Windward Community College
English 200: Composition II (WI)
Course Syllabus Fall 2016

3 Credits
Meeting Days/Times: Online
Section 63487

INSTRUCTOR: Jeannine J. Buckley, M.A.
OFFICE: Hale Manaleo 105
OFFICE HOURS: T/TH 9:00-10:00 a.m. and 12:45-1:45 p.m.; by appt.
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WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

A writing-intensive composition course that furthers the study of rhetorical, conceptual, and stylistic demands of writing. Through a variety of assignments, each essay students write will build on the next one, culminating in a final argumentative research paper into which students will incorporate the knowledge they have gained through the writing and research performed during the semester. Prerequisite: “C” or better in ENG 100 or approval of designated Language Arts representative.

REQUIRED TEXTBOOK

Title: The Curious Researcher
Authors: Ballenger, Bruce
Edition: 8th
Publisher: Pearson

COURSE WEB

The course website is www.laulima.hawaii.edu
(Log in using your UH username and password.)

On this website, you will be able to locate all of your UH classes. Simply click on the tab for English 100 and on the left you will see a list of tools that we will be using for the course. If you cannot find a tab for this class or any others, contact:

ITS Help Desk
Phone: (808) 956-8883
Toll Free (neighbor isles): (800) 558-2669
Email: help@hawaii.edu

Hours of Operation
Mon-Thurs: 8:00am – 7:00pm
Fri: 8:00am-4:30pm
STUDENT LEARNING OUTCOMES

Students who successfully pass this course should be able to:

1. Describe the relationship between reading and writing, and how such a relationship not only enhances understanding, but also helps to create meaning.
2. Explain, interpret, and discuss opinions on various topics from their own point of view with ease – both written and oral.
3. Find, evaluate, integrate, and properly document information from libraries, the internet, and other sources, with an eye for reliability, bias, and relevance.
4. Construct complex and well-reasoned arguments in language, style, and structure appropriate to particular purposes and audiences.

WRITTEN COMMUNICATION HALLMARKS

1. Introduce students to different forms of college-level writing, including, but not limited to, academic discourse, and guide them in writing for different purposes and audiences.
2. Provide students with guided practice of writing processes -planning, drafting, critiquing, revising, and editing- making effective use of written and oral feedback from the faculty instructor and from peers.
3. Require at least 5000 words of finished prose-equivalent to approximately 20 typewritten/printed pages.
4. Help students develop information literacy by teaching search strategies, critical evaluation of information and sources, and effective selection of information for specific purposes and audiences; teach appropriate ways to incorporate such information, acknowledge sources and provide citation.
5. Help students read texts and make use of a variety of sources in expressing their own ideas, perspectives, and/or opinions in writing.

Please note: this course is a Writing Intensive (WI) course. WI courses use writing as a means of learning. Hallmarks of WI courses include:

1. The use of writing to promote the learning of course material. Instructors assign formal and informal writing to increase students’ understanding course material as well as to improve writing skills.
2. The interaction between instructor and students while students do assigned writing. In this course, we will have numerous peer-review sessions whereby the instructor will give feedback to students regarding the writing process, from brainstorming ideas to final editing.
3. The significant contribution of writing from each student for the duration of the course. Note: writing assignments must make up at least 40% of each student’s final grade.
4. The course requires students to complete a minimum of 4000 words/16 pages of finished prose.

ONLINE ATTENDANCE

Students are not required to be online at a certain time for this course and have the flexibility to access the course at any time via laulima.hawaii.edu. However, all assignments must be completed by the due date and time specified. Computers are available for use at the Kaneohe Campus. Not having access to the Internet is not an excuse for missing assignments.
As with any credit course, you can expect to spend between 3-6 hours a week on this course. It is important that you plan to devote a regular block of time to this course each week. (I wouldn't recommend trying to squeeze this class in during the weekend.) Additionally, assignments are due often--sometimes you will have one or more assignments due every day during the week. Also, I will post announcements and send email quite often as well. So, plan on checking in daily Monday through Friday.

*Attendance cannot be made-up. If you stop attending class and miss more than 20% of the class, you will fail the course. The last day of attendance will be recorded with the final grade.*

**Alternate Technology Access Plan:**

In registering for a Distance Education course (Cable or Web) the student is responsible for finding immediate alternate access to a computer with Internet connectivity or cable television should that student experience technical difficulties. Technical difficulties can include but are not limited to problems with a student's computer hardware/software; inoperability of a student's VCR or DVR; or lack of service by a student's Internet Service Provider (ISP) or Cable Provider. Technical issues do not constitute the extension of an assignment, project, quiz or exam deadline unless agreed upon by the instructor.

