Minutes

WINDWARD COMMUNITY COLLEGE
STRATEGIC PLANNING COMMITTEE
February 7, 2008
Hale `Akoakoa 107/109 12:30 p.m.

Angela Meixell, Chancellor
Bernadette Howard, Director Vocational and Continuing Education
Lui Hokoana, Dean of Students
KC Collins, Marketing and Fund Development
Mary Segura, Instructor – Integrated Academics
Heipua Kaopua, Counselor – Student Services
Lokelani Kenolio, Counselor and Mentor Coordinator
Anne Lemke, Disabilities/Admission Counselor; Early Admit and Running Start Counselor – Student Services
Joseph Ciotti, Professor of Physics, Astronomy, and Mathematics; Director of the Center for Aerospace Education – Department of Natural Sciences
Libby Young, Professor of English and Journalism – Department of Language Arts
Michael Tom, Academic Computing Coordinator – Academic Support
Avelina Corpuz, Janitorial Supervisor – Maintenance Staff
Geri Imai, Registrar
Karen Puu, Clerk Typist – Admissions and Records
Elizabeth Ashley, Interim Assistant Dean of Instruction
Alicia Kalehiki,

Excused: Jan Lubin, Director of Planning and Program Evaluation, Clifford Togo, Director of Administrative Services

1. Chancellor Meixell reviewed ACCJC news regarding the System and Director Todo’s advice
2. Libby Young explained her handout re action outcomes stating that measurables are being debated.
   ♣ At the unit level, it is important to see the CC System goals
   ♣ Libby went through each category and asked “How can your unit help this happen?”
   ♣ Libby asked Chancellor Meixell to get the definition for outcome 2.5
   ♣ Outcome 3.1 use Non-credit for entry level; CC’s to focus on living wage
   ♣ Outcome 5 is where we will include personnel and staff development
     - Over the next year the Annual Assessments and Program Reviews should include this information
   ♣ Libby asked departments whether they were willing to continue the Program Review/Annual Report Vision Exercise started at Convocation
     o Humanities
     o Integrated Academics
- Administrative Services
- Math/Natural Sciences
- Business Technology
- Culinary/Trades
- Student Services
- Academic Support
- Language Arts
- Social Science

“All visits will be completed by the end of February

3. The Faculty Senate should be notified about Academic Support, Student Services, Division I and Division II, and VCE. Chancellor Meixell will send a copy of the revised spreadsheet electronically to them.

4. Libby will send the System Summary electronically to Committee members.

The meeting was adjourned at 2:30 p.m. The meeting set for February 28, 2008, in Hale `Akoakoa 107/109 at 12:30 p.m. was cancelled. A new meeting was set for February 29, 2008, in Hale `Akoakoa 107/109 at 9:00 a.m.