Members attending: Ardis Eschenberg, Ellen Ishida-Babineau, Sarah Hadmack, Mariko Kershaw, Paul Briggs, Nalani Quinn, Inge White, Younga Choi

Members excused: Kathleen French, Jan Lubin, Leslie Lyum

Call to order:

1. Past Minutes – approval
   Motion-Ardis
   2nd
   Approved-Past Minutes approved unanimously.

2. Workshops on Assessment (attachment)
   -continue where BK G. left off – Tying SLO’s to measurements and artifacts
     o  -SLO > artifact > assessment > change teaching
     o  -changing the template, working with the DCs.

1. Possible workshop list

   ▪ Assessment is especially crucial as we are preparing for an accreditation visit.
   ▪ Ellen has volunteered to form a committee to lead workshops
     • Planning in the next couple of weeks will focus on recruiting others to help, topics for workshops, logistics & presentations for workshops
     • Discussion occurred on the possibility of modifying the course level assessment template to provide for measurements and artifacts to be included.
   ▪ Possibility about workshops being presented during convocation.

Possibly, the next IEC meeting could consider possible modifications to the template document (i.e. course level assessment).

2. Committee to create first workshop
   o Ellen Ishida-Babineau will head the subcommittee on this.

3. University Women’s grant, Staff Dev., Chancellor
   o Incentive monies???-possible raffles to those who attend the particular workshop.
   o Idea-4 out of 5 meetings will receive ???.
     ▪ Name tags used to raffle off gift certificates to restaurants, ipods, Jamba Juice cards, etc.
     ▪ Everyone getting something.
3. Curriculum Central (attachment)
   • Choosing Questions
     o IEC needs to focus on questions regarding course and program assessment; CCAAC will focus on the rest.
     o Alignment of appropriate course SLOs to degree SLOs.
     o Possibility of Q 72-76 in Curriculum Central. Q43 or 82.
     o Added Questions
       ▪ Q68 b/c in order to put into assessment cycle.
       ▪ Q76 b/c alignment to degree SLO.
       ▪ Q75 possibly, given consultation with Richard and Jan.
       ▪ Additional question needed where course SLOs are needed.

   • Draft outline of how we might accomplish needed outcomes
     o Based on John Morton letter on how to implement Curriculum Central.
     o This was not discussed at the meeting as it will be further revised.

4. Philosophy of Assessment (attachment from Jan Lubin)
   a. Questions to frame the reading of the Assessment Philosophy:
      • Why are we assessing?
      • What are valid uses of assessment data?
      • What will data NOT be used for?
      • What theoretical framework do we accept for assessment?
      • What is our cycle?
      • How do we evaluate our assessment?

      To be further reviewed individually for discussion at next meeting.

5. Blue Wolf – Perception assessment to accompany our retention/persistence/success measurements. Team will come 10/18 for a week to perform intensive workshop on constituent management research. 3 days to interview AtD faculty and students in gatekeeper courses to build model for perception evaluation. Software includes multivariate analysis with breakdown of possible weaknesses and successes.
   a. ~$20,000 grant to hire a team of specialists to do perception assessment.
      i. Written by Jan Lubin

6. PAC air meeting on 11/19 at WCC Akoakoa 107-109. ACC JCC representative Syd Jenefsky will hold workshops on how to analyze SLO’s at all levels and tying program review and SLO’s to budget.
   a. This is an all day meeting.
   b. Ardis will try to get a brochure that gives more details.
   c. Would be great if we could also get him to speak directly to WCC faculty the day before.

7. Next meeting: Nalani will set up a doodle poll for the week of October 18.