Meeting called to order by Chair Togo
Members introduced themselves and the unit they represent
Chair explained the terms of each member on the committee
Shared the charge of the committee by Chancellor Dykstra
As a representative group, members should disseminate information to their respective program or units
Chair shared the accomplishments of the previous committee
Reviewed the process for requesting space as delineated on the website
   • It was suggested that language be inserted in the policy to inform the requestor that it would be beneficial to have the request vetted through their respective department or unit before submission. There was general agreement to this suggestion.
Explanation of the decision making process
MaPSAC may need to develop its own open forum website similar to the New Initiative Forum
Tara Severns volunteered to assist in the forum website
Jeff Hunt distributed a “Master Plan Update Proposal” (see attached) and provided an overview of the current Master Plan for Windward Community College. The proposal urged the MaPSAC to initiate a campus-wide discussion of the Master Plan before May to confirm or gather campus thoughts on modifications to the Master Plan. Included in that discussion would be the assigning of space in the HSH shops (when they are returned), the “rain forest” and the area where the HSH cottages are located. The schedule of renovations for No’eau, La’akea, Na’auao and the HSH shops was also discussed.
Aerospace Center Alcove
   • Requestor Joe Ciotti
   • Utilize alcove space to house new equipment used to produce Imaginarium productions
   • May need to secure the space
   • Currently used as a reading room and display area
   • Concern raised as to whether the Natural Science Department is aware of request
   • MaPSAC deferred this request to Administration and suggested that the request should be vetted through the Natural Science Department
Hale A’o Garden
   • Requestor Thomas Young
   • Supported by Hawaiian Studies faculty Meinecke, Hoe, Moore
   • Supports Hawaiian Studies curriculum
   • Raising and sustaining traditional Hawaiian plants
   • MaPSAC deferred this request to Administration and suggested that the request be vetted through the Aesthetics Committee
Social Science Department in Hale Noeau
   • Requestor Kathleen French
- Supported by the Social Sciences Department
- Upon completion of the Library building and relocation of Computing Services and Media Center, occupy Hale Noeau.

- Concern raised on possible displacement of IT faculty and IT classrooms that are not being relocated with the new Library nor with renovation of Hale Manaopono
- Space to be used for faculty offices, classrooms, resource center, and lab
- **MaPSAC did not act on this request and will resume discussion at the next meeting.** There was, however, after much discussion, an informal general agreement that Language Arts would move into the existing library building (La’akea), that Social Sciences would move into No’eau, that Na’auao would become the home for “multi-purpose and tutorial-related programs” and that a home would be found for IT and Business faculty (note: after the meeting and a tour with the IT and Business faculty, the offices and classrooms in Alakai were identified by them as acceptable places for their re-location).

- Meeting adjourned 4:10 pm
Master Plan Update Proposal

1. Master Plan Update

- MaPSAC should initiate and lead a campus-wide discussion of the Master Plan to confirm or modify the plan.

- The update would:
  - position the College to be ready to proceed when funds become available for master planning; this will assist in complying with the C&C and SHPD requests to update the Master Plan.
  - provide the Director of Administrative Services a "plan" to support his requests for renovations at the system level.
  - resolve the growing number of master plan-type requests for campus development.
  - bring the Master Plan up-to-date with current programmatic needs.
  - allow divergent viewpoints to be presented and discussed.

- The update would also provide an integration with the Planning Council biennium budget requests, as shown below.

<table>
<thead>
<tr>
<th>Current Year</th>
<th>Supplemental Year</th>
<th>Biennium Budget Years</th>
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<tr>
<td>FY2010</td>
<td>FY 2011</td>
<td>FY 2012</td>
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<tr>
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<td>2011-12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2012-13</td>
</tr>
</tbody>
</table>

Request in FY 2011 for the two years of the biennium

- HSH shop renovations
- Na'auo renovation
- La'akea renovation
- No'eau renovation

2. Campus Development Requests to Consider in the Update

- HSH shop area – requests by:
  - Administrative Services
  - Agriculture
  - Humanities
  - Natural Sciences
  - ETC
  - Others

- The development of the rainforest area.
- Na'auo – "windfall" renovation? (per President Greenwood)
- Language Arts move to La'akea
- Social Sciences request to move to No'eau
- How many classrooms are needed?
- How many computer classrooms are needed?
- How many conference rooms are needed?