

Faculty Senate Meeting
Tuesday September 6, 2011
12:30-1:30 PM Palanakila 117

Members present Kay Beach(MAT/BUS), Paul Briggs (Off Campus Chair), Jane Uyetake for Gerri Kabei (CCE/OCET), Ross Langston (Presiding Chair), Floyd McCoy (NAT SCI), Frank Palacat (SOC SCI), Heipua Kaopua for Carla Rogers (Student Affairs), Aaron Sala (HUM), Mary Segura (LANG), Mike Tom (SUP), Kathleen Zane (Recording Chair)
Kathleen French (CCAAC Chair)

Guests Jean Shibuya (General Education Mission Statement Task Force); Brian Richardson (Dean of Academic Affairs Division II)

1) Call to Order : 12:34 pm

2) Minutes from the meeting of 8/23/11 were approved

3) Reports

A. CCAAC: (Kathleen French)

CCAAC will be meeting to consider curriculum change proposals which will be forwarded to Faculty Senate before the next FS meeting.

B. ACCFSC/CCFSC: (Paul Briggs)

Paul B. asked for feedback from departments about the UH Non-discrimination and Affirmative Action Policy document E1202. Ross inquired about the definition of a “reasonable person” as a criterion; Brian R. suggested that the criteria be formulated around the concept of being “reasonably offended.” In terms of the language of the statement, it was noted that the reader is referred to a website for definitions, but it is not made explicit that these definitions are being used.

Paul B. reported his attendance at the ACCFSC retreat and that he had sent out minutes to the Senators prior to this meeting. He announced that Linda Johnsrud will be at WCC for a forum on UH tuition raises on September 16.

C. Planning and Budget not present

D. Policies and Procedures not present

E. General Education Mission Statement: Jean Shibuya

Jean S. distributed the proposed Gen Ed description to appear on the certificates and degrees page of the catalog. There will be a general discussion held on September 14 at 1pm In 'Akoakoa with the task force, and the opportunity to comment on the statement on the initiatives page until September 15. From September 21-26, all members of the college, including student representatives, will vote on line.

Discussion in Faculty Senate was focused on the distinction between the WCC mission statement and the general education statement, and the relevance of the Gen Ed statement to vocational education classes. Brian R. stated that it had been clarified with Chancellor Dykstra that with more than one AA, the general education mission would apply. It was noted that the culture and history requirements did not appear applicable to Veterinarian or Nursing Assistance programs.

Jean S. stated that the proposed Gen Ed statement follows the UH-Manoa model for the AA degree. Faculty Senators were encouraged to come to the forum and to communicate these issues to their departments.

F. Online Balloting for DPC Elections. Brian Richardson

Brian R. asked if there were any significant objections to the proposed process for voting on line in the DPC elections as there had been some concern with the Faculty Senate ballot last year. The process allows for keeping track of who's voted, but not of who voted for what. The results are counted by the VCAA secretary. Questions were raised concerning the advisability of the Faculty Senate appointment of a tenured faculty member to oversee the process and the location and length of time of archiving the results. Options under consideration are the use of a paper ballot, Ballotbin, or Brian R's method. Ross L. asked for a test of the latter, and a diagram or explanation of how can these concerns can be met. Brian R. will send a link to a sample online to all Senators, who should then get feedback from their departments

G. Committee Assignments:

Committee membership for 2011-2012 will consist of the following:

Assigned time: Kay B., Paul B., Frank P.

Policies and Procedures: Aaron S., Mary S., Floyd M.

P&B: Ross L., with Kate Z. as alternate

New Initiatives: a Senate liaison to the website was not determined.

H. Prioritization of new faculty positions

Feedback on the most recent version of the document focused on the inclusion of a rubric, how it would be created and what it should include. Brian R. commented that it would be worse to have a bad rubric than none at all; Aaron S. reported that HUM had used the term “system. “ Frank raised the question of how the PBC plays into this. Ross L. proposed that there is enough feedback at this point from Faculty Senate and that a deadline of our next meeting be set for approving it. There is a possibility of using it for the next year and revising it as needed in the future.

There was consensus that the policy should include counselors, librarians, and other non-instructional faculty; that there should be stated criteria, rather than rubrics; and that it should allow for anticipating programmatic changes. While there is a distinction between policies for new hiring and for reallocating positions, both policies need to include provisions for both non-instructional and instructional faculty.

I. Review of CIP, Renovation, and Projects of Campus Development or Improvement:

Discussion centered on the hierarchical organization of the flow chart and the difference in appearance of the flow chart from the written policy. The advisory nature should be acknowledged. It should also be emphasized that the policy represents a flow of ideas, rather than a decision making pathway. Aaron S. asked for more time for art faculty on the Aesthetics Committee to consider the policy.

J. Web posting access

The question of who (who in college, who on faculty and staff, all on campus directory, anyone in UH?) is allowed to post on the WCC web page, in regard to the previous item as well as other initiatives, was raised. Ross L. asked Faculty Senators to ask for departmental feedback.

4. Adjourned at 1:37pm