Windward Community College  
English 100: Composition I  
Course Syllabus  
Fall 2013  

3 Credits  
Meeting Days/Times:  Online  
Section 64097  

INSTRUCTOR:  Jeannine J. Buckley  
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OFFICE HOURS:  Tues/ Thurs. 11:30-12:30 p.m. and by appt.  
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WINDWARD COMMUNITY COLLEGE MISSION STATEMENT  
Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.  

CATALOG DESCRIPTION  
This college-level composition course promotes critical reading, the writing process, rhetorical principles, research strategies, and the documentation of sources.  
Prerequisite: “C” or better in ENG 22 or Placement in ENG 100 or approval of designated Language Arts representative.  

REQUIRED TEXTBOOK AND RESOURCES  
Electronic Text:  
COMPCCLASS ACCESS CARD BDF GDE 9E  
ISBN: 978-0-312-649210  
CompClass website access  
Directions: Buy access cards at the bookstore. The access card gives you both the electronic text and CompClass access; this is at a discounted price. If you purchase the text elsewhere, you are still required to buy access to the CompClass site.  
NOTE: When using the bookstore access code, the book will be embedded into the course; be sure to choose that option when registering.  
A desktop copy is on reserve at Hale La‘akea library.
How to get to CompClass

1. Go to http://courses.bfwpub.com/bedguide9e and click on the link STUDENTS PURCHASE ACCESS or REGISTER ACCESS.
2. A window will appear. Scroll down to [whatever CompClass course the school is using would be listed here], and click on the link “Purchase Access.”
3. Select your instructor’s course by choosing the state where your institution is located (HI), your institution (Windward Community College), and your course/instructor, then select “NEXT.”
4. [Instructions for how to enter your account information], and then click “NEXT.”
5. [Instructions for how to enter your credit card information], and then click “CREATE ACCOUNT”
6. Success—your e-mail address and password now provide you with access to CompClass. When you visit this site in the future, you will not need to enter your activation code again.

If you have trouble registering, contact tech support at 800.936.6899 or techsupport@bfwpub.com. Otherwise, return to www.yourcompclass.com to log in to your CompClass course.

Important: Remember to check that you are registered in the correct course by checking the CRN and cross-referencing with the name of the electronic bundle above.

Library Learning Commons
The Library Learning Commons (LLC) offers many free services for students. Content tutors can help with course concepts and study strategies for many subjects. Writing consultants can help with writing and reading assignments for any class. In addition, the writing center is available for one-on-one tutoring.
http://library.wcc.hawaii.edu/
The writing lab is located in room 230. Writing workshops will be offered during the semester.

Brainfuse
The University of Hawaii Community College is pleased to announce the online tutoring program called, Brainfuse. Brainfuse is a support program that offers tutorial services in such subjects as English, ESL writing, math (basic math to Calculus II), statistics, anatomy and physiology, economics, accounting, finance, Spanish, biology, general chemistry, organic chemistry, nursing, and physics.
Brainfuse is Windward CC's online tutorial system. Students access Brainfuse through the MyUH portal.

The Writing Resource Center
The Writing Resource Center is located in Hale La'akea, Room 222
Telephone: 235-7473
All WCC students are invited to consult with our Writing Resource Center staff to assist with their writing needs at any stage of the writing process (brainstorming, drafting, revising, etc.).
Students can get help with:
• Pre-writing – understanding and analyzing the assignment
• Planning – gathering and organizing information, structuring the report
• Feedback – on drafts for organization, idea development and grammar/punctuation/format

STUDENT LEARNING OUTCOMES

Upon successful completion of English 100, students should be able to complete the following as independent learners.
The student learning outcomes are:

• Write complex and well-reasoned compositions in language, style, and structure appropriate to particular purposes and audiences.

• Engage in a writing process that includes exploring ideas, considering multiple points of view, developing and supporting a thesis, revising with the help of peer and instructor feedback, editing, and proofreading.

• Find, evaluate, integrate, and properly document information from libraries, the Internet, and other sources, with an eye for reliability, bias, and relevance.

