Windward Community College
Staff Development Committee Minutes
Oct. 3, 2008
Kuhina 106, 1:30 -2:30 pm

Present: Elizabeth Ratliff, Toshi Ikagawa, Paul Briggs, Carla Rogers, Sarah Hodell, Ann Lemke, Malia Lau Kong, Sarah Hadmack

1. Approval of Minutes for Sept. 22 meeting
   a. Minutes approved unanimously.

2. Programs
   a. White Elephant Sale: Paul Briggs- results
      i. WE sale netted $1000 for the SD Foundation Fund, an improvement of $100 from last year. SD would like to keep Akoakoa 107-109 for next year’s WE sale.
   b. TechTalk: Jane Uyetake- update
      i. Jane is not at the meeting, so nothing to report.

3. Strategic Directions
   a. SD mentioned in the WCC Achieving the Dream, specifically remedial education.
      i. Actions taken to meet the WCC Strategic Plan Outcomes 1 and 2.
      ii. SD may be asked to be a partner in some of the Achieving the Dream initiatives. There might be monies from Title 3 grants to support the initiatives mentioned in the plan.
      iii. SD may meet with Achieving the Dream Developmental Education Group in the future.

4. Priorities for Budget
   a. SD wants to know its role in some of the initiatives on campus, participation as opposed to monies allocated.
   b. Budget Allocations-$6000 in SD budget
      i. 60% of budget for grants, $3600 for grants
         1. Maximum of $1000 per grant
      ii. $600 for Women’s History Month
      iii. Continue discussion for Non-Instructional Day via email.

5. Planning for Excellence in Education-March 6, 2009
   a. Ideas discussed
      i. Staff and Faculty-Sustainability Issues
      ii. Concern about future directions of the college-communication. Areas of leadership. Two possible directions.
         1. Where is WCC going to be in 10-15 years?
         2. How can faculty and staff take more of a leadership role at WCC?
      iii. WCC place in the community and vice versa.
   b. Possibility of having various tracks for the day.
      i. Sustainability, leadership, place in the community.
   c. Monies are available from University Research Council-Speakers for Humanities Conferences.

6. Next Meeting
   a. Friday, October 24 at 1:30 pm.