Space Allocation Requests

The Master Planning and Space Allocation Committee (MaPSAC) makes recommendations to the Chancellor regarding semi-permanent and permanent uses of enclosed and open spaces on campus, including existing buildings, renovations to existing structures, proposed new structures, and the use of open acreage. The objective of the committee is to enhance the functionality, accessibility, and the beauty of the Windward CC campus structures and spaces in the interest of creating a more effective learning environment for our students.

The requestor is encouraged to include attachments such as pictures and plans. Note that basic building plans in PDF and JPG are available on the Buildings and Facilities on Campus page. The requester is also encouraged to provide evidence of support from the college. Any request being made by an external (non-WCC) agency must enlist a Windward CC contact person who will act as the agency’s liaison, and follow the same procedures as those required for internal requests.

Procedure

1) The requester contacts the Chair with the initial draft of the request, which should include all appropriate items listed in the Required Information for All Requests.
2) The Chair forwards the request to the committee for initial discussion.
3) The committee decides if the decision should be made by the Vice Chancellor of Administrative Services, by the committee, or be referred to another group on campus.
4) For committee-made decisions,
   1. The Chair will ask the requester to post the initial draft of the request on the New Initiatives discussion board for college input.
   2. After a minimum of two weeks from the date of posting, the requester will submit a final request electronically to the Chair.
   3. The committee’s review of the final request will include a presentation by the requester and any other interested parties.
   4. The committee’s recommendation will be recorded in the committee notes and forwarded to the Chancellor, requester and any other appropriate people on campus.

Title of Space Request:

Request Status: Dates to be updated by the Chair of the MaPSAC.

Date

Received by Chair of the MaPSAC
Sent to MaPSAC for Initial Decision on Disposition
Posted on the New Initiatives Forum
Discussion Period Closed
Final (modified) Version of Request Received by Chair
MaPSAC Deliberation Begins
Decision: ______ Approved
           ______ Disapproved
           ______ Withdrawn
Required Information for All Requests

1) Name of the individual or group that is requesting the space

   The WCC Social Sciences Department

2) Contact Person’s name, email, and telephone number

   Kathleen French, kfrench@hawaii.edu; phone: 236-9223

3) Type of space that is needed

   The Social Sciences Department is in need of a Departmental building with space for at least five classrooms, the space for a Social Sciences resource room, a Social Sciences lab, and the potential for at least 10 faculty offices. We need a space that is big enough to house all of these parts in one location.

4) Building or space in question

   Hale No‘eau

5) How the space is currently being used

   The space is currently occupied by some of the Academic Support Division, including The Media Center, Computing, two classrooms/computer labs, and seven faculty offices.

6) Desired start date (and end date, if applicable)

   ASAP

7) Description of how the space will be used

   The Social Sciences Department will use the space for: conducting all Social Science classes; faculty offices; a Social Sciences Resource Center; and a Social Sciences lab. Members of the Department have also been informally approached by a few of the Business faculty, who may be interested in being occupants in the building as well, and we would also like to consider the appropriateness of that.

   Please see attached document for more information regarding to layout of the building.
8) Description of how it may contribute to the learning environment and interests of WCC students

Having a Social Sciences building would facilitate the work we do and make the processes involved more efficient for students and faculty. Social Sciences students, faculty, and staff are engaged in a common discipline and our work needs to be supported and reinforced by being in a common environment -- an environment that surrounds us with social sciences, an environment that forces one to align in some way with the discipline from the moment one walks through the door. All of the shared equipment, books, and other resources would be at hand, and thus would facilitate the work of the Social Sciences. A physically divided group faces greater challenges in cooperative work, growth, communication, and being a network of support to our students.

The Social Sciences Department has the highest number of students enrolled in its classes every semester compared to any other Department at WCC, yet there is no Social Sciences building on campus for the Social Sciences Department. This creates a very disjointed experience for our students, who are just as likely to find our classes in Palanakila as they are in Alaka‘i and Akoakoa. The Social Sciences faculty realize that they can be much more effective educators and offer a more meaningful experience for our students if we are given the opportunity to grow as a department in one, central location.

9) Other alternatives that were considered and why those alternatives don't seem to work

Initially, the Social Sciences Department considered Hale Na‘auao. However, that space seems to be working out well for TRiO Support Services, Upward Bound, and Educational Talent Search. Moreover, in terms of the physical structural of both buildings, it seems to be more cost efficient to renovate No‘eau.

10) What other resources may be needed

Hale No‘eau needs to be renovated.

11) How the proposal supports or is supported by the Master Plan, the Mission of the College, and the UHCC Strategic Plan

The UHCC Strategic Plan’s Outcomes and Performance Measures of 2008-2015 are centered on supporting access, success, participation, and completion of students, particularly underrepresented students such as Native Hawaiians. As a
whole, WCC has the highest percentage of Native Hawaiian students than any of the other community colleges in the UH system. As the Social Sciences Department enrolls the highest number of students compared to all other departments at WCC, this likely means that a large percentage of Native Hawaiian students are taking Social Sciences courses. Therefore, in order to meet the Strategic Plan’s Outcomes and Performance Measures and support our students’ success, participation, and completion of our courses, the Social Sciences Department needs their own building.

By not having their own building, faculty have been forced to live out of a suitcase. It is challenging to live this way, each semester being housed in different locations across campus, wherever there happens to be space, never knowing where that space may be. Ultimately, it is a solitary and ineffective existence. There is potential for the Social Sciences Department to grow and to increase the enrollment and completion of its students beyond what the College could ever imagine. Yet this cannot be done when faculty are separated on all corners of the campus.

In order for us to “…support and challenge individuals to develop skills, fulfill their potential, enrich their lives, and become contributing, culturally aware members of our community”, departmental faculty need the space to collaborate; ultimately, this would allow us to better support our students’ success.