• Read for main points, perspective, and purpose, and analyze the effectiveness of a variety of rhetorical strategies in order to integrate that knowledge into their writing.

ONLINE ATTENDANCE

Students are not required to be online at a certain time for this course and have the flexibility to access the course online at any time via laulima.hawaii.edu. However, all assignments must be completed by the due date and time specified online. Computers are available for use at the Kaneohe Campus. Not having access to the Internet is not an excuse for missing assignments.

As with any credit course, you can expect to spend between 3-6 hours a week on this course. It is important that you plan to devote a regular block of time to this course each week. (I wouldn't recommend trying to squeeze this class in during the weekend.) Additionally, assignments are due often-- sometimes you will have one or more assignments due every day during the week. Also, I will post announcements and send email quite often as well. So, plan on checking in daily Monday through Friday.

Attendance cannot be made-up. If you stop attending class and miss more than 20% of the class, you will fail the course. The last day of attendance will be recorded with the final grade.
Alternate Technology Access Plan:
In registering for a Distance Education course (Cable or Web) the student is responsible for finding immediate alternate access to a computer with Internet connectivity or cable television should that student experience technical difficulties. Technical difficulties can include but are not limited to problems with a student's computer hardware/software; inoperability of a student's VCR or DVR; or lack of service by a student's Internet Service Provider (ISP) or Cable Provider. Technical issues do not constitute the extension of an assignment, project, quiz or exam deadline unless agreed upon by the instructor.

An Alternate Technology Access Plan will be made by the student prior to the start of the semester and should be implemented immediately upon encountering technical difficulties. The student is required to continue course work as a result of having an alternate plan of access while independently resolving any technical issues with hardware/software, VCR/DVD, ISP, or Cable Provider.

RESPECT IN THE VIRTUAL CLASSROOM
It is expected that you will demonstrate respect toward both the instructor and your fellow classmates. This is part of our shared responsibilities in a learning context. Given that cultural issues—such as ethnicity, race, gender, class, sexual identity, and relationship to land and place—can be controversial in ways that affect us personally, you must agree to put aside your differences for the duration of this class and demonstrate respect towards other people’s opinions. This respect is not merely “your” responsibility—as a member of the Windward Community College faculty, I have a responsibility to each of you to ensure that learning takes place in an intellectually safe and hostility-free environment. Put aside your differences and consider other people’s feelings in this class.

COURSE TASKS
- Write discussion posts to the CompClass discussion board weekly threads that respond to ebook readings and current events, and contribute to online class discussions.
- Read the assigned chapters from the textbook.
- Take and pass essay examinations (midterm and final). These exams must be taken at a UH testing center.
- Complete writing assignments on time, including expository essays, an argument essay and a research proposal final paper.
- Pass five grammar quizzes in CompClass.
- Pass the Library Research Unit tests and spend time at WCC Library as needed to perform this task.
- Use Academic Search Premier database and WCC for scholarly research.
- Do other homework that may be noted in the weekly schedule.
- Check email frequently and CompClass discussion board.
- Check-in (labeled thread) every Monday.
- Obtain an active hawaii.edu and turnitin.com account and have access to both a computer and the Internet, which is a "must" for this class.
Grade Scale (in points)
A = 90 points or above
B = 80-89 points
C = 70-79 points
D = 60-69 points
F = 59 points and below

**COURSE ASSIGNMENTS**

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<td>Discussion Question Posts</td>
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<td>Essay 3 – Proposal Paper</td>
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<td>Midterm and Final Essay Exams (mandatory) (10 points each)</td>
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**LIBRARY RESOURCE UNIT**

Complete the Library Resource Unit with a passing grade by **December 1st, 2013**. You must have a UH account and password in order to access the Library Resource Unit units online. The exam will be available in Laulima or through the WCC Library link. You must pass all three tests with a score of 10 or more to pass them. You may take the examination twice on your own. If you score less than a 72% (10 or more on each section), then you must be tutored by a librarian before taking the exam a third time. **If you do not take and pass these tests, you do not pass this class.**

**DISCUSSION BOARD POSTS - 15 POINTS (15%) – ½ point per posting**

In order to become great writers, practice is required. To that end, we will be employing the use of discussion board postings in this class. **A minimum of two posts per week is required: one post should be your own reply to the discussion questions; an additional post should be a reply to your classmates’ posts.** There should be no concern for grammar, punctuation, paragraphs, etc., as the purpose of these entries is to provide you with practice writing and debating with your fellow classmates.

