**JPNS 108  Basic Japanese Conversation**
3 credits  
M & W 10:00 – 11:15

INSTRUCTOR: Akiko Swan  
OFFICE: Manaleo 114  
OFFICE HOURS: Monday 7:30 – 8:20 and by appointment  
TELEPHONE: 236 - 9233  
EMAIL: aswan@hawaii.edu  
EFFECTIVE DATE: Spring 2016 (Heisei 28 nen)

---

**WINDWARD COMMUNITY COLLEGE MISSION STATEMENT**

*Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.*

---

**CATALOG DESCRIPTION**

Recommended but not required preparation: JPNS 101

Elementary-level conversational Japanese to develop speaking along with an understanding of Japanese culture. The course will focus on speaking and listening to Japanese language in practical, daily life situations. It is suitable for people who come into contact with Japanese-speaking people in the course of their daily activities but who have little or no knowledge of Japanese language.

**Activities Required at Scheduled Times Other Than Class Times**

There is lab work required that is scheduled at times other than in class. Any Japanese word processing may need to be done at the computer lab if there is no at-home access to a computer.

**STUDENT LEARNING OUTCOMES**

The student learning outcomes for the course are:  
On completing the course, students will be able to:

1. Communicate in basic Japanese in given situations
2. Use Japanese language appropriately at the elementary level in various social situations (e.g. formal and informal)
COURSE CONTENT

Concepts or Topics

• Introducing yourself
• Greetings
• Daily activities
• Time expressions
• Scheduling
• Asking someone about something
• Locations
• Eating out/ordering a meal
• Describing something using adjectives
• Describing something in past/future events/activities
• Families/Hobbies
• Inviting someone to do something
• Role playing
• Understanding a drama/movie

Skills or Competencies

1. Listening: able to understand simple instructions, conversation relating personal information, school, schedule information, some topics using adjectives, be able to describe past/present/future activities/events and be able to understand some parts of a drama/movie.

2. Speaking: able to share and inquire about personal information, able to speak and ask simple questions on school and daily activities, able to inquire about food, able to describe something while looking/pointing at pictures, able to talk about hobbies, able to make and respond to invitations using simple sentences.

COURSE TASKS

1. Final exam (Oral exam) - 10%

2. Two oral presentations - 20% (will be explained in detail on the first day of instruction)
   a. introduce yourself
   b. talk about your or your friend’s family

3. Daily task performance in class - 35% Attendance* is included in this performance. (will be explained in detail on the first day of instruction)
   a. learn new expressions
   b. practice conversations with partners
   c. listen to a drama

4. Semester projects: two group work projects - 25% (will be explained in detail on the first day of instruction)
   a. group work 1 - mock cooking project (Each students has to participate in speaking a part.) Everyone in the group has to participate/speak in Japanese while preparing/cooking. Use as many of the food and cooking expressions as possible that we studied in class.
   b. group work 2 - creating an interesting story and acting it out
   This is also group work, and each person has to speak a part. Each group has to videotape a TV drama/anime or any program in any language. The sound must be turned off; each group must create an interesting story in Japanese, then act it out. Each person has to speak a part. Use as many expressions as possible that we studied in class.

Do not use online translation sites.
1. The translations from these sites result in unintelligible gibberish.
2. Students do not know how to use the words they find on these sites.
3. Students tend to use vocabulary not studied in class.

5. Homework** (including lab assignments/memorize vocabulary) - 10%

Lab assignments: watching a video for oral-aural practice and submitting answers each week. Assignments must be turned in each week on time; late assignments will not be accepted (will be explained in detail on the first day of instruction).

NOTE: Attendance is included in the final grade.

I will take attendance every class and points will be deducted for absences. Students are required to attend every class and participate in all activities conducted in class.
*Perfect attendance will earn students 15 bonus points. One to three absences will earn students 10 points.

NOTE: I will take attendance every class and points will be deducted for absences.
This is a conversation class. Students who miss class 5 times will have their grade lowered by one grade regardless of the reason. Students who miss 50% of the classes will get an automatic F grade.
However You will not get credit for this course by simply attending classes. without participating well in class, turn in your homework on time, do well on projects, oral presentations and exam, and show improvement.

