Minutes

WINDWARD COMMUNITY COLLEGE- STRATEGIC PLANNING COMMITTEE

November 3, 2005    Hale Alaka‘i 118    12:30 p.m.

In attendance:
Jan Fouts          VCE
Derek Inafuku      Administrative Services
Angela Meixell     Administration
Janice Nuckols     Credit Instruction
Tara Severns       Academic Support
Michael Tom        Budget Committee liaison
Charles Whitten    Student Services

1. Committee Directive

   The chancellor reviewed the College Planning and Budgeting process and the critical role played by the Strategic Planning Committee.

   There was discussion of the relationship of the committee to the Budget Committee and the possible need for more detail in the plan, particularly in areas concerning resource need and sources of funds.

2. Review of Existing Strategic Plan and Updates

   The committee looked at the plan as updated to date for 2005. The advance work of deans Corbin-Mullikin and Nancy Heu was acknowledged. Committee members will review their areas of expertise and will provide further accomplishment update as needed to chancellor. The chancellor will consolidate the accomplishments columns into one, and will add a column for sources of funds. There was sharing of situations where the plan has already proved useful in budget decisions.


   Meetings were scheduled for December 21st 1 – 3 pm, and December 28th 9-11am to review the annual assessment reports and program reviews for impact on the strategic plan. Decisions will be made at that time concerning additions or deletions to the plan, as well as recommended prioritization.