Present: Joe Ciotti, Kelikokauiaikeai (Liko) Hoe, Lokelani Kenolio, Jean Okumura,

Absent: Paul Briggs and Kalani Meinecke

1. Call to Order– The meeting was called to order by Jean Okumura at 3:21 pm in Mana’opono 113.

2. The minutes for the February 13, 2009 meeting were accepted as circulated.

3. Multi-campus HAP Articulation Meeting – March 9, 2009
   a. Jean shared that there was a problem in that some of the campuses started operating its HAP board before their HAP Articulation portfolio was approved by the Multi-campus HAP Articulation group. Therefore, there was a need to do some retroactive approvals of HAP designations.
   b. Now the group is checking on how to make the HAP articulation seamless. The head of the group, Lisa Fujikawa, is trying to find out where STAR pulls the information on the HAP Focus. UHM advisors use STAR to get the HAP courses taken by the student.
   c. Each campus needs to keep a list of its HAP approved courses on its website.

4. System-wide HAP SLOs
   a. We are starting with UHM’s draft SLOs.
   b. Comments:
      (1) Paul Briggs (via email) – Looks good.
      (2) Joe Ciotti
         (a) SLO #2 could stand a better re-write. He gets the gist but it is not clear.
         (b) There needs to be an explicit clarification of what is meant by “Pacific.” Would the indigenous cultures on the west coasts of North, Central and South America qualify? What about Australia? Do you mean Pacific Rim?
         (c) For Asia, is Pakistan included?
4. System-wide HAP SLOs (continued)

c. Suggested re-write for SLO #2

Describe the way in which native Hawaiian and one or more Asian and Pacific cultures have intersected. This intersection must have occurred through direct cultural interactions or through a common historical or contemporary experience that is either global or regional.

(1) The original SLO #2 included “process” and it was uncertain what that means.

(2) Are the following examples of process - process of colonization or process of assimilation? If so, isn’t it the same as experience?

(3) When you try to assess this SLO, it would involve a major matrix for the rubric.

d. HAP SLOs would need to be in the course syllabus.

e. In Hallmark #4, there is the phrase “in the hope …” This can’t be measured. If you want more fostering multi-cultural respect and understanding then there needs to be an SLO for that and Hallmark #4 needs to be revised.

f. In Hallmark #4, it states “A course should involve an in-depth analysis or understanding of the issues …” Should “or” be “and”?

g. SLO #3 mentions “interpersonal relationships.” “Interpersonal” means between individuals like between Capt. Cook and an Asian person.

5. Does WCC intend to have a HAP requirement for the AA degree?

a. Currently, it is not practical based on the number of HAP approved courses that are available.

b. Paul Field had mentioned that once WCC got its HAP Board underway, the discussion of whether to have a HAP requirement for the AA degree could begin.
6. Procedures for Applying for HAP Designation – Draft 1
   a. Item #5 – Add “See the website for a sample.”
   b. Item #9 – Should the effective period be for 3 years if it is the first time that the course/instructor is approved for the HAP designation? The Board decided to adhere to the 5 year time period of HAP designation.
   c. Item #10 – “If the HAP board finds that the course…” – correct the typographical error. Delete the last sentence – “If the faculty member chooses not to resubmit then the proposal will be considered withdrawn.” If the proposal is not resubmitted then it is by default withdrawn. So, the last sentence is redundant.
   d. Item #11 – Revise the last sentence to read “Therefore, it might be wise to plan changes to a HAP designated course when the course/instructor submits for renewal.”

7. Guidelines for the HAP Board – Draft 1
   a. Item #1 – It was recommended that Jean ask the Math/Business & Social Science Departments if they would like to have a separate representative on the HAP Board.
   b. Item #1 – Upon checking the Articulation Portfolio that was approved by Faculty Senate and submitted and approved by the HAP Articulation group, the chairperson is a separate person from the representatives. Earlier, it was thought that the chairperson does not need to be a separate from the representatives. Therefore, if the chairperson is selected from the existing Board representatives, then a new representative would need to be selected to replace the person selected as chairperson.
   c. Further discussion on the Guidelines will continue at the next meeting. Hopefully, the response by the Social Sciences and Math/Business Departments will be received by then.

8. Adjournment – The meeting was adjourned at 4:34 pm.