**Homework must be handed in as scheduled. Homework submitted late will have the grade lowered by 50%. After one week behind schedule, homework will no longer be accepted.

Since this is a language class, I expect you to study outside of class (reviewing materials, doing homework, preparing for the next class lesson) for at least three hours a week.

Make sure to turn off your cell phone.

<table>
<thead>
<tr>
<th>ASSESSMENT TASKS AND GRADING</th>
</tr>
</thead>
<tbody>
<tr>
<td>A - 90 - 100 % average on required tasks</td>
</tr>
<tr>
<td>B - 80 - 89% average on required tasks</td>
</tr>
<tr>
<td>C - 70 - 79% average on required tasks</td>
</tr>
<tr>
<td>D - 60 - 69% average on required tasks</td>
</tr>
<tr>
<td>F - less than 60% average on required tasks</td>
</tr>
</tbody>
</table>
LEARNING RESOURCES

   For i-Phone, i-Pad and i-Pod touch, this material can be downloaded at http://itunes.apple.com/us/app/id334829764?mt=8

2. Handouts prepared by the instructor

3. Lab work: Listening comprehension materials prepared by the instructor

Additional Information

Classroom policies:

1. No eating and/or drinking (except water) in class
2. Pagers and cellular phones * must be turned off while class is in session.
3. Laptops are allowed to be used only if you have already downloaded the textbook or my lecture notes.

* Checking or sending text messages during the class is absolutely not allowed. A student who is using a phone during class will be asked to leave the classroom immediately because this is a language class where the students need to pay attention to the studies and practice conversation with classmates. Using one’s phone in class is not only impolite but is disturbing to the other students.

No make-up exam will be given unless there is a legitimate reason, in which case, the makeups have to be taken before the scheduled exams/quizzes, and 10% of the maximum score will be taken off.

Important Information

Be sure to check the UH e-mail (not your personal e-mail) each day, so that you do not miss important information.

**Homework must be handed in as scheduled. Homework submitted late will have the grade lowered by 50%. After one week behind schedule, homework will no longer be accepted.

STUDENT RESPONSIBILITIES (from the UH Academic Grievance Procedures)

A. to exhibit behavior which does not interfere with the rights of other students and faculty to learn or carry out their creative activities
B. to attend classes as required by the instructor, recognizing that absences or deviation can adversely affect the final grade and/or progress in class
C. to fulfill homework and requirements as described by the instructor recognizing that failure to do so can adversely affect the final grade
E. to abide by the UH Student Conduct Code and other academic regulations in effect at UH; to follow the Academic Grievance Procedure in pursuing redress of an academic grievance, as failure to do so may result in dismissal of the grievance;
F. to recognize that the burden of proof rests upon the grievant
G. to refrain from frivolous grievances.

STUDENT CONDUCT CODE POLICIES

Because Windward Community College is an academic community with high professional standards, its teaching is seriously disrupted and subverted by academic dishonesty. Such dishonesty includes cheating on quizzes and exams.

Other policies may be announced as needed.

The Final Exam will be an oral exam. The dates and contents will be explained in class.

Important dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 18</td>
<td>No Class (Martin Luther King Junior Day)</td>
</tr>
<tr>
<td>February 15</td>
<td>No Class (Presidents' Day)</td>
</tr>
<tr>
<td>March 21 – 25</td>
<td>Spring Recess</td>
</tr>
<tr>
<td>March 29</td>
<td>Last Day to Make up an I Grade from Previous Fall</td>
</tr>
<tr>
<td></td>
<td>Last Day to Withdraw with a W Grade, Spring</td>
</tr>
<tr>
<td></td>
<td>Last Day to Establish Credit/No-credit and Audit Options</td>
</tr>
<tr>
<td>May 4</td>
<td>Last Day of Instruction</td>
</tr>
</tbody>
</table>

DISABILITIES ACCOMMODATION STATEMENT

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu, or you may stop by Hale ‘Akoakoa 213 for more information.

Revised Dec 7, 2014