An **Alternate Technology Access Plan** will be made by the student prior to the start of the semester and should be implemented immediately upon encountering technical difficulties. The student is required to continue course work as a result of having an alternate plan of access while independently resolving any technical issues with hardware/software, VCR/DVD, ISP, or Cable Provider.

**COURSE INFORMATION**

A course schedule appears on our laulima site. It will be your main source of information about assignment due dates. All assignments are explained in laulima. Below is information about the formal writing assignments and course work you will be expected to do.

**ESSAYS:**

- Students will use peer reviews to improve their writing. There are no revisions for this course.
- For each essay, you must complete the outline, draft, and peer evaluation for full credit. Peer reviews are mandatory. Without these peer reviews, **you will lose 20% or more of your grade on each assignment.**
- Submit all essays to laulima and [www.turnitin.com](http://www.turnitin.com)
- All students must write the argumentative research paper to be eligible to pass English 200.
- You will incorporate your knowledge from the afore-mentioned assignments and write a detailed argument on the topic you choose at the beginning of the semester. Because each assignment builds off the previous one, students may NOT change their minds regarding their research topic.
• Students will submit a two-page reflection paper discussing what they have learned about the argumentative writing process, and the importance of being able to persuade someone to change his/her way of thinking.

• All papers must be in MLA format. Please be sure your files are saved as a .doc or a .docx file. I cannot read files in pages software.

**OBTAIN A TURNITIN ACCOUNT**

Students are to enroll and set up an account at [www.turnitin.com](http://www.turnitin.com)

Use the class ID 13190891 and enrollment password - writing.

Our class name is ENG 200 ONLINE (63487). You will see folders for each of the essays to turn in your papers.

**DISCUSSION QUESTION REPLIES - 15 POINTS (15%) – 1/2 point per posting**

In order to become great writers, practice is required. To that end, we will be employing the use of discussion board postings in this class. A minimum of two posts per week is required: one post should be your own reply to the weekly discussion question; one additional post should be a reply to your classmates’ posts. There should be no concern for grammar, punctuation, paragraphs, etc., as the purpose of these entries is to provide you with practice writing and debating with your fellow classmates.

The most important part of an entry is the content. When you respond to another student’s posting, you must be respectful when responding. There is no tolerance for name-calling, degradation, or any other form of slander against another student. In other words, attack the issue or argument, not the person.

*To earn full credit per week, each of your posts should be 100 or more words.*

*Each post is worth ½ point so you can earn a point each week by posting twice per week for a total of 15 points.*

*NOTE: Posts can be made at any time. However, all weekly posts are due by midnight (HST) on the last day of each week (Sunday).*

*There are no required posts in the final week of class.*

**COURSE TASKS**

• Students will develop critical thinking skills and academic writing skills by reading, analyzing, and understanding complex texts from different culture and communities.

• Students will refine their writing process, develop an awareness of their audience and rhetorical context, learn to use source material effectively and properly, and expand their repertoires of rhetorical strategies and organizational techniques.

• Write discussion posts to the laulima weekly threads that respond to textbook readings and current events, and contribute to online class discussions.

• Read the assigned chapters from the textbook.

• Complete writing assignments and peer reviews on time.

• Use Academic Search Premier database and WCC for scholarly research.

• Do other writing tasks that may be noted in the weekly schedule.

• Check email and laulima frequently.
• Check-in (labeled thread) every Monday.
• Obtain an active hawaii.edu and turnitin.com account and have **access to** both a computer and the Internet, which is a "must" for this class.

