## ENGLISH 204A WI - INTRODUCTION TO CREATIVE WRITING (FICTION)  
(3 CREDITS)

<table>
<thead>
<tr>
<th>INSTRUCTOR:</th>
<th>Lance Uyeda</th>
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<tbody>
<tr>
<td>OFFICE:</td>
<td>Na‘auao 129</td>
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<tr>
<td>PHONE:</td>
<td>236-9229</td>
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<tr>
<td>EMAIL:</td>
<td><a href="mailto:LKUYEDA@hawaii.edu">LKUYEDA@hawaii.edu</a></td>
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**WINDWARD COMMUNITY COLLEGE MISSION STATEMENT**

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu's Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

**CATALOG DESCRIPTION**

English 204A Introduction to Creative Writing (fiction) introduces students to the basic practices and principles involved in the writing and publication of short stories and novels.

**Activities required outside of class:**

1. Computer work: Internet, word processing, and email.
2. Library research.
3. Two conferences with instructor.

**STUDENT LEARNING OUTCOMES**

*Students will:*

- View the world as a writer, with an eye for detail and an ear for dialogue.
- Exercise the imagination as a tool for creation.
- Write short stories or novels.
- Submit writing for publication.
- Gain and deliver useful writing feedback.

**HALLMARKS OF WRITING INTENSIVE COURSES**

1. The course uses writing to promote the learning of course materials
2. The course provides interaction between teacher and students while students do assigned writing
3. Writing contributes significantly to each student's course grade
4. The course requires students to do a substantial amount of writing—a minimum of 4000 words, or about 16 pages.

**COURSE TASKS**

1. Write informally for every class period in commonplace book
2. Write semi-formally in seven lexicon project entries and three exploratory exercises
3. Write formally in rough and final drafts of three papers
4. Complete midterm and final exams
5. Make a brief presentation
6. Contribute in good faith to group work

**Points Available**

- 35% Stories (3)
- 35% Reading responses/peer critiques
- 15% In-class writing/participation
- 10% Commonplace book
- 05% Timeliness and professionalism in all things

**Grades Available**

A = 90% or above  
B = 80%-89%  
C = 70%-79%  
D = 60%-69%  
F = 59% or below

**CR/NC Option:** You must have the official CR/NC form signed by the instructor. You must receive a C or higher to receive credit for the course.

**Nonstandard grades:** “I” and “N” grades are not available in this course.

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**LEARNING RESOURCES**

**Texts:** Cleaver, Immediate Fiction; Williford, Scribner Anthology of Contemporary Short Fiction; handouts.

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**COURSE POLICIES**

**In General, please:**

1. Read this syllabus and all handouts and assignment sheets carefully.
2. Come to class ready with questions.
3. Email or call me ([lkuyeda@hawaii.edu](mailto:lkuyeda@hawaii.edu); 236-9229) if you have a question that you feel cannot be addressed to the class.
4. See me in person. I am willing to meet with you at odd hours or on the weekend if necessary.

**In-Class:**

This class involves daily discussions, group work, and other forms of participation. Your level of engagement in these activities will have a significant impact on your writing performance and progress.

You may lose up to five points per class period for non-participation in activities or for distracting or rude behavior, which includes but is not limited to: 1) leaving your cell phone ringer on, 2) answering your cell phone, 3) text messaging, 4) surfing the net or checking email, 5) talking while a classmate or the instructor presents information, and 6) making disparaging or inappropriate remarks. If you have one or both hands under the table and spend time in class gazing longingly at your pants, I will assume that you are texting, checking your email, or engaging otherwise in inappropriate behavior and will subtract points accordingly.

**Extra Help:**

Please ask for help even if you are not sure you need it. Schedule your required conferences as soon as possible, especially if you are having difficulty. I am available to help you during my office hours, especially, but also throughout the day.

One of the best resources on campus is the TRiO Student Support Services (SSS) office, which
provides tutoring and a range of other opportunities to eligible students (see me for details). The contact number for TRiO SSS is 235-7487.

