Interdisciplinary Studies (IS) 103 – Introduction to College
Combined with Art 101: Introduction to the Visual Arts
Windward Community College
CRN 63176- MW 10:00-11:15am- Palanakila 212

Instructor: Joseph Yoshida
Office: La‘akea 234 (Library)
Phone: 7235-7469
E-mail: josephdy@hawaii.edu
Office Hours: Monday/Wednesday 11:30 -12:30 or by appointment

Windward Community College Mission Statement
Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment – inspiring students to excellence.

Catalog Description
This course offers strategies for success in college and life-long learning. It emphasizes understanding yourself, setting and attaining goals, critical thinking, effective communication, relationship building, study habits and skills, time management, college resources, and setting your foundation to succeed. Students will participate in and lead classroom learning through discussions, readings, writing assignments, group activities, and hands-on experiences.

Course Purpose
In the coming weeks, you will learn many proven strategies for creating greater academic, professional, and personal success. We will use guided journal writings, readings and other assignments to explore these strategies, and as a bonus, you will learn to express yourself more confidently in speaking. You may never again have an opportunity quite like this one to discover how to create a rich, personally fulfilling life. I urge you to make the most of this extraordinary opportunity! If you do, you will dramatically change the outcome of your life—for the better!

Student Learning Outcomes
At the successful completion of this course, you will be able to:

1. Identify personal characteristics (e.g., learning styles, strengths & weaknesses, etc.) and analyze how these impact decision-making and success.
2. Analyze those factors which impact their relationships with others and articulate strategies and skills to encourage strong relationship building.
3. Identify college policies and resources related to students.
4. Practice learning strategies (e.g., note-taking, time management, test-taking, etc.) to increase success in college coursework.
Learning Resources

**Required text:** On Course, Strategies for Creating Success in College and in Life, Study Skills Plus 2nd Edition, by Skip Downing

**Required materials:** Personal Success Journal; writing utensil for in-class use.

**Resources:** Lectures, presentations, field trips, videos, guest speakers, etc.

Student Responsibilities

To be successful in this class:

- **Come Prepared** - Be on time for the class, have all materials and supplies, complete all assignments by the due date and study for your quizzes and exams.

- **Participate in classes** - Be engaged in class by asking relevant questions, sharing your ideas on the various topics we will cover and listening attentively to your instructors and fellow classmates. Do not use cell phones (calls or texts) or the internet during class time.

- **Complete all assignments** - You are expected to complete readings prior to class which will assist your understanding of the course material. Assignments also include, but are not limited to: journals, handouts and projects. We will discuss all assignments before you are required to complete them. For every class day an assignment is late your grade will drop a letter grade.

- **Stay informed** - The student is responsible to be aware of announced changes in the course schedule, including examination dates and assignment deadlines. It is the students’ responsibility to be informed about deadlines critical to making registration changes (e.g. last day of erase period and last day for making an official withdrawal). Manage your time appropriately. College courses require much more reading, writing, and studying than high school. You can expect to spend 10 hours per week (in class as well as study and preparation time) on every class you take.

MySuccess

At Windward community college we want every student to be successful. MySuccess is a system wide effort that seeks to support students early in the semester when they first begin experiencing difficulty in class. If I feel that you're having difficulty in my class within the first few weeks of the semester (e.g. missing class, missing assignments, or low test scores) I will be letting you know through MySuccess where you will receive an email letting you know of my concern and encouraging you to make an appointment with me/other campus resources that can be found on MySuccess.

Important Academic Calendar Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>08/26/2016</td>
<td>Last day to register</td>
</tr>
<tr>
<td>08/26/2016</td>
<td>Last day to receive 100% tuition refund</td>
</tr>
<tr>
<td>09/12/2016</td>
<td>Last day to receive 50% tuition refund</td>
</tr>
<tr>
<td>09/12/2016</td>
<td>Last day to drop (No &quot;W&quot; on transcript)</td>
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<tr>
<td>11/3/2016</td>
<td>Last day to withdraw from class (&quot;W&quot; on transcript)</td>
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Disabilities Accommodation Statement
If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability
to fully participate in their class, you are encouraged to contact the Disabilities Accommodations
Coordinator to discuss reasonable accommodations that will help you succeed in this class. Dr. Ann
Lemke can be reached at
235-7448, lemke@hawaii.edu, or in her office at Hale ‘Ākoakoa 213.