Grade Scale (in points)
A = 90 points or above
B = 80-89 points
C = 70-79 points
D = 60-69 points
F = 59 points and below

COURSE ASSIGNMENTS

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<tr>
<th>ASSIGNMENT</th>
<th>VALUE</th>
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<tr>
<td>Discussion Question Posts</td>
<td>15</td>
</tr>
<tr>
<td>Compare / Contrast</td>
<td>10</td>
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<tr>
<td>Summary</td>
<td>10</td>
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<tr>
<td>Analysis</td>
<td>10</td>
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<td>Synthesis</td>
<td>15</td>
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<td>Annotated Bibliography</td>
<td>15</td>
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<td>Research Paper</td>
<td>20</td>
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<td>Reflection Paper</td>
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CLASS POLICIES

**RESPECT IN THE VIRTUAL CLASSROOM**

It is expected that you will demonstrate respect toward both the instructor and your fellow classmates. This is part of our shared responsibilities in a learning context. Given that cultural issues—such as ethnicity, race, gender, class, sexual identity, and relationship to land and place—can be controversial in ways that affect us personally, you must agree to put aside your differences for the duration of this class and demonstrate respect towards other people’s opinions. This respect is not merely “your” responsibility—as a member of the Windward Community College faculty, I have a responsibility to each of you to ensure that learning takes place in an intellectually safe and hostility-free environment. Put aside your differences and consider other people’s feelings in this class.

**PLAGIARISM**

Plagiarism includes *but is not limited to* submitting any document, to satisfy an academic requirement, that has been copied in whole or part from another individual’s work without identifying that individual; neglecting to identify as a quotation a documented idea that has not been assimilated into the student’s language and style, or paraphrasing a passage so closely that the reader is misled as to the source; submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved; or dry-labbing, which
includes (a) obtaining and using experimental data from other students without the express consent of the instructor, (b) utilizing experimental data and laboratory write-ups from other sections of the course or from previous terms during which the course was conducted, and (c) fabricating data to fit the expected results.

If you are caught plagiarizing in any manner, it may result in a zero on the assignment. A plagiarized assignment cannot be made-up. Plagiarism may also cause a student to fail the class. This infraction is reported to the Vice Chancellor of Student Affairs, who may choose to impose an expulsion from the class or university.

**DEADLINES**

- Essays and other assignments are submitted and accepted only via the assignments tool in laulima. EMAILED ASSIGNMENTS ARE NOT ACCEPTED.
- Assignments are due by 11:55 p.m. (HST) unless otherwise noted on the schedule.
- Late Papers do not receive full credit and are only accepted 48 hours after the due date. After that point, late papers will not receive credit.
  
  **If for some reason you are unable to turn in an essay within the allowed time, you will receive a zero for that assignment.** You may possibly receive partial credit for discussion forum/assignments that are posted less than 24 hours after the original due date.
- Requests for extensions must be made BEFORE the due date, and extensions are granted at the instructor’s discretion.
- It is your responsibility to learn about and follow the official procedure for dropping classes. If you stop participating in this class but do not follow up to officially drop it, you will receive a failing grade.
- An Incomplete for this course is only considered when less than 10% of all coursework is left to complete and only under extreme circumstances.

**EMAIL**

Please email me using my <hawaii.edu> address. I will respond to email as quickly as possible. You can expect a response within 24 hours, except weekends and holidays when it may take up to 48 hours.

**EXTRA CREDIT**

If you are interested in earning extra credit, you must meet with the instructor during office hours to discuss this option. Extra credit is given only on a case-by-case basis and must be approved by the instructor.

**OTHER INFORMATION**

**Library Learning Commons**

The Library Learning Commons (LLC) offers many free services for students. Content tutors can help with course concepts and study strategies for many subjects. Writing consultants can help with writing and reading assignments for any class. In addition, the writing center is available for one-on-one tutoring.

[http://library.wcc.hawaii.edu/](http://library.wcc.hawaii.edu/)
Brainfuse
http://windward.hawaii.edu/Brainfuse/
The University of Hawaii Community College is pleased to announce the online tutoring program called Brainfuse. Brainfuse is a support program that offers tutorial services in such subjects as English, ESL writing, math (basic math to Calculus II), statistics, anatomy and physiology, economics, accounting, finance, Spanish, biology, general chemistry, organic chemistry, nursing, and physics.
Brainfuse is Windward CC’s online tutorial system. Students access Brainfuse through the MyUH portal.

The Writing Resource Center
http://windward.hawaii.edu/Writing/
The Writing Resource Center is located in Hale La’akea, Room 222
Telephone: 235-7473
All WCC students are invited to consult with our Writing Resource Center staff to assist with their writing needs at any stage of the writing process (brainstorming, drafting, revising, etc.).
Students can get help with:
- Pre-writing – understanding and analyzing the assignment
- Planning – gathering and organizing information, structuring the report
- Feedback – on drafts for organization, idea development and grammar/punctuation/format

Disabilities Accommodation Statement
If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu, or you may stop by Hale ‘Akoakoa 213 for more information.