The Ka Piko Writing Center, located in Hale ʻĀkoakoa 132, provides in-person and email consultations. Contact writing center staff by email at wccwrite@hawaii.edu. The center’s current hours are posted at http://www.wcc.hawaii.edu/Writing/.

As a WCC student, you may receive five free hours of online tutoring in a variety of subjects, including writing, from mainland-based company Smarthinking. Find out more at http://windward.hawaii.edu/smarthinking/

Absences/Tardiness:

Absences will count against your semester point total at the following rate:

<table>
<thead>
<tr>
<th>Absence #</th>
<th>Points Lost</th>
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<tbody>
<tr>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>3</td>
<td>20</td>
</tr>
<tr>
<td>4</td>
<td>20 (40 total)</td>
</tr>
<tr>
<td>5</td>
<td>20 (60 total)</td>
</tr>
<tr>
<td>6</td>
<td>20 (80 total)</td>
</tr>
<tr>
<td>n</td>
<td>20n – 20</td>
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There are two reasons why no absences will be excused this semester, except in extreme circumstances. 1) This class will not work unless everyone attends reliably. 2) State taxpayers heavily subsidize your tuition expenses, and their money should not be wasted. Three or more absences will result in a substantial reduction to your semester point total (see columns at left).

• Be on time. You will lose ten points for every three times you arrive late to class.
• It is your responsibility to keep up with work you miss. Ask your classmates for copies of their notes, for homework and other assignments, and for what other preparation you need for class.

Required Conferences:

You must meet with me in conference at least twice this summer. You can see me individually, in pairs, or in groups of three or four. Non-participation in conferences will be penalized as follows:

<table>
<thead>
<tr>
<th>Conferences Attended</th>
<th>Points Lost</th>
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<tbody>
<tr>
<td>0</td>
<td>20</td>
</tr>
<tr>
<td>1</td>
<td>10</td>
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<tr>
<td>2 or more</td>
<td>0</td>
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You can maximize the utility of your conference time by meeting with me about your formal writing assignments, but I’m happy to spend as much time as you’d like discussing other questions or concerns.

Homework:

A completed assignment will decrease in value by 10% (of its initial point total) for each day it is late (weekends count as one day). A 100 point assignment, for example, will be worth 90 points on the first late day, 80 points on the second late day, and so on. Assignments that are late by seven calendar days or longer will not be accepted.

Writing Standards:

The work you turn in for grading should be typed and properly formatted. For all work in this course, please:

• Use 1-inch margins and 12 point Times New Roman font
• Remove extra spacing between your double spaced paragraphs
• Feel free to ask me about how to format/manipulate your word-processed documents.
**Emails/Calls:**

Please type grammatically correct emails, using complete words and full sentences (no shorthand, as in “where r u now”). Emails must contain a greeting (Aloha Bob, Dear Mr. Smith, or Hi Lance,) and a signature (Thank you, Sincerely, or your name only). This is a professional correspondence, and you must get in the habit of writing professionally.

If you have any problems or last minute emergencies, email me immediately or leave a voice mail on my office phone. For important requests, you should allow for a 24 hour turn-around time on emails. (If you have a question regarding a paper due on Thursday morning, please email me no later than Wednesday morning.)

**DISABILITIES ACCOMMODATION STATEMENT**

If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu, or you may stop by Hale ‘Akoakoa 213 for more information.
COURSE POLICIES CONTRACT

I have read through and reviewed the above Course Policies and the entire English 204A syllabus. By signing this document, I acknowledge not only that I understand the policies and requirements of this course, but also that I understand the consequences of not following these policies.

Signed: ________________________________ (type your name) ____________________ (date)

QUESTIONNAIRE

Preferred Name ________________________________

Preferred E-Mail Address ________________________________

Preferred Phone ________________________________

1. What do you hope this course will teach you? What are your goals in this class?

2. How can I help you meet these goals?

3. What do you intend to do to meet them?

4. What grade do you expect to receive in this course? Why?

5. What else would you like me to know about you?