University Statement on Non-Discrimination
The University of Hawai‘i is committed to a policy of nondiscrimination on the basis of race, sex, age,
religion, color, national origin, ancestry, handicap, marital status, arrest and court record, sexual
orientation, gender identity, and veteran status. This policy covers admission and access to, and
participation, treatment, and employment in the University's programs and activities.” If you feel that you
are being discriminated against, you may file a complaint with Karen Cho, EEO/AA coordinator,
235-7404, Hale Alaka‘i, Room 120.

Method of Evaluation

Grading Scale
90-100% = A
80-89.9% = B
70-79.9% = C
60-69.9% = D
Less than 60% = F

Upon successful completion of the IS 103 course, students earn 3 credits as measured by:

<table>
<thead>
<tr>
<th>Points</th>
<th>Homework/in-class Assignments</th>
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<tbody>
<tr>
<td>450</td>
<td>200 Guided Journal entries</td>
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<tr>
<td></td>
<td>150 Academic Skills Plan/Exercises</td>
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<td></td>
<td>100 ‘Olelo No'eau Reflections</td>
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</table>

<table>
<thead>
<tr>
<th>Points</th>
<th>Reading Quizzes</th>
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</thead>
<tbody>
<tr>
<td>200</td>
<td>10 x 20 pts each</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Points</th>
<th>Projects</th>
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</thead>
<tbody>
<tr>
<td>350</td>
<td>Genealogy Project</td>
</tr>
<tr>
<td></td>
<td>Career Project</td>
</tr>
<tr>
<td></td>
<td>Educational Plan</td>
</tr>
</tbody>
</table>
Final Project

200

Total 1000

*Extra credit points may be earned for additional journals

**Attendance Policy**
Almost every class meeting will involve some sort of group activity, written exercise or project. Lectures and discussions will go well beyond the text, so attendance and participation will be vital to your success! You are expected to attend all classes, arrive on time, and remain for the entire class period. When you miss a class you are responsible to consult with your peers and the instructor for the material covered in your absence. Your attendance will be counted as follows:

- **You are allowed 3 ‘free’ absences and 3 ‘free’ lates (up to fifteen minutes).**
  - each additional absence will lower your grade one level  (each absence =100 points)
  - every two additional lates will equal one absence  (each late = 25 points)
  - we will give 5 bonus points on 4 random days just for being present and on time!
  - **All Late Work will drop 10% per week; arrange drop-off of major assignments!**

*Important! More than six absences will result in a failing grade (an ‘F’ or an ‘N’).
*Important! You may only make-up two absences with extra credit work or bonus points.
*Important! Make-up exams will only be allowed at instructor’s discretion. These must be arranged with the instructor and be taken within one week of test date at WCC’s Testing Center (unless a significant, documented circumstance prevails).

**Homework Assignments**
Homework includes readings to prepare you for the next class period. Reading prior to class assists your understanding of the course material. Homework also includes journals, handouts and ‘Olelo No’eau reflections. We will discuss all assignments before you are required to complete them.

**Unit Quizzes**
To measure knowledge and understanding of course content, there will be 10 quizzes. Quiz questions will be based on reading assignments and the material presented in class. **Make Up quizzes will be allowed only with doctor’s note and consultation with instructor.**

**Genealogy Project**
This project will help students discover how their past can impact their future. This project consists of four parts: 1) Interviewing relatives, 2) Completing a family chart, 3) Writing an essay, and 4) Sharing what they’ve learned with their classmates.

**Career Project**
You will be participating in a career assessment that will help you learn about your interests, skills and work values. This will help you discover possible careers ideas about majors. You will also be writing a paper and presenting your findings to the class.
**Educational Plan**
We will be examining the work you’ve completed during the semester. You will also identify short-range college goals and long-range career goals to develop an educational plan. This project will be submitted as the final for this class and will consist of highlights from each unit covered. Keep all of your work during the semester for this project.

**Communication**
Please check your MyUH email for updates. I will also use the MyUH portal to communicate through the announcements and message boards. I will occasionally put assignments or extra credit there. If you need help getting to this let me know.

**Student Conduct**
Be considerate of your classmates and treat them with courtesy and respect. Disruptive behavior may result in dismissal from class.

*Turn cell phones off when in class.*

The instructor reserves the right to make necessary adjustments to the evaluation policies and project calendar.