The most important part of an entry is the content. When you respond to another student’s posting, you must be respectful when responding. There is no tolerance for name-calling, degradation, or any other form of slander against another student. In other words, attack the issue or argument, not the person.

To earn full credit per week, each of your posts should be 100 or more words. Each post is worth ½ point so you can earn a point each week by posting twice per week.

**NOTE:** Posts can be made at any time. However, all weekly posts are due by midnight (HST) on the last day of each week (Sunday). There are no required posts in the final week of class.
QUIZZES - 10 points (10%) – 2 points each

Due weeks, 3, 5, 7, 9, and 13 (Specific dates are in CompClass assignments tab.)

Five quizzes can be found on CompClass. Each quiz will be available to take an unlimited amount of time by the due date specified. If you like the score on the first attempt, keep it! If you don’t like it, you will need to follow the study plan suggested by the quiz and refer to chapters 38-42 of the text. When you have reviewed each section, re-take the quiz. The highest score is the score you will receive.

WRITING ASSIGNMENTS

Assignments are described below. All papers must be in MLA format. Drafts (approximately one-half to three-fourths of the word count) and peer reviews are mandatory and are worth two points. Without these drafts and peer reviews, you will lose 20% or more of your grade on each assignment.

Good writing takes time and multiple revisions. By providing you with an opportunity to hand in a draft early in the process, you will be able to easily complete the assignment. This method helps you to understand the process it takes to turn in a good paper. It also provides you with ample time to complete and revise the assignment. All papers and all drafts are to be turned in through the Writing Tab found on CompClass by 11:55 p.m. (HST) unless otherwise noted on the schedule. Instructor reserves the right to submit any paper to a plagiarism checker. Turn in all revised papers #2 and #3 to turnitin.com. Each draft that you are turning in for a grade must be submitted through the Writing Tab under the appropriate heading. (Be sure to click the bottom at the top, center.) If, for whatever reason, you cannot upload your document by the due date and time, call Tech Support to log the problem and email the paper to me that day. Each paper is due on the date indicated.

SUMMARY - 5 points

Word count: 300-500 words

As a way to learn, respond, and comprehend what one reads, learners are required to write a summary of an essay from The Bedford Guide for College Writers. This assignment requires you to read and summarize “The High Cost of Manliness” by Robert Jensen on pages 532-35. It must be at least two well-developed paragraphs. Please refer to the student example on pages 24-25. MLA format must be used.

Essay #1 – 15 points – Comparison Paper

Word Count: 750-1000 words - two sources incorporated into the paper (minimum)
Outline (1 pt) / Draft (6 pts); Peer Review (2 pts); Revision (7 pts)

Both Richard Rodriguez and Amy Tan (“Mother Tongue,” pp. 518-23) grew up in homes in which English was spoken as a second language. Compare and contrast how each writer’s mastery of English affected his or her parents. Consider also comparing how bilingual education affected each author’s experience with language. Think about Tan’s conclusions regarding language – Is it beneficial to see technically imperfect English as a viable language? Or do they agree with Rodriguez’s conclusion that “public individuality” caused by assimilation is greater than the “diminished sense of private
individuality”? Follow the detailed instructions in chapter six of The Bedford Guide for College Writers on pages 124-132.

