INSTRUCTOR: Akiko Swan
OFFICE: Na'auao 133
OFFICE HOURS: Mon 8:40 – 9:40 and by appointment
TELEPHONE: 236 - 9233
E-mail: aswan@hawaii.edu
EFFECTIVE DATE: Spring/2014 (Heisei 26 nen)

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

CATALOG DESCRIPTION

Pre-requisite(s): Credit for JPNS 101 or consent of instructor (4 hours lecture, 1 hour laboratory)

A continuation of JPNS 101 focusing on additional grammar topics and increased vocabulary to maintain conversation at the elementary level and on the three writing systems: hiragana, katakana, and kanji.

Activities Required at Scheduled Times Other Than Class Times

There is lab work required that is scheduled at times other than class. Any Japanese word processing may need to be done at the computer lab if there is no at-home access to a computer.

STUDENT LEARNING OUTCOMES

The student learning outcomes for the course are:

On completing the course, students will be able to:
1. Express themselves orally using sentences combining previously learned and new vocabulary and grammatical structures in various situations.
2. Perform basic communication in the context of learned materials.
3. Read materials in hiragana, katakana and learned kanji, such as menus, memos and passages.
   - Have a functional command of 161 essential kanji.
4. Write sentences and paragraphs integrating new and previously learned materials and structures along with mastering hiragana, katakana and kanji.
5. Develop communication skills by comparing Japanese culture/society/history with their
COURSE CONTENT

Concepts or Topics

- Weather and climate
- Conjugating adjectives
- Comparatives and superlatives
- The past, plain forms of verbs
- Explaining reasons
- The te-form of verbs and adjectives
- Expressing probability and conjecture
- Hobbies and leisure activities
- Words expressing respect and politeness
- Relative clauses
- Food/shopping
- Expressing experience
- Expressing an opinion
- Expressing intention
- Expressing simultaneous actions
- Reporting hearsay

Skills or Competencies

1. Listening: able to understand conversations on various topics such as weather, hobbies, food and shopping.
2. Speaking: able to share and inquire about personal experiences; able to ask questions on hobbies, pastimes, food, weather; able to express an opinion, intention; able to report hearsay; able to speak using honorifics.
3. Reading: able to read short materials with the aid of the textbook; become familiar with Japanese sentence patterns; able to have a functional command of an additional 97 kanji.
4. Writing: able to write sentences and paragraphs integrating new and learned material and structures in kana and kanji.
5. Word processing: introduce word processing in Japanese with some use on exercises and class assignments.

COURSE TASKS

1. Quizzes - 20% of final grade
2. Chapter/final tests - 30% of final grade
3. Semester projects - 25% of final grade (will be explained in detail on the first day of instruction)
4. Class participation, *attendance and attentiveness in class, and language homework - 25% of final grade

*Perfect attendance will earn students 15 bonus points.
*One to three absences will earn students 10 points.

*NOTE: I will take attendance every class and points will be deducted for absences. Students are required to attend every class and participate in all activities conducted in class. Students are expected to prepare for the class and review what has been covered. Students who miss classes and fail to turn in homework promptly always fall behind and do not build up the basic foundation needed to improve their language ability.

Be sure to check the UH e-mail (not your personal e-mail) each day, so that you do not miss important information.
Homework includes:

1) doing written work which must be handed in promptly
2) memorizing vocabulary
3) listening to the tape: online learning center for Japanese 102 found at http://www.mhhe.com/socscience/japan/Yookoso3Bridge/
4) preparing scheduled material (schedule will be given on the first day of instruction)
5) reviewing previously studied material

You are responsible for homework even if you missed the previous class.

If you are absent from a class, make sure you find out what the homework is from JPNS 102 resources on the Laulima site: http://windward.hawaii.edu/

Please prepare for the class, and review what has been covered in previous classes. The page numbers for each class are given in the schedule (The schedule will be given on the first day of class)

Since this is a language class, you are expected to spend one hour a day outside of class for reviewing and preparing for the class and doing homework.

ASSESSMENT TASKS AND GRADING

A - 90 - 100 % average on required tasks
B - 80 - 89% average on required tasks
C - 70 - 79% average on required tasks
D - 60 - 69% average on required tasks
F - less than 60% average on required tasks

LEARNING RESOURCES

Text/workbook:

Yookoso! online learning center for Japanese 102 found at: http://www.mhhe.com/socscience/japan/Yookoso3Bridge/

Additional Information

Classroom policies:
1. No eating and/or drinking (except water) in class
2. Pagers and cellular phones must be turned off while class is in session.
3. Laptops are allowed to use only if you downloaded the textbook or my lecture notes.

No make-up exams/quizzes will be given unless there is a legitimate reason, in which case, the makeups have to be taken before the scheduled exams/quizzes, and 10% of the maximum score will be taken off.

RESPECT IN THE VIRTUAL CLASSROOM: It is expected that you will demonstrate respect toward both the instructor and your fellow classmates. This is part of our shared responsibilities in a learning context. Given that cultural issues—such as ethnicity, race, gender, class, sexual identity, and relationship to land and place—can be controversial in ways that affect us personally, you must agree to put aside your differences for the duration of this class and demonstrate respect towards other people’s opinions. This respect is not merely “your” responsibility—as a member of the Windward Community College faculty, I have a responsibility to each of you to ensure that learning takes place in an intellectually safe and hostility-free environment. Put aside your differences and consider other people’s feelings in this class.

STUDENT RESPONSIBILITIES (from the UH Academic Grievance Procedures)

A. to exhibit behavior which does not interfere with the rights of other students and faculty to learn or carry out their creative activities

B. to attend classes as required by the instructor, recognizing that absences or deviation can adversely affect the final grade and/or progress in class

C. to fulfill homework and requirements as described by the instructor recognizing that failure to do so can adversely affect the final grade

E. to abide by the UH Student Conduct Code and other academic regulations in effect at UH; to follow the Academic Grievance Procedure in pursuing redress of an academic grievance, as failure to do so may result in dismissal of the grievance;

F. to recognize that the burden of proof rests upon the grievant

G. to refrain from frivolous grievances.

STUDENT CONDUCT CODE POLICIES

Because Windward Community College is an academic community with high professional standards, its teaching is seriously disrupted and subverted by academic dishonesty. Such dishonesty includes cheating on quizzes and exams.

Other policies may be announced as needed.

The Final Exam is:

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<thead>
<tr>
<th>Course</th>
<th>CRN</th>
<th>Time</th>
<th>Date</th>
<th>Time Range</th>
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</thead>
<tbody>
<tr>
<td>JPNS 102 CRN 60099</td>
<td>1000</td>
<td>10:00 – 10:50</td>
<td>May 12 (M)</td>
<td>10:00 – 11:00</td>
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<tr>
<td>JPNS 102 CRN 60276</td>
<td>1:00</td>
<td>1:00 – 1:50</td>
<td>May 12 (M)</td>
<td>1:00 – 3:00 p.m.</td>
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Important dates:

January 20  No Class (Martin Luther King Junior Day)
February 17  No Class (Presidents' Day)
March 24 – March 28  Spring Recess
May 7  Last Day of Instruction

DISABILITIES ACCOMMODATION STATEMENT

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu, or you may stop by Hale 'Akoakoa 213 for more information.

Revised Nov 3, 2013