits of following suit.

The motion to approve the D grade as transferable for credit at WCC was passed unanimously.

6) Credit by exam (Patti Chong and Loke Kenolio)

Frank P. asked about the CLEP examination. Patti C. responded that we use cutoffs of UH Manoa scores; if CLEP has not been reviewed by Manoa, it takes a year to get approval. This is different from credit by exam, but another way of getting credit without taking the course itself. Patti C. added that the International Baccalaureate was also recognized by Manoa.

Ross L. asked for other departmental input about the credit by exam policy. With the understanding that a department or an instructor could opt out of offering the credit by exam option, the following poll was recorded: Math/Business--no; Humanities--no; Sciences--yes; Social Sciences—depends on discipline; Language Arts—yes.

The motion to approve the revised policy for credit by exam was passed unanimously.

Patti C. cautioned that for the grade of "Credit/No Credit" the required letter grade is C or better, although the transfer grade will be accepted as a D or better. She further advised the need to offset a D for courses that go toward the degree and that a letter grade is needed for credit for core courses.

7) Noting of credentials

Loke K. reported on the status of all the policies: each policy is approved in concept and now developing at the Vice Chancellor level. Automatic credentialing is to occur when the required number of credits is met by a student. She explained the ramification that after 6 semesters of full time study, the student is ineligible for Financial Aid.

Aaron S. inquired why a student might opt out of being automatically credentialed. Loke K. explained that a student might need to stay beyond a certain number of credits in order to meet the prerequisites for a specific major. All policies are purportedly connected as a package for the benefit of students, as well as being beneficial for improving the count of degrees completed and for funding.

8) Credit hours

The re-definition of a credit hour is being demanded by federal regulations as criteria for federal funds. There is a need as a system to create our own definition of a credit hour by also looking at alternative ways of acquiring credit (e.g., online, service-learning, credit by exam), and how we are assigning credit hours incorporating these methods. July is the deadline for the system. Hawaii CC has started to develop a process. Drafts are expected by this summer. It is advisable that the committee working on this matter have a Financial Aid representative on it. The credit hour should be measured with SLOs and the outcomes/work associated with it.

Ross L. asked the Senate representatives to take this matter back to their departments for ideas. There will probably be an ad hoc committee formed. Guidelines may be found in the federal regulations notice and in the Hawaii CC version.

9) CCAC (Kathleen French)

Kathleen F. reported that the ATP and the AS proposal were approved in committee.

10) ACCFSC/CCFSC (Paul Briggs)

- A. ACCFSC:** Paul B. reported having sent out the handout from Linda Johnsrud. In response to the cap on administrative salaries, it was noted that the number of administrators has not risen, but that of ATPs has dramatically risen. Common Course Numbering emphasizes making it easier for students to navigate around the system by having a common framework. A statement of values is being drafted to be brought to ACCFSC and then to campuses for commitment.
- B. CCCFSC:** Paul B. summarized the discussions on various proposed academic policies including the pay as you go tuition plan, increasing the valid period for UHCC applications, and the status of the matriculation fee.

11) Break-ins report policy

There was a discussion about establishing a notification policy for break-ins, with the Campus Security Committee charged with developing the protocol. Floyd M. suggested that it cover not only thefts and break-ins but other incidents of immediate concern.

12) G-mail migration

Migration to G-mail no longer appears to be an “optional only” process, although half of the faculty has still not chosen to exercise this option.

13) Scheduling

Ross L. reported the results of the online vote regarding the designated authority for scheduling courses: each faculty member= 0; the discipline coordinator= 2; the department chair= 3; the faculty members enter it and then the department chair reviews, approves, and enters it= 2.

Carla R. reiterated the Counseling Services’ concern about the “big picture” being monitored.

14) Meeting adjourned at 2:20 pm.