ESSAY #2 - 15 points – Position Paper
Word Count: 1250-1500 words - five sources and one counterargument incorporated into the paper (minimum)
Outline (2 pts) and Draft (5 pts); Peer Review (2 pts); Revision (6 pts)

Think of a topic of great personal interest to you – a hobby, a political or social issue, a subject of study, or something you know a lot about. Write a position paper in which you take a stand on the issue; the goal is to persuade your readers to agree with your position on the topic. Look for varied web sites devoted to this topic, especially social-networking pages, chat rooms, blogs, and other interactive sites where individuals come together to share their thoughts on and experiences with the topic. Use three of these sites to support your position in the paper. Cite two other articles on the topic from Academic Search Premier database (via WCC Library Online). Follow the detailed instructions in chapter nine of The Bedford Guide for College Writers on pages 162-179.

ESSAY #3 – 20 points – Proposal Paper
Word Count: 1250-1500 words- six sources and two counterarguments incorporated into the paper (minimum)
Topic Sheet due (1 pt); Outline (3 pts); Draft (6 pts); Peer Review (3 pts); Final paper (7 pts)

Write an argumentative research paper on a topic of your choice in which you carefully analyze and explain a specific social, economic, political, civil or environmental problem and propose one or more ways to solve or at least alleviate it. Use the problem-solution method to develop your paper. Use articles from Academic Search Premier or any other database (via WCC Library Online) to support your position. Two of your sources should be opposing viewpoints to your own.

Your topic must be approved with submission of the topic sheet. Once the topic is approved, you may not switch to another topic.
Follow the detailed instructions in chapter 10 of The Bedford Guide for College Writers on pages 190-199.

MIDTERM (10 points) and FINAL (10 points) EXAMS (20% total)
Both the midterm and the final will be essay examinations.
These are proctored exams in the testing office; you must take exams there or at an approved UH testing center.
Both examinations are essay examinations based off of the assigned reading and the supplemental information that is posted in CompClass.

You will find information posted for each exam in CompClass. You will need to choose one of the essay questions to answer in full and complete essay form. You will be graded upon completeness of the answers. This means that the more detail and evidence you provide, the higher your score.
COURSE POLICIES

LATE WORK
Late Papers do not receive full credit and are only accepted 48 hours after the due date. After that point, late papers will not receive credit – no exceptions.

An Incomplete for this course is only considered when less than 10% of all coursework is left to complete and only under extreme circumstances.

EXTRA CREDIT
If you are interested in earning extra credit, you must meet with the instructor during office hours to discuss this option. Extra credit is given only on a case-by-case basis and must be approved by the instructor.

PLAGIARISM
Plagiarism includes but is not limited to submitting any document, to satisfy an academic requirement, that has been copied in whole or part from another individual’s work without identifying that individual; neglecting to identify as a quotation a documented idea that has not been assimilated into the student’s language and style, or paraphrasing a passage so closely that the reader is misled as to the source; submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved; or dry-labbing, which includes (a) obtaining and using experimental data from other students without the express consent of the instructor, (b) utilizing experimental data and laboratory write-ups from other sections of the course or from previous terms during which the course was conducted, and (c) fabricating data to fit the expected results.

If you are caught plagiarizing in any manner, it may result in a zero on the assignment to my reporting your infraction to the Dean of Students, who may choose to impose an expulsion from the class or university. A plagiarized assignment cannot be made-up. If a second occurrence of plagiarism occurs, the student will be expected to conference with me, producing every single piece of documentation used in the assignment, and to orally defend his/her paper. If concern is still raised, or if the student requests independent assessment, then the student shall be expected to appear before a panel with all evidence of documented sources and orally defend his/her paper. At this juncture, I will make a determination of failing you for the class.

STUDENT WITH DISABILITIES STATEMENT
If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu, or you may stop by Hale ‘Akoakoa 213 for more information.
Some final notes:

- CompClass has multiple help buttons and downloadable PDFs found under “Course Materials.” Please make use of them.
- Contact me if you have questions, if anything doesn’t make sense, or if you have a suggestion.

**MOST IMPORTANTLY** Contact tech support if you have a question about CompClass. I can fix NOTHING on CompClass, but the technicians can! 😊