Windward CC
Minutes to Staff Development Meeting - February 7, 2006
Kuhina 106 4:00 pm

Present: Toshi Ikagawa, Paul Briggs, Brian Richardson, Emi Troeger, Gerri Kabei, Weiling Landers, Pam DaGrossa, Kathleen French

Not present: Margaret Coberly, Kalani Meinecke, Alex Nikolaychuk, Jean Okumura, Letty Colmenares, Elizabeth Ratliff

Guest: Alan Ragains, Toshi’s children

Call to order: 3:30

1. Approval of Minutes from 1-17-05 Meeting
   motion to accept the minutes: Weiling, seconded, Pam. passed

2. Grants Request - Jean Okumura reporting through Paul Briggs
   $73 to Mari Nakamura, $200 to Marvin Kessler
   $2029 approved, $3471 left

3. Wellness Day Report - Kathleen French
   Probably a better turnout when faculty are required to be on campus

4. Women’s History Month Report - Kathleen French
   A web page has been created listing events, resources, etc.
   Awarded a grant from the UH Manoa SEED office for $2500
   Staff Development will also be giving $400 for the program
   Paul will write a letter to this effect and give it to Kathleen and Leilani

5. Facilitating Student Participation
   Alan Ragains offered to do a presentation arising from a conference he went to
   “Facilitating Student Participation Through Instructional Discussion”
   How do you get students to read the book?
   When do you lecture? When do you do interactive activities?
   Reading objectives and extended comments
   Needs at least two hours, ideally three
   probably on a Friday, April, maybe
   copies of booklet (which is not copyrighted)
   motion to support Alan’s presentation, a subcommittee with Paul, Alan, and Pam
   a proposal will be submitting for next meeting

8. Next Meeting: Tuesday, March 14th, 3:30 pm, Kuhina 106

Meeting adjourned: 4:06 p.m.