Meeting called to order by Chair Togo

- Welcomed new member Gus Cobb-Adams to the committee representing Student Services. Lui Hokoana announced that Daniel Kamalu-Grupen is the new student representative on the committee.

- There were no pending space requests.

- New Space Request from Student Services and Marketing
  - VC Lui Hokoana and Bonnie Beatson explained their request to utilize Hale Alakai 113 (former Development Office) for a “One Stop” information center to provide a location for new students to obtain assistance for admissions, financial aids, counseling, etc. The students would then be able to obtain information or be directed to a specific office where they could be further assisted.

  - Chair informed the committee that a request for the same space was recommended to the Chancellor to house a new Security Office.

  - The Chancellor requested that the committee recommend one of the two proposed uses for Hale Alakai 113.

  - The committee voted to place both requests on the New Initiatives Forum website and obtain campus input on the two proposed requests.

  - VC Hokoana will revise the One-Stop request and forward it to Chair Togo to be placed on the New Initiatives Forum website.

  - After the comment period of about two weeks, the committee will meet again to make a recommendation to the Chancellor.

Meeting adjourned at 2:15 pm.